

1 Police Chief Reese first recognized Detective Brian Probst for his achievement of the Police
2 Officer I rank in the Police Officer Career Advancement Program. Chief Reese presented this
3 award to Detective Probst noting how proud he and the department were of his achievement.
4

5 Chief Reese recognized Senior Police Officer Bill Morris for his promotion to the rank of
6 Sergeant. Chief Reese said Officer Morris would be the second Sergeant moving into the role in
7 what he considered the POCAP promotions as he and Sergeant Biskup had both been promoted
8 from Senior Police Officer to the rank of Sergeant and had both completed a lot of training and
9 were probably two of the most well trained sergeants to move into those roles.
10

11 Chief Reese also recognized Sergeant Mark Odom for his promotion to the rank of Lieutenant.
12 Chief Reese stated that Sergeant Odom had started his career with the Emerald Isle Police
13 Department and he had participated aggressively in the POCAP program and would probably be
14 one of the most educated, trained Lieutenant's to move into the position.
15

16 Chief Reese said he was very pleased with the program that the Board was responsible for
17 implementing and the results were that they were able to promote from within into positions
18 of leadership.
19

20 The Board and public applauded the achievements and promotions of the officers.
21

22 **7. Introduction of New Employees**

- 23
- 24 **a. Ethan Born, Police Officer**
- 25 **b. Ryan Gaster, Parks Maintenance Worker**
- 26 **c. Whitney Smith, Recreation Program Supervisor**
- 27 **d. Larry Roberts, Equipment Operator**
- 28 **e. Lauren Mobley, Planning Intern**
29

30 Police Chief Tony Reese introduced the department's newest Police Officer Ethan Born. Chief
31 Reese noted that Ethan came with 15 years of law enforcement experience in Carteret County
32 having worked in Cape Carteret and Morehead City following a brief stint in Emerald Isle near
33 the beginning of his career. Chief Reese noted Ethan started in law enforcement in 2004 and
34 was equipped with a lot of training including a Criminal Investigation certificate.
35

36 Parks and Recreation Director Alesia Sanderson introduced Ryan Gaster, Parks Maintenance
37 Worker who came to the Town with 9 years of experience as a K-9 handler and trainer for a
38 pest control company, and had also worked with larger commercial landscape organizations.
39

40 Director Sanderson also introduced the department's new Program Supervisor Whitney Smith
41 who would fill the role following the recent resignation of Sheila Lowe who had relocated out of
42 the area due to her husband's job transfer. Director Sanderson said that Whitney was a

1 graduate of UNCW, had studied abroad in South Africa in 2013, and had volunteered with
2 numerous local organizations including the Emerald Isle Marathon. Director Sanderson noted
3 that Whitney had for the past two years worked as the Program Coordinator for Carteret
4 County Parks and Recreation, with extensive experience with YMCA's and other private and
5 non-profit recreational organizations.
6

7 Public Works Director Artie Dunn introduced the department's new Equipment Operator Larry
8 Roberts. Director Dunn noted that Larry came to the Town from the Piedmont, had an
9 extensive solid waste background having worked for Waste Industries for a few years, and he
10 looked forward to having Larry onboard with the department.
11

12 Town Planner Josh Edmondson introduced Planning Intern Lauren Mobley who was interning
13 this summer. Planner Edmondson stated that Lauren was a rising sophomore at UNC-Chapel
14 Hill with plans to major in Journalism with a concentration in Advertising and Public Relations,
15 and a minor in Urban Studies and Planning. Planner Edmondson noted that Lauren hoped to
16 study abroad in Spain in the upcoming school year. Planner Edmondson stated that Lauren had
17 been a valued asset for the Town.
18

19 The Board and public applauded all of the new employees.
20

21 **8. Proclamations / Public Announcements**

22
23 Mayor Barber noted the following public announcements:
24

- 25 • **EmeraldFest Concert – Wild Honey – Thurs July 11 – 6:30 -8pm – WORA**
- 26 • **Friday Free Flicks – Friday, July 12 – 7 pm – Community Center**
- 27 • **Police Educating the Public (PEP) – Tuesday, July 16 – 10 am – Town Board Meeting**
28 **Room**
- 29 • **Golf Cart Advisory Committee – Tuesday, June 16 – 5:30 pm – Town Board Meeting**
30 **Room**
- 31 • **Dog Park Development Committee – Wednesday, July 17 – 3 pm – Community Center**
- 32 • **EmeraldFest Concert – Justin Castellano – Thurs July 18 – 6-8:30pm – WORA**
- 33 • **Planning Board Regular Meeting – Monday, July 22 – 6 pm – Town Board Meeting**
34 **Room**
- 35 • **Coffee With a Cop – Thursday, July 25 – 9 am – Rucker Johns**
- 36 • **EmeraldFest Concert – 4Ever All & Friends – Thurs, July 25 – 6-8:30pm – WORA**
- 37 • **Heartsaver CPR Class – Summer Series – Saturday, July 27 – 9 am – 1 pm – EMS Station**
- 38 • **EmeraldFest Concert – Big Drink – Thurs, August 1 – 6-8:30pm – WORA**
- 39 • **Neighborhood Watch Committee – Tues, August 6 – 6 pm – Police Department**
40 **Conference Room**
- 41 • **EmeraldFest Concert – Pure T Mommicked – Thurs, August 8 – 6-8:30pm – WORA**

- 1 • **Friday Free Flicks – Friday, August 9 – 7pm – Community Center**
- 2 • **Fishing Tournament Executive Committee – Monday, August 12 – 3 pm- Town**
- 3 **Administration Building**
- 4 • **Board of Commissioners Regular Meeting – Tuesday, August 13 – 6 pm – Town Board**
- 5 **Meeting Room**
- 6 • **1st Annual Emerald Isle Fall Fishing Tournament – Saturday, September 21 – NC**
- 7 **Wildlife Public Boat Facility**
- 8 • **Emerald Isle Beach Music Festival – Saturday, September 28 – 10:30am-6pm – WORA**
- 9

10 **9. Public Comment**

11

12 **Brief Summary:**

13

14 The public will have the opportunity to address the Board about any items of concern not on the agenda. The
15 Mayor and Board welcome and appreciate all comments from the public, and will take these comments into
16 consideration as they make decisions on Town issues and provide direction to Town staff. Public comment is a time
17 for the Board to listen to the public's concerns and ideas, and is not intended for a lengthy dialogue or question
18 and answer session.

19

20 The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other
21 mutually agreeable time to discuss Town issues and answer any questions.

22 Jason Holland, 408 Hickory Street, spoke of a fundraiser he held for a friend recently to raise
23 funds for a new wheelchair for her son who suffered from Cerebral Palsy. Mr. Holland stated
24 that the old wheelchair had been damaged by the storm and they needed a chair that fit him
25 and had interchangeable wheels to access the beach. Mr. Holland said with the help of a great
26 community and great friends not only did they pay for the new chair in full but exceeded their
27 goal by thousands of dollars. Mr. Holland said they had a surplus of about \$7,000 that they and
28 the other organizers would like to disburse around the Town in a way that would benefit our
29 handicapped locals and visitors. Mr. Holland asked for suggestions for ways they could spend
30 this money around town for example – another chair for the Fire Department, easier beach
31 access, or more handicapped accessible things at the parks.

32 The Board and public applauded Mr. Holland's efforts. Mayor Barber thanked Mr. Holland for
33 the successful fundraiser, adding they would come up with some recommendations and be in
34 touch with him.

35

36

37

38

1 **10. Consent Agenda**

- 2 a. Order Directing 2019 Tax Levy and Collections
3 b. Tax Releases
4 c. General Fund Budget Amendment

5 ***Motion was made by Commissioner Finch to approve the Consent Agenda. The Board voted***
6 ***unanimously 5-0 in favor. Motion carried.***

7 Clerks Note: A copy of all Consent Agenda items as noted above are incorporated herein by reference and hereby made a
8 part of these minutes.
9

10 **11. Ordinance Amending Chapter 5 – Density, Intensity and Dimensional Standards –**
11 **Regarding Setbacks for Swimming Pools – (19-07-09/01)**

- 12 a. Public Hearing
13 b. Consideration of Ordinance Amendment

14 Town Planner Josh Edmondson addressed the Board concerning this Agenda item. The
15 following excerpt from his memo to Town Manager Matt Zapp is provided for additional
16 background:

17
18 Over the last several months, I have been discussing with the Planning Board inquiries received from property
19 owners and pool contractors concerning relief from the setback requirements for swimming pools. Over the last
20 several years, swimming pools are becoming more desirable for rental housing units and full time/second
21 homeowners. It is very similar to the elevator situation we discussed about a year ago, in the sense of affordability
22 now compared to prices years ago. Also, with our heightened efforts to protect life during times of rip currents,
23 property owners are looking to pools as a way to provide safe recreation opportunities for their guest.
24

25 Our current setback regulations require all accessory structures including swimming pools to meet the setbacks
26 required of the primary structure. In our residential districts, this is a 30' front setback, 10' or 15' side setback and
27 a 15' rear setback. Staff researched and compared our setback requirements to other municipalities and found
28 many municipalities have setback reductions for swimming pools compared to that of the primary structure on the
29 property. We have attached these as examples for review. Most of the have a 5' setback for swimming pools with
30 some variations based on the height above grade of the swimming pool.
31

32 As we look at the proposed amendment, I think it important to note a few items. First, there will be no visual
33 impact or encroachment to adjacent owners. Fences are required around swimming pools at a minimum height of
34 48". This is a code requirement in the NC Building Code. The Town does not have a setback requirements for
35 fencing on properties meaning placement can be along or on the property line, whether or not a pool is on the
36 property. Secondly, pool equipment is already allowed to encroach in the setbacks. Lastly, the new setback will
37 not negate the fact that all other requirements of the Unified Development Ordinance must be met.
38

39 Please see below the current requirement and proposed amendment to the ordinance:
40

41 (1)

42 **In all Zoning Districts**

43 (A) No accessory building shall be erected in any setback or required yards.

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1 No swimming pool shall be erected in any setback or required yards. No masonry swimming pool shall
2 be placed or constructed within the Coastal Area Management Act Ocean Erodible Setback area. Pools
3 consisting of fiberglass construction shall be exempt from this prohibition.

4 (1)

5 **In all Zoning Districts**

6
7 (A) No accessory building shall be erected in any setback or required yards.

8
9 In-ground swimming pools must be setback five (5) feet from the side yard and five (5) feet from the rear
10 yard and comply with the setback required for all zoning districts for the front yard. No masonry
11 swimming pool shall be placed or constructed within the Coastal Area Management Act Ocean Erodible
12 Setback area. Pools consisting of fiberglass construction shall be exempt from this prohibition.
13

14 The Planning Board at their June meeting voted unanimously to approve the amendment to the pool setbacks.
15 Included with this memo is an excerpt containing other municipalities' setback requirements concerning
16 swimming pools and a resolution to amend the Unified Development Ordinance. I look forward to discussing this
17 with the Commissioners at their July 9, 2019 meeting

18 Town Planner Josh Edmondson summarized this issue for the Board and public as outlined in his
19 memo provided above. Town Planner Edmondson noted the research performed by Planning
20 Intern Lauren Mobley with towns of similar size, tourist towns, to see how other municipalities
21 handled this issue, and found several municipalities had similar primary structure setbacks but
22 many lessened the setback for swimming pools, and the most common setback was 5 feet.
23 Town Planner Edmondson said they had received inquiries from permanent and second home
24 owners in addition to rental property owners trying to provide these extra recreational
25 opportunities. Town Planner Edmondson noted this amendment didn't alleviate any other
26 ordinance requirements other than the setback for in-ground swimming pools. Town Planner
27 Edmondson did note that Town Attorney Stanley advised staff should create a statement for
28 property owners to sign letting them know that the Town doesn't enforce restrictive covenants
29 and they should check with their HOA to make sure that something of this nature would be
30 allowed within those covenants. Town Planner Edmondson also noted that typically folks had
31 a concrete or wood type of apron around the pool and they would not treat that any different
32 than someone pouring a patio or landscape stone patio; that could encroach into the setback as
33 well.
34

35 Responding to a question from Commissioner Normile, Town Planner Edmondson stated that
36 the Planning Board had recommended approval. Commissioner Taylor asked whether pump
37 houses, and equipment would also be allowed in the setbacks to which Town Planner
38 Edmondson confirmed that was currently allowed and not affected by this amendment.
39

40 ***Motion was made by Commissioner Messer to open the Public Hearing. The Board voted***
41 ***unanimously 5-0 in favor. Motion carried.***

42
43 There were no comments from the public.

1
2 ***Motion was made by Commissioner Messer to close the Public Hearing. The Board voted***
3 ***unanimously 5-0 in favor. Motion carried.***

4
5 ***Motion was made by Commissioner Finch to approve the Ordinance Amending Chapter 5 –***
6 ***Density, Intensity and Dimensional Standards – of the Unified Development Ordinance to***
7 ***Reduce the Setback Requirement for In-ground Swimming Pools to Five (5) Feet on the Side***
8 ***and Rear Yard. The Board voted unanimously 5-0 in favor. Motion carried.***

9
10 Clerks Note: A copy of Ordinance Amendment 19-07-09/O1 as noted above is incorporated herein by reference and hereby
11 made a part of these minutes.

12
13 **12. Purchase of New Spartan Custom 100 Ft. Platform Truck**

- 14
15 **a. Resolution to Authorize Purchase (19-07-09/R1)**
16 **b. Resolution Declaring Official Intent to Reimburse Expenditures with Proceeds of Debt**
17 **(19-07-09/R2)**

18
19 Fire Chief Bill Walker provided a PowerPoint outlining the proposed purchase of a new Spartan
20 Custom 100 Ft. Platform truck for the Board and public. Chief Walker explained the need for a
21 new ladder truck and the process and research the department had taken to determine the
22 best deal for Emerald Isle.

23 The following excerpt of memo to the Board from Finance Director Laura Rotchford is provided
24 that includes further details of the Resolution to Authorize Purchase.

25
26 Town Staff has recommended the purchase of a new aerial fire truck to replace the existing 21- year old 75'
27 straight ladder truck. This new aerial fire truck was recently included in the FY 2020 Capital Project Ordinance for
28 the Emergency Services Facilities and Equipment Project, effective July 1, 2020.

29
30 Chief Walker and his staff are recommending the purchase of a new aerial truck from Atlantic Coast Fire Trucks in
31 Denver, North Carolina. This truck is a Spartan Custom 100-foot rear mount platform manufactured by Smeal. The
32 total quote is \$1,234,566.00, and has been priced through a cooperative (or group) purchasing program,
33 Sourcewell (formerly NJPA).

34
35 In accordance with our Town Purchasing Policy the Board is required to grant approval for all purchases greater
36 than \$90,000. While NC general statutes require formal competitive bidding process for purchases of equipment
37 and apparatus greater than \$90,000, NC GS 143-129(e)(3) authorizes local governments to utilize a competitive
38 bidding group purchasing program, which is a formally organized program that offers competitively obtained
39 purchasing services at discount prices to two or more public agencies.

40
41 The attached Resolution authorizes the Town Manager to execute a purchase contract with Atlantic Coast Fire
42 Trucks of Denver, NC for the acquisition of the aerial truck.
43

1 In addition, the following memo from Finance Director Laura Rotchford outlines the Resolution
2 Declaring Official Intent to Reimburse Expenditures with Proceeds of Debt for the Board's
3 consideration.

4
5 As part of the FY 2020 budget process, the Board of Commissioners adopted the Capital Project Budget Ordinance
6 for the new Emergency Services Facilities and Equipment Project. This project includes the new aerial fire truck
7 purchase with proposed funding using installment purchase financing proceeds.

8
9 If the Board approves the purchase of the new aerial truck, the Town Manager will execute a purchase contract
10 with Atlantic Coast Fire Trucks of Denver, NC. The truck will be built to the Town's specifications and is expected
11 to be delivered to the Town no more than 395 days from the execution of the agreement, or approximately
12 August, 2020.

13
14 At an appropriate date, Town staff will begin the Request for Proposal process with banks and lending institutions
15 for the best interest rate and terms for the financing of the aerial truck. Town staff estimated a 15 year term at 4%
16 interest, with an approximate annual debt service payment \$107,000, beginning in FY 21-22.

17
18 The Town's proposed contract with Atlantic Coast Fire Trucks does not specify payment until delivery of the new
19 aerial truck, however, in the event the Town expends its own funds toward the acquisition of the total truck costs,
20 it will be advantageous to reimburse any expenditures with the installment purchase financing proceeds.

21
22 Therefore, the attached resolution declares the Towns' official intent to reimburse any expenses toward the
23 acquisition of the aerial truck with the proceeds of installment purchase debt proceeds. This declaration satisfies
24 the requirements of US Treasury Regulations Section 1.150-2 for the issuance of non-taxable debt proceeds.

25
26 Mayor Barber asked for any public comments. A citizen in the audience asked about the
27 capability of the ladder truck to turn tight corners. Chief Walker stated that this would be the
28 biggest truck they would have and they hoped that it would be able to handle with the turn
29 radius they included in the specs.

30 Town Manager Matt Zapp addressed questions about the financing in response to a question
31 from Commissioner Normile. Commissioner Normile said he knew this was something they
32 needed to do – it was a lot of money. Commissioner Finch agreed that for the safety of the fire
33 department they needed to have something they could safely fight fires and do what was
34 needed for the citizens of Emerald Isle.

35
36 ***Motion was made by Commissioner Messer to approve the Resolution Authorizing Purchase***
37 ***of New Spartan Custom 100 Ft. Platform Truck. The Board voted unanimously 5-0 in favor.***
38 ***Motion carried.***

39
40 ***Motion was made by Commissioner Normile to approve the Resolution Declaring Official***
41 ***Intent to Reimburse Expenditures with Proceeds of Debt. The Board voted unanimously 5-0 in***
42 ***favor. Motion carried.***

43
44 **Clerks Note:** A copy of Resolution 19-07-09/R1 and 19-07-09/R2 as noted above are incorporated herein by reference and
45 hereby made a part of these minutes.

46

1 **13. Purchase of New Braun Ambulance**

2
3 **a. Resolution to Authorize Purchase (19-07-09/R3)**

4 **b. Resolution Declaring Official Intent to Reimburse Expenditures with Proceeds of Debt**
5 **(19-07-09/R4)**

6
7 EMS Chief David Jones provided a PowerPoint outlining the proposed purchase of a new Braun
8 Ambulance for the Board and public. Chief Jones explained the need for the new ambulance
9 and associated equipment which would replace the existing 2010 year model Wheeled Coach
10 170" ambulance with a 2019/20 Braun 169" ambulance model.

11
12 The following excerpt of memo to the Board from Finance Director Laura Rotchford is provided
13 that includes further details of the Resolution to Authorize Purchase.

14
15 Town Staff has recommended the purchase of a new Braun ambulance to replace the existing 10- year old
16 Wheeled Coach ambulance. This new ambulance purchase was approved in the FY 2020 General Fund Budget
17 Ordinance with funding from installment purchase financing.

18
19 Chief Jones has recommending the purchase of a new ambulance from Spartan Fire and Emergency Apparatus, Inc.
20 of Roebuck, South Carolina. The total quote is \$233,000.00, and has been competitively priced through a
21 cooperative (or group) purchasing program, the Houston-Galveston Area Council (H-GAC).

22
23 In accordance with our Town Purchasing Policy the Board is required to grant approval for all purchases greater
24 than \$90,000. While NC general statutes require formal competitive bidding process for purchases of equipment
25 and apparatus greater than \$90,000, NC GS 143-129(e)(3) authorizes local governments to utilize a competitive
26 bidding group purchasing program, which is a formally organized program that offers competitively obtained
27 purchasing services at discount prices to two or more public agencies.

28
29 The attached Resolution authorizes the Town Manager to execute a purchase contract with Spartan Fire and
30 Emergency Apparatus, Inc. Roebuck, SC for the acquisition of the new ambulance.

31
32
33
34
35 In addition, the following memo from Finance Director Laura Rotchford outlines the Resolution
36 Declaring Official Intent to Reimburse Expenditures with Proceeds of Debt for the Board's
37 consideration.

38
39 As part of the FY 2020 budget process, the Board of Commissioners adopted the General Fund Budget Ordinance
40 which included installment purchase financing for the purchase of a replacement ambulance in the EMS
41 department.

42
43 If the Board approves the purchase of the new Braun ambulance, the Town Manager will execute a purchase
44 contract with Spartan Fire and Emergency Apparatus, Inc., Roebuck, SC. The chassis and ambulance will be built to
45 the Town's specifications and is expected to be delivered to the Town in approximately 210-240 days from the
46 execution of the agreement, or approximately March, 2020.

47

1 At an appropriate date, Town staff will begin the Request for Proposal process with banks and lending institutions
2 for the best interest rate and terms for the financing of the new ambulance. Town staff estimated a 5 year term at
3 3.1% interest, with an approximate annual debt service payment \$55,000, beginning in FY 20-21.

4
5 The Town's proposed contract with Spartan Fire and Emergency Apparatus, Inc. does not specify payment until
6 delivery of the new ambulance, however, in the event the Town expends its own funds toward the acquisition of
7 the total ambulance costs, it will be advantageous to reimburse any expenditures with the installment purchase
8 financing proceeds.

9
10 Therefore, the attached resolution declares the Town's official intent to reimburse any expenses toward the
11 acquisition of the ambulance with the proceeds of installment purchase debt proceeds. This declaration satisfies
12 the requirements of US Treasury Regulations Section 1.150-2 for the issuance of non-taxable debt proceeds.

13
14 Town Manager Matt Zapp briefed the Board on the proposed financing.

15
16 ***Motion was made by Commissioner Dooley to approve the Resolution Authorizing Purchase of***
17 ***New Braun Ambulance. The Board voted unanimously 5-0 in favor. Motion carried.***

18
19 ***Motion was made by Commissioner Finch to approve Resolution Declaring Official Intent to***
20 ***Reimburse Expenditures with Proceeds of Debt. The Board voted unanimously 5-0 in favor.***
21 ***Motion carried.***

22
23 **14. Rescission of Verizon Special Use Permit – 3301 Emerald Drive – 40 Ft. Monopole Tower**

24
25 **a. Approval of Termination Agreement and Rescission of Special Use Permit**

26
27 Town Planner Josh Edmondson addressed the Board concerning this Agenda item. The
28 following excerpt from his memo to Town Manager Matt Zapp is provided for additional
29 background:

30
31 If you remember, the Commissioners at their April meeting approved the Special Use Permit for the installation of a
32 40' monopole communications tower. Since that time, an appeal was filed by several neighbors to the Carteret
33 County Superior Court through a writ of certiorari. In June, we were contacted by Verizon requesting to withdraw the
34 Special Use Permit. Upon receiving this request, staff forwarded to Town Attorney Richard Stanley. Attorney Stanley
35 then drafted the attached Termination of Special Use Permit, which CELLCO Partnership has signed. At the
36 Commissioners July meeting, the following action is required:

- 37
38
 - A motion to terminate the special use permit and to rescind the approval of the special use permit and the
39 finding of fact from the record

40
41 By taking these actions, the Commissioners are preventing the wireless provider the opportunity to come back and
42 approach the Town to move forward with the project at a later date without first going through the special use
43 application process again. I look forward to discussing this issue with the Commissioners at their July meeting.

44
45 Town Planner Edmondson said that the Board was asked tonight to terminate the special use
46 permit and rescind the approval of the special use permit and findings of fact from the record.

1 Town Planner Edmondson noted this action would prevent any attempt by Verizon or any
2 partnerships in the future from coming back to try and use the previously approved special use
3 permit to move forward. Town Planner Edmondson stated in doing this Verizon or any
4 partnerships would have to go through the process again to obtain a special use permit for this
5 property. Town Planner Edmondson stated the Termination Agreement was included in Board
6 packets as prepared by Town Attorney Stanley and executed by Verizon Wireless, and following
7 the signing by town officials it would be recorded.

8
9 Mayor Barber asked for public comments. There were no comments from the public.

10
11 ***Motion was made by Commissioner Taylor to Approve Agreement Allowing Withdrawal of***
12 ***Special Use Permit with Verizon and to Rescind Approval of Verizon Special Use Permit and***
13 ***the Findings of Fact from the Record. The Board voted unanimously 5-0 in favor. Motion***
14 ***carried.***

15
16 Clerks Note: A copy of Resolution 19-07-09/R3 and 19-07-09/R4 as noted above are incorporated herein by reference and
17 hereby made a part of these minutes.

18
19 **15. Comments from Town Clerk, Town Attorney and Town Manager**

20
21 Town Clerk Rhonda Ferebee welcomed new Town Manager Matt Zapp to the Board meeting.

22
23 Town Attorney Richard Stanley commented that Matt was a sharp young man, he was very
24 impressed.

25
26 Mayor Barber added they were happy to have him here and looked forward to working with
27 him.

28
29 Town Manager Matt Zapp sincerely thanked everyone for the opportunity to serve alongside
30 this brilliant team from the elected officials, town attorney, and every single staff member he
31 had the privilege and opportunity to engage with – the welcome had been beyond their
32 expectations even down to the general kindness of the ice cream social and he, his wife Haley,
33 and his children thanked everyone. Town Manager Zapp said if there was a need, concern,
34 question, his goal was to maintain an open door policy.

35
36 **16. Comments from Board of Commissioners and Mayor**

37 Commissioner Taylor thought Emerald Isle was blessed to have Matt, he was glad to be working
38 with him and welcomed him to the team.

39
40 Commissioner Finch welcomed Matt aboard.

41

1 Commissioner Messer said he was glad to have Matt and it had been a pleasure meeting his
2 family tonight.

3
4 Commissioner Dooley welcomed Matt aboard and looked forward to working with him.

5
6 Commissioner Normile welcomed Matt and noted on the monthly stats that crime was down,
7 turtle nests were up.

8
9 Mayor Barber said Matt had a beautiful family and they were all happy he was here.

10

11 **17. Closed Session Pursuant to NCGS 143-318.11(a)(3) for the Purpose of Maintaining**
12 **Attorney-Client Privilege**

13

14 ***Motion was made by Commissioner Dooley to enter Closed Session pursuant to NCGS 143-***
15 ***318.11(a)(3) for the purpose of maintaining Attorney-Client Privilege. The Board voted***
16 ***unanimously 5-0 in favor. Motion carried.***

17

18 ***Motion was made by Commissioner Messer to return to Open Session. The Board voted***
19 ***unanimously 5-0 in favor. Motion carried.***

20

21 Upon returning to Open Session there was no action taken as a result of Closed Session.

22

23 **18. Adjourn**

24

25 ***Motion was made by Commissioner Messer to adjourn the meeting. The Board voted***
26 ***unanimously 5-0 in favor. Motion carried.***

27

28 ***The meeting was adjourned at 7:20 pm.***

29

30 Respectfully submitted:

31

32

33

34 Rhonda C. Ferebee, CMC, NCMCM

35 Town Clerk

36

37

38

39

40

41

42