



Nice Matters!

Town of Emerald Isle
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Emerald Isle, NC 28594

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Mayor
Jason Holland

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Mark Taylor
Jamie Vogel

Town Manager
Matt Zapp
mzapp@emeraldisle-nc.org



SPECIAL MEETING OF THE EMERALD ISLE BOARD OF COMMISSIONERS

Monday, January 10, 2022 – 9:00 am – 4:30 pm
TOWN BOARD MEETING ROOM

FY 22-23 Budget Planning Workshop

9:00 am MEETING KICK-OFF

- 1. Call to Order
2. Roll Call
3. Adoption of Agenda
Jason Holland, Mayor
Anna Smith, Town Clerk
Board of Commissioners

9:05 am Welcome and Introduction
Dr. Mary Hemphill, Facilitator

9:10 am Motivational Minute
- A flashlight or a hammer?
Dr. Mary Hemphill, Facilitator

9:15 am PLANNING DEPARTMENT DISCUSSION

- 4. Unified Development Ordinance
Josh Edmondson, Town Planner
Matt Zapp, Town Manager
-Discuss the comprehensive update of the Emerald Isle UDO
-Stop Gap vegetation ordinance recommendation(s)
-Feedback regarding future growth, vegetation policing, and stormwater impacts

10:15 am Break

10:30 am BOAT CHANNEL RELOCATION PRESENTATION

- 5. Discovery and findings regarding the feasibility of relocating the AWIA boat channel that serves the Emerald Isle Boat Ramp.
Doug Huggett, Moffat & Nichol
Johnny Martin, Moffat & Nichol
Margaret Boshek, Moffat & Nichol

11:30 am WORKING LUNCH (catered)
Participants are asked to take a 15-minute break
Secure your food and retake your seat.

11:45 am Motivational Minute
- Create a Movement: The first follower video
Dr. Mary Hemphill, Facilitator

11:50 am FINANCIAL / BUDGET INFORMATION

- 6. Overall Financial Status, Service Statistics
Laura Rotchford, Finance Director
A. Budget Highlights of the current fiscal year
a. July 2021 – June 2022
B. Status of Fund Balances
C. Current Debt
D. Draft Capital Improvement Plan (CIP)

SPECIAL MEETING OF THE EMERALD ISLE BOARD OF COMMISSIONERS

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TOWN BOARD MEETING ROOM

12:30 pm PARKS AND RECREATION

- 7. Paid Parking Contract Renewal *Alesia Sanderson, EIPR*
 - a. Maintain services with NC Parking
 - b. Three-year contract (with a 2-year renewal option)

- 8. Parks & Recreation Master Plan *Alesia Sanderson, EIPR*
 - a. Discuss the next steps to perform a Master Plan

1:00 pm 15 Minute Break

1:15 pm FEMA RELATED REPAIRS & PURCHASES

- 9. Project funding via 428 FEMA Grant (\$9.8 M) *Matt Zapp, Town Manager*
Laura Rotchford, Finance Director
 - a. Overview of the FEMA 428 Process
 - b. Revisiting/ prioritizing FEMA 428 projects

2:15 pm 15 Minute Break

2:30 pm ARPA RELATED REPAIRS & PURCHASES

- 10. Project funding via the ARPA Grant (\$1.1 M) *Matt Zapp, Town Manager*
Laura Rotchford, Finance Director
 - a. Overview of the ARPA Grant Process
 - b. Status of expended APRA Funds
 - c. Revisiting/ prioritizing ARPA Grant projects

3:00 pm PUBLIC INFORMATION DEPARTMENT

- 11. A Media Recap of 2021 *Anna Smith, Town Clerk/ PIO*
Media Goals and plans for 2022

- 12. Vehicle Traffic Counting Demo *Paul Cheshire, IT*

**3:45 PM BOARD SUMMARY
DISCUSSION OF PRIORITIES / GOALS** *Board of Commissioners*

4:20 pm Q & A Wrap-Up *Dr. Mary Hemphill, Facilitator*

4:30 pm Conclude/ Adjourn *Jason Holland, Mayor*