

CHECKLIST/INSTRUCTIONS FOR GRADING AND SEPTIC PERMIT

1. Submit a completed application (Grading Permit Application).
2. Two copies of a sealed current (less than one year old) survey to scale with topographical information showing the required 35% natural area with calculations. If a commercial project, show the required 15% natural area. Show the location of all three parts of the septic system (tank, lines and repair) on the survey.
3. If 404 wetlands are present on the property, then a US Army Corps of Engineers wetland delineation certification, no older than five years, must be noted on the survey.
4. Copy of Septic Permit less than five years old from the Carteret County Health Department.
5. Copy of Minor CAMA Permit (if applicable).
6. Applicable permit fee (see Fee Schedule). Permit will only be issued after a site visit between the contractor and a Code Enforcement Officer.