

# Board of Commissioners

Tuesday, April 12, 2022

Board of Commissioners Meeting

Tuesday, April 12, 2022 - 6:00 PM

2nd Tuesday of each month

7500 Emerald Drive

Emerald Isle, NC 28594

1. Call to Order
2. Roll Call
3. Opening Prayer
4. Pledge of Allegiance
5. Adoption of Agenda
6. Public Announcements 2  
Mayor Jason Holland
7. Public Comment - Limited to three minutes per person
8. Consent Agenda
  - a. March 8 Regular Meeting Minutes
  - b. March 30 Budget Workshop Minutes
  - c. Write-off EMS Uncollectable Billing
  - d. Records Retention Guide
  - e. General Fund Budget Amendment
  - f. Capital Project Ordinance Amendment
  - g. Amendment to Pay Plan - Position Classifications
  - h. Adjustment to retiree health benefits for those with greater than 35 years of service
9. Staff Recommendation for McLean-Spell Park Master Plan Bid  
Alesia Sanderson, Parks & Recreation Director
10. Employment Retirement Recognition: Alesia Sanderson  
Matt Zapp, Town Manager
11. Public Hearing: Off Street Parking and Loading Requirements  
Josh Edmondson, Town Planner
12. Comments from Town Clerk, Town Attorney and Town Manager
13. Comments from Board of Commissioners and Mayor
14. Adjourn

**TOWN OF EMERALD ISLE  
Board of Commissioners**



**AGENDA ITEM COVER SHEET**

Meeting Date: 4/12/2022

Agenda Item #: 6

**ITEM TO BE CONSIDERED**

Title: Public Announcements

**Brief Summary:**

Blood Drive -Friday, April 15 - 1-5:30 p.m. - Community Center  
Story Time/ Pre-K Play - Mondays - 9 a.m. - Community Center  
Golf Cart Advisory Committee - Tuesday, April 19 - 5:30 p.m. - Town Board Meeting Room  
Planning Board Meeting - Monday, April 25 - 6 p.m. - Town Board Meeting Room  
Coffee with a Cop - Thursday, April 28 - 9 a.m. - Town Board Meeting Room  
Neighborhood Watch Board Meeting - Tuesday, May 3 - 6 p.m. - Town Board Meeting Room  
Bike the Banks - Saturday, May 7 - 7 a.m. - Community Center  
Board of Commissioners Regular Meeting - Tuesday, April 12 - 6 p.m. - Town Board Meeting Room

**Suggested Motion:**

No formal action required.

**BACKGROUND**

**Originating Department / Individual:**

Jason Holland, Mayor  
\_\_\_\_\_



**Attachments:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_

**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_

**TOWN OF EMERALD ISLE  
Board of Commissioners**

**AGENDA ITEM COVER SHEET**

Meeting Date: \_\_\_\_\_ 4/12/2022

\_\_\_\_\_ 7 \_\_\_\_\_

**ITEM TO BE CONSIDERED**

Title: Public Comment

**Brief Summary:**

The public will have the opportunity to address the Board about any items of concern not on the agenda.

The Mayor and Board welcome and appreciate all comments from the public, and will take these comments into consideration as they make decisions on Town issues and provide direction to Town staff. Public comment is a time for the Board to listen to the public's concerns and ideas, and is not intended for a lengthy dialogue or question and answer session. Public comment is limited to three minutes per person.

The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other mutually agreeable time to discuss Town issues in greater detail and answer any questions.

**Suggested Motion:**

No formal action required.

**BACKGROUND**

**Originating Department / Individual:**

Board of Commissioners \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Attachments:**

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_





















































































