

Board of Commissioners

Tuesday, June 13, 2023

Board of Commissioners Meeting

Tuesday, June 13, 2023 - 6:00 PM

2nd Tuesday of each month

7500 Emerald Drive

Emerald Isle, NC 28594

1. Call to Order

Jason Holland, Mayor

2. Roll Call

Sarah Diehl, Town Clerk

3. Opening Prayer

4. Pledge of Allegiance

Jason Holland, Mayor

5. Adoption of Agenda

Board of Commissioners

6. Employee Recognitions and Introductions

Jason Holland, Mayor

a. Employee Recognition: Public Works Director Joe Smith, 20 years of service 3

b. Employee Recognition: Tyler Biskup, Master Sergeant

c. New Employee Introduction(s): Fire: Matthew Gebe, Roger Watson, Cameron White, and David Beane

d. New Employee Introduction(s): Police: Trent Johnson

7. Proclamations / Public Announcements

Jason Holland, Mayor

8. Surfriders Presentation

Brittany Hedl, Jennifer Welborn, Dana Williams

9. Consent Agenda

Matt Zapp, Town Manager

a. May 9, 2023 Regular Meeting Minutes

b. NCDOT Mowing Agreement

c. Budget Amendments

d. Capital Project Ordinance Amendments

e. Emerald Isle Public Records Access Policy

- f. FY 2023 Fee Schedule Amendment- Satellite Merchant
- g. Emerald Isle Rules of Procedure
- 10. FEMA 428 Projects Update
 - Laura Rotchford, Finance Director
- 11. FY 2023-24 Budget
 - Matt Zapp, Town Manager and Laura Rotchford, Finance Director
 - a. Public Hearing
 - b. Motion on the proposed FY2023-24 Budget
- 12. Army Corp of Engineers: Bogue Inlet Dredging
 - Matt Zapp, Town Manager
- 13. Bogue Sound Boat Channel Relocation Project Update
 - Moffat & Nichol
- 14. Phase II Amendments: Unified Development Ordinance
 - Michelle Eitner, Planning Dir
- 15. Public Comment - Limited to three minutes per person
 - Jason Holland, Mayor
- 16. Comments from Town Clerk, Town Attorney and Town Manager
- 17. Comments from Board of Commissioners and Mayor
- 18. Closed Session Pursuant to § NCGS 143-318.11(6) To Discuss Personnel
- 19. Adjourn

TOWN OF EMERALD ISLE
Board of Commissioners



AGENDA ITEM COVER SHEET

Meeting Date: 13-Jun-23

Agenda Item #: 6.a.

ITEM TO BE CONSIDERED

Title: Employee Recognition: Public Works Director Joe Smith - 20 Years of Service

Brief Summary:

Public Works Director Joe Smith will be recognized for 20 years of service to the Town at the June 13th meeting. Mr. Smith began his employment with the Town as Solid Waste Coordinator and was promoted to Public Works Supervisor in 2013. He was appointed Public Works Director in 2022 (and is still serving in that role).

The Town is fortunate to have benefitted from Mr. Smith's ongoing service.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Board of Commissioners

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____



ACTION TAKEN:

Motion By: _____

Carried: _____

**TOWN OF EMERALD ISLE
Board of Commissioners**

AGENDA ITEM COVER SHEET

Meeting Date: 13-Jun-23

Agenda Item #: 6.b.

ITEM TO BE CONSIDERED

Title: Employee Recognition: Tyler Biskup

Brief Summary:

Tyler Biskup has been promoted to Master Sergeant in the Police Department

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Micheal Panzarella, Police Chief

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____

