

**TOWN OF EMERALD ISLE
PLANNING BOARD MEETING
MONDAY, JANUARY 23, 2012**

Chairman Jim Craig called the meeting to order at 6:00 pm. Members present were: Jim Craig, Bill Keadey, Ken Sullivan, Eddie Barber and Bob Smith. Also present was Kevin Reed, Planning and Inspections Director and Permit Technician Peggy Grammer.

A motion was made by Eddie Barber to excuse Tom Kelly and Pete Wachter from the Planning Board meeting. A motion was seconded by Ken Sullivan and passed unanimously (4 to 0).

A motion was made by Bob Smith to approve the minutes of the Planning Board meeting held on September 26, 2011. The motion was seconded by Eddie Barber and passed unanimously (4 to 0).

Mr. Reed advised that for the month of December 2011 the Planning and Inspections Department had issued 12 permits for new homes and a total estimated value for all permits in excess of \$515,603. This brings the fiscal year total to over \$6 million in construction value and the department has collected approximately \$68,191 in permit fees.

Presentation and discussion regarding the Draft Carteret County Comprehensive Transportation Plan (CTP).

Mr. Reed informed the Planning Board that the CTP is a long –range multi-model transportation plan that will ultimately be adopted by Carteret County Board of Commissioners and the municipalities within the County. Mr. Reed advised that the Comprehensive Transportation Plan (CTP) is the latest approach being utilized by the NC DOT for transportation planning and came about as a result of changes in state transportation planning law adopted by the General Assembly in 2001. When a CTP is ultimately adopted by the state Board of Transportation (BOT) it represents the state’s concurrence with locally identified transportation needs. The CTP also is an important document because it is used as technical support when requesting projects through the Transportation Improvement Program (TIP). The CTP can also be used to support other planning efforts. A CTP is a multi-model plan that identifies the existing and future transportation system including highways, public transportation, rail, bicycle and pedestrian facilities needed to serve the anticipated travel demand.

Mr. Reed informed the Planning Board the benefits of a CTP according to NC DOT.

1. It supports community adopted vision and goals by integrating land use and transportation.
2. It allows communities to consider all modes, not just road improvements, for the future transportation system.
3. It is more environmentally sound through an early and explicit consideration of sensitive environmental resources.
4. It is more accountable to the public through the formal stakeholder involvement process.

Mr. Reed informed the Planning Board the components of the CTP development:

1. Study Initiation
2. Data Collection
3. Data Analysis
4. Plan Development
5. Plan adoption
6. Plan Implementation

So far the Town of Emerald Isle has received draft elements relating to the highway, bicycle and transit components of the plan. Town staff has been reviewing these elements for consistency with current planning documents such as the Town's CAMA Land Use Plan (LUP) and the Town's Bicycle and Pedestrian Transportation Plan (B&PTP). Mr. Reed asked the Planning Board to review the draft elements with Town Staff and make appropriate comments and recommendations to the Board of Commissioners. Mr. Reed provided a list of which CTP projects were consistent with local plans and which were not.

Ken Sullivan asked if the bike path would be widened as well. Mr. Reed informed the Board it would not. Ken Sullivan asked if the military would be involved with the decision. They would not. Bill Keadey asked what an interchange intersection is. Mr. Reed replied that it is the typical system of roadways and elevated passages that allow traffic to flow with virtually no stopping, similar to those found at exits on interstates. Jim Craig asked where the 3rd bridge would be located. Mr. Reed informed the Board the projected has not specific location but would likely be located mid-island in the vicinity of where Hibbs Road intersects with Highway 24.

A motion was made by Eddie Barber to recommend to the Board of Commissioners that the projects consistent with the CAMA Land Use Plan and the B&PTP remain in the CTP and any projects not consistent with those documents be removed from the CTP. The motion was seconded by Bob Smith. The vote was unanimous (4 to 0).

Discussion regarding possible amendments to the Town's Unified Development Ordinance (UDO) in order to regulate portable/temporary restroom facilities.

Mr. Reed informed the Planning Board that he had inquired on the internet through a Planner Listserv inquiring if any other municipalities had any ordinances or regulations regarding portable restroom facilities. Mr. Reed advised that there were no good models to go by, no municipalities responded as having an ordinance regarding portable/temporary restrooms. Mr. Craig asked if there had been any more complaints regarding the one that had been placed at the Islander Hotel. Mr. Reed informed that since the initial complaint from a property owner in Queen's Court, and the subsequent screening of the facilities, that no further complaints had been received. Ken Sullivan remarked that the Board should table the amendment on possible regulations for portable /temporary restrooms. Bob Smith asked if a permit was required to have a potable/temporary restroom. Mr. Reed informed him there was not.

Ken Sullivan made a motion to table the amendment of regulating portable/temporary restrooms and take no further action. The motion was seconded by Bob Smith and passed unanimously (4 to 0).

There being no further business to come before the board, a motion was made by Eddie Barber to adjourn. The motion was seconded by Bob Smith and passed unanimously (4 to 0). The meeting was adjourned at 6:40 PM.

Respectfully submitted by:

Peggy Grammer, Secretary
Town of Emerald Isle Planning Board