

1 **MINUTES OF THE REGULAR SCHEDULED MEETING**
2 **OF THE EMERALD ISLE BOARD OF COMMISSIONERS**
3 **TUESDAY, DECEMBER 11, 2012 – 7:00 P.M.**
4 **TOWN BOARD MEETING ROOM**
5
6

7 **1. Call To Order**
8

9 The regular monthly meeting of the Emerald Isle Board of Commissioners was
10 called to order by Mayor Art Schools at 7:00 PM in the Emerald Isle Town Board
11 Meeting Room.
12

13 **2. Roll Call**
14

15 Present for the meeting: Mayor Art Schools, Commissioners Nita Hedreen, Tom
16 Hoover, Floyd Messer, John Wootten, and Maripat Wright.
17

18 Also present during the regular meeting: Town Manager Frank Rush, Town
19 Attorney Richard Stanley, Asst. Town Manager / Finance Officer Mitsy Overman,
20 Town Clerk Rhonda Ferebee, Planning Director Kevin Reed, and Parks and
21 Recreation Director Alesia Sanderson.
22

23 **3. Opening Prayer**
24

25 Opening prayer was offered by Kyle Hebert, youth member of Emerald Isle
26 Chapel by the Sea.
27

28 **4. Pledge of Allegiance**
29

30 All who were present recited the Pledge of Allegiance.
31

32 **5. Adoption of Agenda**
33

34 Mayor Schools requested that an additional item be added to the Agenda as Item
35 14.5 – Amendments to Bicycle and Pedestrian Committee By-Laws.
36

37 ***Motion was made by Commissioner Wright to adopt the Agenda as***
38 ***amended. The Board voted unanimously 5-0 in favor. Motion carried.***
39

40 **6. Introduction of New Employee**
41

42 **a. Gail Knapp, Administrative Assistant**
43

44 Asst. Town Manager / Finance Officer Mitsy Overman introduced the Town's
45 newest full-time employee Gail Knapp. Ms. Overman noted that Gail was raised
46

1
2 in Snow Hill, NC, and had moved to Emerald Isle in 2007. Gail also had a
3 Degree in Business Administration. Ms. Overman said that Gail began working
4 for the Town one year earlier in a part-time temporary position and had just
5 recently been promoted to fill a full-time vacancy and she was very pleased and
6 praised her for the great job she was doing for the Town.

7
8 The Board and public welcomed Gail to her new full-time position with the Town.
9

10 **6. Proclamations / Public Announcements**

11
12 Mayor Schools noted the following announcements for the public:
13

- 14 • **CANCELLED – Board of Adjustment Regular Meeting – Wednesday,**
15 **December 12**
- 16 • **Friday Free Flick – Friday, December 14 – 7 pm – Community Center**
17 **“Arthur Christmas”**
- 18 • **CANCELLED – Planning Board Regular Meeting – Monday,**
19 **December 17**
- 20 • **Blood Drive – Friday, December 21 – 2 pm – 7 pm – Community**
21 **Center**
- 22 • **Christmas Holiday – Mon. Dec 24, Tues. Dec 25, and Wed. Dec. 26 –**
23 **Town Offices Closed**
- 24 • **Christmas Holiday – Mon. Dec. 24 and Tues. Dec. 25 – Community**
25 **Center Closed, but open on Wed. Dec. 26**
- 26 • **No trash collection on Monday, Dec. 24 and Tues. Dec. 25**
- 27 • **Crystal Coast Countdown – Multiple Events – December 28 –**
28 **January 1 – Multiple Locations**
- 29 • **New Year’s Day Holiday – Tuesday, January 1 – Town Offices**
30 **Closed, Community Center closed**
- 31 • **No trash collection on Tuesday, January 1 (soundside areas)**
- 32 • **Board of Commissioner Regular Meeting – Tuesday, January 8 –**
33 **7 pm – Town Board Meeting Room**
- 34 • **iPad 3 Raffle to Benefit Coast Guard Road Multi-Use Path – Contact**
35 **Community Center**

36
37 Parks and Recreation Director Alesia Sanderson spoke briefly about the
38 upcoming Crystal Coast Countdown, a collaborative effort between the towns of
39 Atlantic Beach, Beaufort, Emerald Isle, Morehead City, Newport, and Pine Knoll
40 Shores. Ms. Sanderson said the goal was to make Carteret County a destination
41 for the New Year’s Holiday weekend, bringing additional tourism to the area, as
42 well as offering local residents festive activities. Ms. Sanderson noted the event
43 would kick off in Emerald Isle with a Scavenger Hunt, followed by multiple events
44

1
2 scheduled in each of the participating towns over the New Year's Holiday
3 weekend.

4
5 **7. Public Comment**

6
7 **Brief Summary:** The public will have the opportunity to address the Board about
8 any items of concern not on the agenda.

9
10 There were no comments from the public.

11
12 **8. Consent Agenda**

- 13
14 a. Tax Refunds / Releases
15 b. Regular Meeting Minutes – November 13, 2012
16 c. Resolution of Support for a Grant Application to Enhance and
17 Support the Military Missions at MCAS Cherry Point and Camp
18 Lejeune (12-12-11/R1)
19 d. Resolution Declaring Surplus Property (12-12-11/R2)
20 e. Resolution Requesting State Legislation to Clarify Municipal
21 Authority on the State's Ocean Beaches (12-12-11/R3)
22 f. Resolution Adopting Municipal Records Retention and Disposition
23 Schedule (12-12-11/R4)
24 g. Resolution Authorizing Amendment to Solid Waste Collection
25 Contract to Adjust Collection Schedule (12-12-11/R5)
26 h. 2013 Official Meeting Schedules

27
28 *Motion was made by Commission Hoover to approve the items on the*
29 *Consent Agenda. The Board voted unanimously 5-0 in favor. Motion*
30 *carried.*

31
32 **Clerks Note:** A copy of Resolutions 12-12-11/R1, 12-12-11/R2, 12-12-11/R3, 12-12-11/R4, 12-12-11/R5
33 and all other Consent Agenda items as noted above are incorporated herein by reference and hereby
34 made a part of these minutes.

35
36 **10. Proposed Rezoning – 134 Fairview Drive – from Business (B) to Village**
37 **East (VE)**

- 38
39 a. Public Hearing
40 b. Consideration of Rezoning Request

41
42 Planning Director Kevin Reed addressed the Board concerning this agenda item.
43 Mr. Reed provided a PowerPoint presentation of the zoning map, and aerial
44 photo of existing land uses. The following excerpt from his memo to the Town
45 Manager is provided for additional background:
46

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2 A request has been submitted by Pat Patteson, on behalf of Donald Barnes and others, for the rezoning of 134
3 Fairview Drive from Business (B) to Village East (VE). The applicant has requested the rezoning because the owners
4 wish to develop the property for residential use. The Business Zoning District does not permit residential uses;
5 therefore, the rezoning is necessary in order for the owners' to pursue their development plans. The parcel to be
6

7 rezoned contains 8,415 square feet and was originally platted as part of a subdivision in January of 1964. Attached to
8 this memorandum is a copy of a survey showing the parcel to be rezoned. Also attached is an excerpt from the Town's
9 current Zoning Map which shows the current zoning of nearby and adjacent parcels. The map also indicates the
10 boundaries of the Village-East Focus Area as contained in the Town's 2004 CAMA Land Use Plan (LUP). Since the
11 property to be rezoned is in the Village-East Focus Area, the rezoning is consistent with the Town's LUP. The
12 properties to the north and south of the lot to be rezoned are currently being used for business purposes and the
13 properties to the west (across the street) and east are currently being used for residential purposes.
14

15 The Planning Board considered this request at its meeting held on November 26, 2012. Following its discussion of the
16 request, the Planning Board voted (5 to 1) to recommend to the Board of Commissioners that the rezoning be
17 approved noting that the request was consistent with the Town's CAMA Land Use Plan, specifically the Future Land
18 Use Map.
19

20 Kevin Reed, Planning Director suggested to the Board that at the conclusion of
21 the public hearing they may want to consider a couple of things. One, being the
22 rezoning to Village East of the highlighted properties in red located along Bogue
23 Inlet Drive that were currently being used for residential purposes though they
24 were zoned Business and therefore the existing land use was not compatible
25 with the existing zoning. He felt this would make the residential land uses
26 consistent with the zoning, and Village East would do so; the other thing they
27 could possibly consider in the future would be rezoning the entire Village East
28 area to Village East. Mr. Reed did point out some land uses to be mindful of if
29 they did that – first, there were existing RV Parks that were currently zoned
30 Business, and in order to establish an RV Park in the Business district it would
31 require a special use permit, likewise, under Village East zoning it would require
32 a special use permit. Secondly, there were properties being used for mobile
33 home purposes, in a mobile home park, currently zoned Mobile Home, and under
34 both Mobile Home and Village East zoning a mobile home park required a
35 special use permit. In addition there were the Camp Ocean Forest properties,
36 currently zoned Camp; under Village East zoning that would require a special
37 use permit as well and under current Camp zoning it was a by-right use, no
38 special use permit required.
39

40 Commissioner Wright felt it would be sensible since it was in the CAMA Land
41 Use Plan to just go ahead and rezone the whole area as Village East to avoid
42 any appearance of spot zoning.
43

44 Mr. Reed stated that if that was the Board's desire, following tonight's meeting
45 that discussion could be initiated with the Planning Board, and they would also
46 do an outreach effort to the properties owners who would be affected. He felt
47 that the Board of Commissioners could then reconsider the rezoning of the
48 remaining area of the Village East focus area as early as their February meeting.

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Motion was made by Commissioner Hedreen to open the Public Hearing. The Board voted unanimously 5-0 in favor. Motion carried.

There were no comments from the public.

Motion was made by Commissioner Hedreen to close the Public Hearing. The Board voted unanimously 5-0 in favor. Motion carried.

Commissioner Hedreen asked Mr. Reed regarding special use permits in the event there was a Board in office in the future that didn't want to allow for mobile homes to be replaced or they didn't want the campground, how would that affect homeowners with the current utilization now.

Mr. Reed said that if it were simply a matter of replacing a mobile home that could be done without the issuance of special use permit, the potential conflict could be if they wanted to for example, expand the mobile home park or the campground under the Village East zoning that would require a special use permit.

Mr. Reed stated that the mobile homes currently were individually owned but they were on leased parcels, so what you had essentially were several big tracts of land that were occupied by a mobile home park.

Commissioner Hedreen didn't want to do anything that would disrupt what those owners were expecting now.

Mayor Schools suggested the Board go ahead and consider the zoning of 134 Fairview Drive, and then come back and discuss the zoning of the entire area.

Commissioner Hoover asked why the rezoning of that area would need to go back before the Planning Board. Mr. Reed said that the Planning Board only considered the rezoning of 134 Fairview Drive, and they would need to make a recommendation relative to the remaining properties, in addition they would have to properly advertise the rezoning in the newspaper, properly post the properties, and send notices of the public hearing to the adjacent property owners, which had already been done for the property located at 134 Fairview Drive.

Motion was made by Commissioner Messer to approve the rezoning of 134 Fairview Drive from Business to Village East.

Town Attorney Stanley stated that this was a classic case of spot zoning. Spot zoning can be authorized by the court if there was a significant basis for it. Mr. Stanley further stated that the significant basis for this zoning was that it

1
2 appeared to be a proper use and the surrounding property appeared to be
3 residential and it was zoned Business; which is why the Board was moving
4 forward with changing the adjoining properties to make them consistent with the
5 uses. He stated that those who were in areas zoned Business should know they
6 were non-conforming and if they burned they couldn't build back. Mr. Stanley
7 said the property being discussed should be zoned Village East and the
8 surrounding properties should be rezoned in order to be consistent with their
9 uses.

10
11 Mr. Rush said they would put together a rezoning proposal for the Planning
12 Board and Town Board to consider that would not create any new hardships on
13 existing property owners.

14
15 ***Motion was revised by Commissioner Messer to approve the rezoning of***
16 ***134 Fairview Drive from Business to Village East based upon the fact that it***
17 ***was consistent with the Land Use Plan and would be more in line with the***
18 ***existing surrounding uses. The Record of Zoning Amendment was also***
19 ***read aloud indicating that the rezoning of 134 Fairview Drive was***
20 ***consistent with the Town of Emerald Isle's 2004 CAMA Land Use Plan, was***
21 ***in the community's overall interest, and the rezoning was both reasonable***
22 ***and in the public interest in light of the residential properties that were***
23 ***surrounding that property. The Board voted unanimously 5-0 in favor.***
24 ***Motion carried.***

25
26 ***Motion was made by Commissioner Messer to direct Planning Director***
27 ***Kevin Reed to ask the Planning Board to review the possibility of rezoning***
28 ***the balance of the areas within the Village East focus. The Board voted***
29 ***unanimously 5-0 in favor. Motion carried.***

30
31 **Proposed Refinancing of Existing Town Debt**

- 32
33 a. Refinancing Plan
34 b. Resolution Authorizing the Filing of an Application for Approval of a
35 Financing Agreement Authorized by NCGS 160A-20 (12-12-11/R6)

36
37 Town Manager Frank Rush addressed the Board concerning this agenda item.
38 The following excerpt from his memo to the Board is provided for additional
39 background:

40
41 The Board of Commissioners is scheduled to consider the proposed refinancing of existing Town debt at the December
42 11 meeting.

43
44 The attached Resolution Authorizing the Filing of an Application for Approval of a Financing Agreement Authorized by
45 NCGS 160A-20 is presented for formal Board consideration, and would ultimately authorize the execution of a new
46 installment financing agreement for the refinancing of the Town's 4 existing installment financing agreements. The

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2 proposed refinancing would enable the Town to significantly reduce the interest rates and total interest cost on the
3 Town's 4 existing installment financing agreements. Depending on the structure of the new installment financing
4 agreement and the actual interest rate secured via a competitive quote process, the Town could potentially realize total
5 interest cost savings approaching \$100,000 over the remaining term of the Town's existing debt.
6

7 The Town currently has 4 existing, outstanding installment financing agreements for 1) the purchase of the 1.2 acre
8 tract on which the Town Administration Building is located, 2) the construction of storm water improvements in the
9 Coast Guard Road area, 3) the construction of the Town Administration Building, and 4) the purchase of land adjacent
10 to the Emerald Isle Public Boating Access Area. The total amount to be refinanced is approximately \$1.425 million
11 (perhaps slightly less), and the current interest rates on the existing agreements range from 3.25% to 3.6%. Based on
12 recent discussions with the Local Government Commission, we believe we can secure a new rate that is less than 2%.
13 The current remaining terms on the Town's existing agreements range from 5 to 9 years, and the Town will be seeking
14 competitive rate quotes for both 5 years and 6 years.
15

16 The exact structure of the new installment financing agreement is yet to be determined, but the end result is very
17 similar. The Town's total annual debt service budget for the existing agreements is approximately \$297,000 per year.
18 A new 5-year installment financing agreement is expected to result in annual payments of approximately \$295,000 per
19 year. A new 6-year installment financing agreement is expected to result in annual payments of approximately
20 \$250,000 per year, and would actually result in some additional budget flexibility in future years. The total net interest
21 cost savings to the Town over the remaining terms of the existing agreements range from a low of approximately
22 \$60,000 to nearly \$100,000 (depending on the actual interest rate secured and the term selected).
23 If approved by the Board, Town staff will submit the appropriate documentation to the NC Local Government
24 Commission for approval at their January 8, 2013 meeting, and also schedule a formal public hearing at the Board's
25 January 8, 2013 meeting. A closing would occur shortly thereafter.
26

27 Town Manager Rush noted that if the Board approved the Resolution they would
28 send the application to the Local Government Commission, and schedule a
29 public hearing for their meeting on January 8, 2013, looking for LGC approval
30 that same day. If everything went smoothly they would expect to close on the
31 new installment financing agreement sometime in January 2013.
32

33 Mayor Schools asked for comments from the public.

34
35 There were no comments from the public.
36

37 ***Motion was made by Commissioner Hoover to approve the Resolution***
38 ***Authorizing the Filing of an Application for Approval of a Financing***
39 ***Agreement as Authorized by NCGS 160A-20. The Board voted***
40 ***unanimously 5-0 in favor. Motion carried.***
41

42 ***Staff was directed to schedule a public hearing for the January 8 Board***
43 ***meeting.***
44

45 **Clerks Note: A copy of Resolutions 12-12-11/R6 is incorporated herein by reference and hereby**
46 **made a part of these minutes.**
47
48
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50

1
2 **12. Coast Guard Road Bicycle Path Extension – Ocean Oaks Drive to**
3 **Dolphin Ridge Road**
4

- 5 **a. Resolution Authorizing Construction Contract (12-12-11/R7)**
6 **b. Budget Amendment – General Fund**
7 **c. Capital Project Ordinance Amendment**
8

9 Parks and Recreation Director Alesia Sanderson addressed the Board
10 concerning this agenda item. The following excerpt from the Town Manager's
11 memo to the Board is provided for additional background:
12

13 The Board of Commissioners is asked to approve 3 items associated with a planned 0.25 mile (1,245 linear feet)
14 extension of the Coast Guard Road bicycle path at the December 11 meeting. Board approval of these items would
15 enable the construction of a new bicycle path segment from the current terminus at Ocean Oaks Drive to Dolphin
16 Ridge Road. The total cost of this work is \$100,000.
17

18 As you know, the Bicycle and Pedestrian Advisory Committee has been working hard on fundraising efforts for the
19 future extension of the bicycle path along the entire length of Coast Guard Road. Recent fundraising efforts have
20 raised the current total available to nearly \$50,000. The Board has previously committed to match any funds raised by
21 the Bicycle and Pedestrian Advisory Committee to construct future segments of the Coast Guard Road bicycle path.
22 The appropriation of an additional \$50,000 by the Town for this project will result in the total amount necessary for the
23 proposed extension from Ocean Oaks Drive to Dolphin Ridge Road.
24

25 Town staff recently solicited informal bids for this work from three local contractors with whom the Town has enjoyed a
26 positive working relationship in recent years. SunLand Development and Construction, Cape Carteret, NC, submitted
27 a total bid of \$74,700, and this is the lowest bid received for the construction of new bicycle path segment. Onslow
28 Grading and Paving, Jacksonville, NC, submitted a total bid of \$77,000, and Johnson Contracting, Maysville, NC,
29 submitted a total bid of \$77,885. Town staff have been very pleased with SunLand's work for the Town in recent years
30 (including the existing Coast Guard Road bicycle path segment between Deer Horn Drive and Emerald Isle Woods
31 Park), and Town staff recommend award of the construction contract to SunLand in the amount of \$74,700. The
32 attached resolution formally authorizes the Town Manager to execute a contract with SunLand.
33

34 The Board should note that the scope of the SunLand contract does not include associated retaining walls, bollards,
35 pavement markings, and signage for this bicycle path segment. If authorized by the Board, Town staff will coordinate
36 these improvements separately, utilizing a combination of Town staff and additional contractors. The total estimated
37 cost of these associated improvements is \$25,300, and Town staff will also be working with SunLand on site grading
38 strategies to minimize the quantity of retaining walls necessary. The Board should note that this project also involves
39 the shifting of existing vehicle travel lanes on Coast Guard Road slightly to the north side of the existing Coast Guard
40 Road asphalt between Ocean Oaks Drive and Dolphin Ridge Road (as has been done for previous segments).
41 Existing markings would be removed, and new markings would shift the vehicle travel lanes and asphalt shoulders
42 approximately 1.5 feet to the north.
43

44 The proposed bicycle path extension would be constructed on approximately 10 - 12 feet of the public right-of-way on
45 the south side of the existing Coast Guard Road asphalt in this area. The construction approach for this segment is
46 very similar to the previous 0.7 miles of bicycle path along Coast Guard Road. Approximately 2 – 3 feet of the existing
47 asphalt shoulder along the south side of Coast Guard Road will be removed to establish a grassy buffer between the
48 vehicle travel lane and new bicycle path, and the new path will be approximately 10 feet wide. The Board should note
49 that Town staff considered widening the existing westbound lane of Coast Guard Road (on the north side of the road)
50 in order to then utilize existing asphalt in the existing eastbound lane of Coast Guard Road (on the south side of the
51 road) as the new bicycle path. The cost of this approach is comparable to the proposed contract with SunLand,
52 however, I am not comfortable recommending this approach without detailed design work performed by a licensed

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2 professional engineer. The necessary adjustments to the curvature of Coast Guard Road, the perceived instability of
3 the soils in this area, and the presence of a US Coast Guard fiber optic communications line make the design issues
4 much more complex for this approach.
5

6 The attached General Fund budget amendment appropriates the Town's \$50,000 share of the total construction cost
7 for this project. General Fund balance would be utilized for this appropriation, and would reduce the Town's total
8 estimated General Fund balance to approximately \$1.97 million. (There was a total General Fund balance of \$2.05
9 million at June 30, 2012, and \$30,000 was previously appropriated in FY 12-13.) The attached capital project
10 ordinance for the Coast Guard Road Bicycle Path project formally appropriates the \$50,000 transferred from the
11 General Fund for construction, and also appropriates a total of \$50,000 of fundraising proceeds generated by the
12 Bicycle and Pedestrian Advisory Committee's efforts. As of December 4, there is currently a balance of \$46,000
13 available, and an additional \$2,000+ is expected to be credited from Emerald Isle triathlon proceeds in the coming
14 days. An additional \$2,000 - \$5,000 is also expected to be generated through iPad raffle sales and previous donation
15 commitments within the next few weeks, and these additional funds will push the Committee over the \$50,000 mark.
16 The attached capital project ordinance amendment appropriates a total of \$100,000 for the construction of the new
17 bicycle path segment.
18

19 If awarded, SunLand expects to begin work soon after the start of the new year. Town staff have requested that all
20 work be complete prior to the Easter holiday, and SunLand has committed to this completion date. We look forward to
21 opening this new bicycle path segment.
22

23 The Bicycle and Pedestrian Advisory Committee is to be commended for their outstanding fundraising efforts. This
24 project could not move forward without their hard work, and without the generosity of the many donors who have
25 contributed to the project. As you know, there continues to be significant public support for the extension of the Coast
26 Guard Road bicycle path.
27

28 Mayor Schools provided the Board with a current listing of the donor's who had
29 donated and made pledges to help fund the multi-use path on Coast Guard
30 Road.
31

32 Parks and Recreation Director Alesia Sanderson applauded the Bicycle and
33 Pedestrian Advisory Committee for their capital campaign which had already
34 netted over \$100,000. Ms. Sanderson said this is just the next segment and as
35 promised a few months back when she told them she would be back and here
36 she was as they were at the \$50,000 mark of the \$100,000 needed to complete
37 the next section, a .52 mile path on the southern side of Coast Guard Road from
38 Ocean Oaks to Dolphin Ridge. Ms. Sanderson said the Town had solicited
39 competitive bids from three local contractors and Sunland was the low bidder.
40

41 Mayor Schools asked for comments from the public.
42

43 There were no comments from the public.
44

45 Ms. Sanderson discussed the details of the construction plans for the extension
46 of the path with the Board. Ms. Sanderson, and Committee Chair Ken Stone
47 noted that the Bicycle and Pedestrian Advisory Committee would be discussing
48 how best to handle the path for safety purposes at the entrance to Dolphin Ridge
49 with the Homeowners Association of both Dolphin Ridge and Royall Oaks.

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2 Commissioner Wootten felt it was great that they were getting the path down to
3 Dolphin Ridge but noted that the stormwater pipe stopped right there at Dolphin
4 Ridge on Coast Guard Road. He felt the next step of the path would be a little
5 trickier as they would have to take the stormwater pipe into consideration and
6 that would be a factor in the cost.

7
8 ***Motion was made by Commissioner Hedreen to approve the Resolution***
9 ***Authorizing Construction Contract. The Board voted unanimously 5-0 in***
10 ***favor. Motion carried.***

11
12 ***Motion was made by Commissioner Wright to approve the General Fund***
13 ***Budget Amendment. The Board voted unanimously 5-0 in favor. Motion***
14 ***carried.***

15
16 ***Motion was made by Commissioner Hedreen to approve the Capital Project***
17 ***Ordinance Amendment for the Coast Guard Road Bicycle Path Extension.***
18 ***The Board voted unanimously 5-0 in favor. Motion carried.***

19
20 **Clerks Note: A copy of Resolution 12-12-11/R7, Budget Amendment and Capital Project Ordinance**
21 **Amendment as noted above are incorporated herein by reference and hereby made a part of these**
22 **minutes.**

23
24 **13. Ordinance Amending Chapter 15 – Solid Waste Management – of the**
25 **Code of Ordinances Regarding Trash and Recycling Container**
26 **Requirements (2nd Reading) (12-12-11/O1)**

27
28 Town Manager Frank Rush addressed the Board concerning this agenda item.
29 The following excerpt from his memo to the Board is provided for additional
30 background:

31
32 The Board of Commissioners is scheduled to conduct a 2nd reading of the attached ordinance amendment that would
33 1) require the use of larger recycling containers for curbside recycling, 2) eliminate the use of open-top 18-gallon
34 recycling bins, and 3) expand the time allowed for the placement of trash and recycling containers at the curbside on
35 the day before collection. The Board approved the attached ordinance amendment at its November 13 meeting by a 3-
36 2 vote, however, under NC law a 2/3 majority vote (a 4-1 vote in Emerald Isle) is required for approval on 1st reading.
37 A simple majority vote (3-2 or better) is all that is required for formal adoption on the 2nd reading.

38
39 As discussed at the November 13 meeting, the attached ordinance amendment was drafted after a recent meeting in
40 October between Town officials (Mayor Schools, Mayor Pro-Tem Messer, Commissioner Hoover, and I) and Emerald
41 Isle vacation rental agencies to discuss various items.

42
43 The Town established minimum container volume requirements for trash and recycling in its solid waste ordinance in
44 2003. The current ordinance requires vacation rental units to utilize at least one (1) 35/40 gallon roll-out recycling
45 container per unit, and this requirement served the Town relatively well for several years. As recycling participation
46 and volumes have increased in recent years (from approximately 480 tons annually in the mid / late 2000s to
47 approximately 650 tons last year), the Town has experienced more instances of overflowing recyclables at vacation
48 rental units. There was unanimous agreement among the vacation rental agencies present at the October meeting
49 that the Town should require larger recycling containers. The attached ordinance amendment would require vacation

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2 rental units to utilize one (1) 90/95 gallon roll-out recycling container for each 3 bedrooms in the vacation rental unit.
3 This volume requirement is identical to that currently required for regular trash at vacation rental units. Several
4 participants in the October meeting noted that many units often generate as much recyclables as regular trash (or
5 more), and that recyclables typically don't compress in the same manner as regular trash.
6

7 The group at the October meeting also discussed issues associated with the use of the open-top 18-gallong recycling
8 bins. Under the Town's solid waste ordinance, these bins can only be used by permanent residents and second home
9 owners. Overflow concerns were noted, in addition to the relatively frequent occurrence of recyclables being easily
10 blown from the open-top containers. The group recommended that the Town require permanent residents and second
11 homeowners to utilize at least a 35/40-gallon roll-out recycling container, and the attached ordinance amendment also
12 includes that provision.
13

14 Town officials also noted the tendency for both trash and recycling containers to be rolled out to the curbside earlier
15 and earlier during periods of peak visitation during the summer. The Town's current solid waste ordinance stipulates
16 that containers should not be rolled out earlier than 3:00 pm the day before collection, however, there are certain times
17 when containers are rolled out as early as 9:00 am or 10:00 am the day before collection due to the large nature of the
18 job during periods of peak visitation. Because of the large nature of the job and our desire to maintain a cooperative
19 relationship with the vacation rental agencies, Town staff have been lenient on this issue during periods of peak
20 visitation. In recent years, however, containers have been placed earlier and earlier, and the number and degree of
21 citizen complaints has increased. Town officials requested that the vacation rental agencies work harder to limit the
22 time that containers are placed at curbside. During the discussion, the vacation rental agencies requested a slight
23 adjustment to the 3:00 pm timeframe, and Town officials present at the meeting were comfortable with an adjustment
24 to 12:00 pm the day before collection. The vacation rental agencies indicated that they would work hard to meet a
25 12:00 pm timeframe. The attached ordinance amendment includes this change.
26

27 The Board should note that the attached ordinance amendment will require many property owners to bear an additional
28 expense for the purchase of new recycling containers. These containers can be expensive, with retail prices in the \$80
29 - \$100 range or more. If the Board adopts the attached ordinance amendment, the Town will complete a bulk
30 purchase of both the 35/40 gallon and 90/95 gallon roll-out recycling containers and make the containers available for
31 sale at the Town Administration Building (and perhaps through a cooperative arrangement with Sound Ace Hardware)
32 for our cost. The Town can purchase approximately 800 containers of the 35/40 gallon size for approximately \$40-\$45
33 each, and can purchase approximately 800 containers of the 90/95 gallon size for approximately \$50-\$55 each.
34

35 The attached ordinance amendment includes an effective date of March 18, 2013, which will provide approximately 3
36 months for property owners and vacation rental companies to secure new containers. The Town will publicize the new
37 requirements via the Town's website, email newsletters, Island Review, and Twitter account, in addition to direct
38 communications with vacation rental companies.
39

40 Mayor Schools asked for comments from the public.
41

42 Paul Schwartz, Wyndtree Drive, commented about the roll-out times, stating that
43 when the rental properties rolled back the Monday trash cans they roll-out the
44 Wednesday cans, so they were looking at trash cans in front of the houses six
45 days a week.
46

47 Mayor Schools said they would be working closely with the rental companies to
48 address that situation.
49
50
51

1
2 **Motion was made by Commissioner Messer to approve the Ordinance**
3 **Amending Chapter 15 – Solid Waste Management – of the Code of**
4 **Ordinances Regarding Trash and Recycling Container Requirements. The**
5 **Board voted 4-1 in favor – Commissioner Wootten opposed. Motion**
6 **carried.**

7
8 Commissioner Wootten said he had not changed his mind from the past month,
9 he still felt it was not the role of government to tell people what size container
10 they need, other than the rental properties.

11
12 Town Manager Rush said the intention if the Board concurred was to make a
13 bulk purchase of the 40 gallon and 90 gallon recycling containers and make them
14 available to Emerald Isle property owners at cost. The proposed implementation
15 date would be March 18, 2013 allowing 3 months to educate the public about the
16 change and secure the carts and make them available for purchase.

17
18 **The Board concurred with purchasing the 40 gallon and 90 gallon recycling**
19 **containers and offering at cost to Emerald Isle residents.**

20
21 **Clerks Note: A copy of Ordinance Amendment 12-12-11/O1 is incorporated herein by reference and**
22 **hereby made a part of these minutes.**

23
24 **14. Ordinance Amending Chapter 4 – Animals – of the Code of Ordinances**
25 **Regarding Dog Leash Requirements (12-12-11/O2)**

26
27 Town Manager Frank Rush addressed the Board concerning this agenda item.
28 The following excerpt from his memo to the Board is provided for additional
29 background:

30
31 The Board of Commissioners is scheduled to consider the attached ordinance amendment that clarifies the Town's
32 "leash law". The attached ordinance amendment is requested by the Emerald Isle Police Department to enable easier
33 and more effective education and enforcement of the Town's leash law, particularly on the beach strand.

34
35 The Town's ordinances have required dogs to be kept on a leash at all times in all locations other than private property
36 for several decades. This includes public streets, parks, the flat beach strand, and in the waters of the Atlantic Ocean.
37 The Police Department routinely enforces the "leash law", with the bulk of activity occurring on the beach strand.

38
39 Over time, there has been an increase in the use of excessively long leashes, some that are 50 – 75 feet or more in
40 length, and these leashes are not consistent with the spirit and intent of the Town's leash law and may not be effective
41 in controlling the dog. Additionally, there has been an increase in the use of "electronic leashes". An "electronic leash"
42 is a device that lacks an actual tether or connection to the dog and is similar to an electronic fence whereby the dog's
43 collar includes a device that emits a signal to the dog to control the dog's movement. These "electronic leashes" are
44 also not judged to be effective in controlling the dog, and therefore not consistent with the spirit and intent of the
45 Town's ordinances.

46
47 There is often disagreement between Town enforcement staff and dog owners utilizing excessively long leashes or
48 "electronic leashes", and the attached ordinance amendment would clarify that neither approach is legal in Emerald
49 Isle. The attached ordinance amendment establishes a maximum leash length of 20 ft. and also makes it clear that

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1
2 "electronic leashes" do not meet the Town's leash law requirements (that a leash with an actual tether or connection to
3 the dog is required for compliance with the Town's leash law).

4
5 Town staff are hopeful that this clarification will result in easier public education and enforcement actions on the beach
6 strand, and also reduced conflict with offenders.

7
8 Town Manager Rush stated that this ordinance amendment was simply to clarify
9 the leash law that had been in effect for several decades. The ordinance
10 required all dogs to be kept on a leash in public areas, including the beach
11 strand, and the waters of the Atlantic Ocean. Mr. Rush said the only time dogs
12 could be off leash was on private property with the consent of the owner.

13
14 Mr. Rush said that the Police Department had experienced recently people using
15 excessively long leashes and the current ordinance didn't specify a maximum
16 leash length; in some case people were using 100 foot long leashes. The other
17 issue encountered was people using electronic leashes. In both instances, either
18 the long leashes or electronic leashes, they were not effective in controlling the
19 dog. Mr. Rush pointed out the replacement version at the Board's places tonight
20 stated a second time that the leash must physically be connected to the dog, and
21 no leash allowed longer than 20 feet in length, and that electronic leashes were
22 not legal under this ordinance.

23
24 In response to a question from Commissioner Hedreen about someone allowing
25 their dog to have a 20 foot leash but running free without the leash being actually
26 held by the owner, Town Attorney Stanley stated that in those situations the dogs
27 would certainly not be considered restrained.

28
29 Town Manager Rush said this amendment just clarified their existing ordinance
30 and that the language was the same spirit and intent that had been in effect for
31 30-50 years so no specific marketing effort had been planned. Mr. Rush said
32 they typically took a friendly enforcement approach, using the opportunity to
33 educate and that was often successful, but sometime unfortunately it was not.

34
35 ***Motion was made by Commissioner Wootten to approve the Ordinance***
36 ***Amending Chapter 4 – Animals – of the Code of Ordinances Regarding Dog***
37 ***Leash Requirements. The Board voted unanimously 5-0 in favor. Motion***
38 ***carried.***

39
40 **Clerks Note: A copy of Ordinance Amendment 12-12-11/O2 is incorporated herein by reference and**
41 **hereby made a part of these minutes.**
42
43
44
45
46
47
48

1
2 **Added Item 14.5 – Amendments to Bicycle and Pedestrian Committee By-**
3 **Laws**

4
5 Mayor Schools noted that in the past the Bicycle and Pedestrian Advisory
6 Committee by-laws had required one member to be from the Emerald Isle
7 business community. Mayor Schools said the committee had reviewed the by-
8 laws and would like to allow members who work for an Emerald Isle business
9 even if they lived outside the community.

10
11 Committee Chair Ken Stone said they had one vacancy for quite some time and
12 they had the opportunity to get a member who was energetic and in the future
13 they may need others. Mr. Stone said that Carla Abee had grown up in the Town
14 and had been a big advocate through Transportation Impact, and Transportation
15 Impact had been very helpful, he would be happy if the Board would approve the
16 amendment as he felt it would make things better in the long run.

17
18 The amendments to the current Bicycle and Pedestrian Advisory Committee by-
19 laws would 1) formally change the regular meeting time of the Bicycle and
20 Pedestrian Advisory Committee to the second Tuesday of each month at 9 am,
21 and 2) broaden the potential membership of the Committee to include
22 representatives of Emerald Isle businesses. The Committee's total membership
23 would remain at 8 members.

24
25 ***Motion was made by Commissioner Messer to approve the amendments to***
26 ***the Bicycle and Pedestrian Committee By-Laws. The Board voted***
27 ***unanimously 5-0 in favor. Motion carried.***

28
29 Clerks Note: A copy of Amended Bicycle and Pedestrian Advisory Committee By-laws are
30 incorporated herein by reference and hereby made a part of these minutes.

31
32 **15. Appointments – Bicycle and Pedestrian Advisory Committee – 4**
33 **Vacancies**

34
35 **Brief Summary:** There will soon be four vacancies on the Town's Bicycle and
36 Pedestrian Advisory Committee. The Board should appoint four individuals to
37 new terms that will expire in December 2014.

38
39 Mayor Schools noted that current members Ken Ambrose, Mike Taylor, and Joe
40 Eckard would like to be reappointed and Carla Abee, representing Transportation
41 Impact would like to be appointed.

42
43 ***Motion was made by Commissioner Wright to reappoint Ken Ambrose,***
44 ***Mike Taylor, and Joe Eckard be reappointed and Carla Abee be appointed***
45 ***to terms on the Bicycle and Pedestrian Advisory Committee that expire in***
46 ***December 2014. The Board vote unanimously 5-0 in favor. Motion carried.***

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1
2 **16. Comments from the Town Clerk, Town Attorney, and Town Manager**

3
4 There were no comments from the Town Clerk or Town Attorney.

5
6 Town Manager Rush discussed the date for the annual 2013 budget planning
7 workshop and confirmed the Board the date of Friday, January 25 at 8:30 am.

8
9 The following is an excerpt from the Town Manager Comments memo to the
10 Board providing additional background information for all items of importance:

11
12 **NC 58 Bridge Work**

13 Lane closures have been sporadic during the week of December 3 – 7 (with the use of flagmen), and the first week of
14 24-hour lane closures (one lane only) will begin on December 9.

15
16 A temporary traffic signal will be used for lane closures beginning December 9. One lane will be closed 24/7 from 7 pm
17 on Sunday, December 9 until 7 pm on Friday, December 14. Both lanes will be open from 7 pm on December 14 until
18 7 pm on December 16. One lane will be closed 24/7 from 7 pm on Sunday, December 16 until 7 am on Friday,
19 December 21.

20
21 Due to the holidays, both lanes will be open from 7 am on Friday, December 21 until 7 pm on Sunday, January 6. One
22 lane will be closed from 7 pm on Sunday, January 6 until 7 pm on Friday, January 11. A similar weekday, 24/7 one
23 lane closure schedule will be in effect from Sunday, January 13 until St. Patrick's Festival weekend.

24
25 Local emergency services personnel recently met with the contractor, Penhall Corporation, and NCDOT to develop
26 procedures for emergency vehicle access during lane closures. Police and Fire rarely need to use the Emerald Isle
27 bridge during emergencies, and EI EMS will mostly use the Atlantic Beach bridge for transport to Carteret General
28 Hospital. The emergency procedures will most likely be used for heart patients that need to be transported by EI EMS
29 to New Bern, and for mutual aid Police and Fire calls with mainland departments.

30
31 The public should be aware that bicycles, pedestrians, and runners are not permitted on the bridge during lane
32 closures.

33
34 **2013 Budget Planning Workshop**

35 I would like to schedule the Board's annual budget planning workshop slightly earlier than usual this year. I am
36 suggesting either Friday, January 25 or Monday, January 28. The likely start time is 8:30 am, and I would expect the
37 meeting to last until early or mid-afternoon. Please let me know which of these dates works best for you.

38
39 **FEMA Irene Beach Nourishment Project**

40 The beach nourishment project is still on track, and we expect work to begin in eastern Emerald Isle in February, and
41 then move to western Emerald Isle. We expect all work to be complete by March 31.

42
43 **Beach Access Walkway Replacements**

44 The new Edna Street walkway is essentially complete, with only minor items remaining. We have delayed the start of
45 work on the Tammy Street and Alex Court walkways until after the holidays so that the existing walkways are available
46 for public use during the holidays. We expect work to begin sometime after the first of the new year.

47
48 **Status of Aquarium Pier at Emerald Isle**

49 I recently met with Moffatt & Nichol Engineers to formulate a plan to utilize approximately \$730,000 of remaining grant
50 funds for site improvements at the Eastern Ocean Regional Access / future site of the Aquarium Pier. The likely plan
51 will involve the paving of the parking area, installation of storm water controls, bathhouse improvements, and other
52 landscaping improvements that would 1) serve the Aquarium Pier facility when it is ultimately constructed in the future,

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1
2 and 2) enable the Town to benefit from these improvements at the Eastern Ocean Regional Access in the interim
3 period.
4

5 I hope to present a final plan for Board review and approval at the January 8 meeting. Prior to that meeting, I hope to
6 receive informal approval of the proposed improvements from NC Division of Marine Fisheries (NC DMF, the grant
7 agency) and NC Aquariums staff. I am hopeful that NC DMF will then simply remit the grant funds to the Town,
8 however, it may take the form of a reimbursement grant. There is significant CAMA permitting and storm water
9 permitting to be completed, and also some minor design tweaks that will occur over the next 6 months or so. My goal
10 is for construction to begin sometime in fall 2013.
11

12 The Eastern Ocean Regional Access property that was deeded to the State several years ago has a reverter clause
13 that kicks in on December 31, 2012. I am still working through the details of this with the NC Aquariums, however, we
14 expect the land to revert back to the Town at that time, and then execute an amended Pier Agreement with the NC
15 Aquariums to guide the partnership in the future. I may also present this amended Pier Agreement to the Board at the
16 January 8 meeting.
17

18 **NC 58 Bicycle Path Extension**

19 All permits are in hand for this project, but we are still awaiting final approval from NCDOT on the design for the new
20 bicycle path extension. The remaining design issues involve NCDOT's request to move electrical poles that Carteret
21 Craven Electric Cooperative does not recommend, and also a driveway encroachment issue. Alesia Sanderson, Parks
22 and Recreation Director, continues to work with NCDOT on this issue, and we hope to receive approval to solicit bids
23 very soon. At this point, it is not likely that we will have a construction contract on the January 8 meeting agenda, and
24 we will be working toward a February contract award. Our goal is still to have the new segment open to the public by
25 April 2013.
26

27 **Proposed 1% Beach Preservation (Local Option Sales and Use) Tax**

28 The NC General Assembly's Revenue Laws Study Committee met on Wednesday, December 5, but our proposal was
29 not on the Committee's agenda. I remain hopeful that our proposal will be on the January meeting agenda of this
30 Committee. I plan to attend if / when our proposal is discussed. I still remain hopeful that Representative McElraft will
31 resurrect her bill from the 2012 session for the new 2013 session so the issue will be considered by the NC General
32 Assembly.
33

34 There appears to be growing momentum along the NC coast for some solution to the recent lack of State funding for
35 beach nourishment projects. Coastal legislators are meeting on December 17 to discuss this issue and other coastal
36 issues, and there has been discussion about several possible solutions, including a dedicated State fund, the local
37 option sales and use tax, or room tax amendments. I will remain engaged with Representative McElraft and others on
38 this issue, and work toward any reasonable funding alternative to "make up" for the anticipated 25% State share for our
39 future beach nourishment activities. As you know, we need to identify a revenue source for an average of
40 approximately \$700,000 - \$800,000 annually that was previously expected from the State.
41

42 **Fixed Piping from Island Circle Pump Station to El Woods Park**

43 I recently met with a local contractor to secure a price quote to install approximately 1,500 linear feet of fixed piping via
44 horizontal directional drilling (i.e., "boring") between Island Circle and a location just east of Wyndward Court. The
45 quote will also include an additional 6,000 linear feet from Wyndward Court to Dolphin Ridge to be installed via the
46 "open-cut" method. "Open-cut" is believed to be much less expensive, and should work in this area, as there are very
47 few utility, driveway, and road conflicts in this area. The "boring" method is more attractive for the first 1,500 linear feet
48 due to the presence of several residential driveways.
49

50
51 I plan to also secure additional quotes from local contractors in the coming weeks, and then present a project plan and
52 funding proposal to the Board at your upcoming 2013 budget planning workshop.
53
54

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1
2 **Eastern Emerald Isle Storm Water Outfall Removals**

3 Public Works expects to complete the 4th Street and 6th Street locations prior to the holidays. Both of these locations
4 involve the removal of dysfunctional and unsightly NCDOT drainage pipes, and the work is more significant than some
5 other locations in this area. We are still on track to complete all remaining work by the NC Clean Water Management
6 Trust Fund's deadline of May 31, 2013.

7
8 **Eastern Ocean Drive Storm Water Improvements / Planned Resurfacing**

9 We are seeking updated resurfacing quotes for the entire length of Ocean Drive from the Indian Beach town line to
10 Ocean Reef condos, and I remain hopeful that we can identify sufficient funding to complete this resurfacing in spring
11 2013. As noted earlier, we also plan to complete several storm water infiltration systems in chronic flooding areas prior
12 to resurfacing.

13
14 **Information Technology (IT) Services Proposal**

15 I am still working on a funding strategy for the IT services proposal. The organization is in great need of a better
16 solution for our IT needs.

17
18 **Live Oak Street Pedestrian Bridge**

19 Alesia Sanderson, Parks and Recreation Director, is currently awaiting the receipt of engineered plans for the
20 construction of the new walkway. Once we receive the plans, they will be presented to local volunteers to determine
21 their interest in / ability to provide construction labor for the project. We also plan to meet with nearby property owners
22 to address any concerns about the project.

23
24 We hope to have the completed design by early January, and still plan to have the new walkway constructed and open
25 to the public by April or May.

26
27 **New Soundside Pier at Emerald Isle Public Boating Access Area**

28 We have received verbal indications of the grant approval from NC Division of Coastal Management staff, but are still
29 awaiting the formal grant award package. We are also working with engineers from the NC Wildlife Resources
30 Commission on the design submission to secure the necessary building permits for the new pier. The CAMA permit
31 modification is currently in process, and we don't expect any significant delays in modifying the CAMA permit. Our
32 goal is to award a construction contract in late winter or early spring and have the new pier completed before the
33 summer.

34
35 **Landscaping Improvements at Emerald Isle Public Boating Access Area**

36 The NC Wildlife Resources Commission has agreed to provide funding for additional landscaping at the Emerald Isle
37 Public Boating Access Area. NC WRC will purchase the plantings, and Parks and Recreation staff will install the new
38 plantings.

39
40 **NC 58 Causeway Clearing to Open Up Views**

41 Because the scope of this work is somewhat more involved than originally anticipated, we are planning to contract for
42 clearing in limited areas along the causeway in January. We will be meeting with contractors to secure quotes before
43 Christmas, and hope to begin the work after the first of the new year. We intend to initially complete a couple of
44 "openings" on each side of NC 58 closer to the bridge landing, and then work our way back from the bridge landing.
45 No clearing will occur south of the Chapel By The Sea welcome sign. No large trees or live oaks will be removed. All
46 work will involve removal of underbrush and perhaps smaller pines.

47
48 **Advertisement of Board Meeting Agenda in the Carteret News Times**

49 The Town publishes the monthly Board meeting agenda in the Carteret News Times each month in the Legal Ads
50 section on the Sunday prior to the meeting. The annual cost to publish the meeting agenda is approximately \$750 -
51 \$800. Due to the availability of the Town's website (the agenda and all supporting memos, documents, etc are posted

52
53 on the Town's website on the Friday afternoon prior to the Town Board meeting), I am considering discontinuing this
54 advertisement. Please let me know your thoughts on this idea.

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1
2 **Emerald Isle EMS**

3 I have attached the June 30, 2012 audited financial statements for EI EMS, Inc. Due to additional adjustments, the
4 reported EI EMS, Inc. fund balance is approximately \$117,000. (I had previously estimated \$128,000 and
5 communicated that to the Board.) This amount is still sufficient to fund the purchase of a new ambulance for EI EMS,
6 Inc. later this spring.

7
8 I have suggested that EI EMS, Inc. attempt to use the "piggy-back" purchase method recently used by the Town for the
9 new brush truck. I suggested that EI EMS, Inc. contact other squads that have purchased an ambulance through a
10 competitive bidding process during the last 12 months, and review the specifications of those ambulances. If it is
11 advantageous, the Town may complete the purchase on behalf of EI EMS, Inc.

12
13 Susan Walker was recently elected as the new EMS Chief, and will assume that role in January. Doug Fleming is the
14 Assistant Chief.

15
16 **Planned Website Improvements**

17 I have tasked Rhonda Ferebee, Town Clerk and also our website manager, with developing an Emerald Isle-specific
18 tourism page that can be used to refer visitors to for information about Emerald Isle accommodations, restaurants,
19 shops, and activities. We will also be working to give the Town's website a more visitor-friendly appeal, yet still
20 maintain a wealth of local government information for our residents, property owners, and visitors.

21
22 **Cape Emerald Ponds**

23 Cape Emerald is a private, gated subdivision with private streets, but, as you know, has a public storm water pipe
24 running from the ocean-side through the subdivision that empties into a series of ponds near the soundfront. These
25 ponds eventually drain into Bogue Sound. The Town has historically maintained the storm water pipe and the outfall
26 leading from the ponds to Bogue Sound, however, pond maintenance has historically been shared. Generally
27 speaking, Cape Emerald POA has maintained the fountains in the ponds, however, the Town has completed dredging
28 of the ponds. The Town recently arranged for LB Page to complete additional pond dredging in the coming weeks.

29
30 I have an outline of a "pond agreement" between the Town and the Cape Emerald POA, and will be drafting a formal
31 agreement for Cape Emerald and Board review and consideration in the coming weeks. I hope to have this agreement
32 on the Board's January meeting agenda.

33
34 **Fire Department Ladder Truck to Be Repainted**

35 The ladder truck, a 1998 model, has experienced some corrosion in recent years, and is scheduled to be repainted.
36 The truck is expected to be out of service from mid-January to the end of February. The cost to repaint the truck is
37 approximately \$17,000, and funds were included in the FY 12-13 budget. The repainting will help to insure that the
38 truck remains in service until at least FY 18-19, the scheduled replacement year, and hopefully longer. The new
39 replacement truck will likely cost in excess of \$700,000 at that time.

40
41 **"Downtown" Streetscape Improvements**

42 I recently received a cost estimate of \$500,000 from NCDOT for the installation of metal traffic signal poles at each of
43 the 4 signalized intersections in Emerald Isle. I have asked NCDOT to keep the Town in mind for State funding for
44 these improvements in the future, and will also be contacting our Board of Transportation member after Governor-elect
45 McCrory takes office in January to discuss the possibility of utilizing his/her discretionary funding for this project in FY
46 13-14. I believe this would be a significant aesthetic improvement in Emerald Isle.

47
48 I am also awaiting a lighting plan and cost estimate from Carteret Craven Electric Cooperative for the installation of
49 decorative street lights along the bike path and sidewalk in the "downtown" area. I plan to present a plan to the Board
50 at the upcoming budget workshop meeting.

51
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54

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Holiday Closing Schedule

Town Offices closed:

Monday, December 24

Tuesday, December 25

Wednesday, December 26

Tuesday, January 1

Community Center closed:

Monday, December 24

Tuesday, December 25

Tuesday, January 1

Trash Collection cancelled:

Monday, December 24 (oceanside)

Tuesday, December 25 (soundside)

Tuesday, January 1 (soundside)

17. Comments from Board of Commissioners and Mayor

Everyone was wished Merry Christmas and no further comments were made by the Board of Commissioners or Mayor.

18. Adjourn

Motion was made by Commissioner Messer to adjourn the meeting. The Board vote unanimously 5-0 in favor. Motion carried.

The meeting was adjourned at 7:50 pm.

Respectfully submitted:

Rhonda C. Ferebee, CMC
Town Clerk