

1 **MINUTES OF THE REGULAR SCHEDULED MEETING**
2 **OF THE EMERALD ISLE BOARD OF COMMISSIONERS**
3 **TUESDAY, JULY 12, 2011 – 7:00 P.M.**
4 **TOWN BOARD MEETING ROOM**

5
6
7 **1. Call To Order**

8
9 The regular monthly meeting of the Emerald Isle Board of Commissioners was
10 called to order by Mayor Art Schools at 7:00 PM in the Emerald Isle Town Board
11 Meeting Room.

12
13 **2. Roll Call**

14
15 Present for the meeting: Mayor Art Schools, Commissioners Nita Hedreen, Tom
16 Hoover, Floyd Messer, John Wootten, and Maripat Wright.

17
18 Others present during the regular meeting: Town Attorney Richard Stanley,
19 Town Manager Frank Rush, Town Clerk Rhonda Ferebee, and Fire Chief Bill
20 Walker.

21
22 **3. Opening Prayer**

23
24 Mary Higgins Howard, youth member from Emerald Isle Baptist Church offered
25 the Opening Prayer for the meeting.

26
27 **4. Pledge of Allegiance**

28
29 All who were present recited the Pledge of Allegiance.

30
31 **5. Adoption of Agenda**

32
33 ***Motion was made by Commissioner Hoover to adopt the Agenda. The***
34 ***Board voted unanimously 5-0 in favor. Motion carried.***

35
36 **6. Proclamations / Public Announcements**

37
38
39 Mayor Schools noted the following announcements for the public:

- 40
41 • **Board of Adjustment Meeting CANCELLED – Wednesday, July 13**
42 • **Scrapbooking Workshop – Saturday, July 16 – 10 am – 1 pm –**
43 **Community Center**
44 • **Bicycle and Pedestrian Advisory Committee Meeting – CANCELLED**
45 **Tuesday, July 19**
46 • **Youth Tennis Camp – July 18 – 22 – Blue Heron Park**

- 1
- 2 • **Pre-Natal Yoga Class – July 20 – August 24 – Community Center**
- 3 • **Beach Jive After Five – Thursday, July 21 – 5:30 pm – 7:30 pm –**
- 4 **Western Ocean Regional Access – “Blind Hog”**
- 5 • **Summer Tennis Clinics – June 20 – August 29 – Blue Heron Park**
- 6 • **Planning Board Meeting CANCELLED – Monday, July 25, 2011**
- 7 • **Town Board Meeting – Tuesday, August 9 – 7 pm – Town Board**
- 8 **Meeting Room**
- 9 • **Emerald Isle Walk to D’Feet ALS – Saturday, September 17 – 9 am –**
- 10 **Holiday TravLPark**
- 11 • **Emerald Isle 6th Annual Day4Kids – Saturday, September 17 – 10 am**
- 12 **– 2pm – Community Center**
- 13

14 **7. Consent Agenda**

- 15
- 16 a. **Minutes – June 7, 2011 Special Meeting**
- 17 b. **Minutes – June 7, 2011 Closed Session Minutes**
- 18 c. **Minutes – June 14, 2011 Regular Meeting**
- 19

20 ***Motion was made by Commissioner Wright to approve the items on the***
21 ***Consent Agenda. The Board voted unanimously 5-0 in favor. Motion***
22 ***carried.***

24 **8. Public Comment**

25

26 **Brief Summary:** The public has the opportunity to address the Board about any
27 items of concern not on the agenda.

28

29 Bernie Whalley, 5306 Ocean Drive, brought to the Board’s attention that a long-
30 time Emerald Isle resident, one of the first to build a house on Emerald Isle,
31 Raiford Porter had recently passed away. Mr. Whalley said that Mr. Porter had
32 been a Professor of Art History at High Point College which was where he retired
33 and for a long period of time many of his students continued to come and visit
34 him here in Emerald Isle. Mr. Whalley noted that Mr. Porter was the one who
35 started the Christmas boat parade many years ago that went down from the
36 Emerald Isle Bridge down through Swansboro. Mr. Whalley said Mr. Porter built
37 his little A-Frame home shortly after Hurricane Hazel which occurred back in
38 1954. Mr. Whalley said Raiford Porter would certainly be missed in Emerald Isle
39 as a resident and neighbor.

40

41 Mayor Schools spoke to Dee Brady in the audience, an Emerald Isle resident as
42 well as the person who had also been responsible for reporting the Town’s
43 business in the Island Review magazine, about her upcoming plans to move out
44 of the area to Ormond Beach, Florida. Mayor Schools expressed his
45

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1
2 appreciation to Dee for her good and fair reporting and wished her the best in the
3 future.

4
5 **9. Proposed Solid Waste Services Contract Extensions**

6
7 **a. Resolution Amending Solid Waste Collection Services Contract –**
8 **Simmons & Simmons Management, Inc. (Single-Family/Duplex)**

9 (11-07-12/R1)

10 **b. Resolution Amending Solid Waste Collection and Disposal Services**
11 **Contract – Waste Industries (Multi-Family Residential) (11-07-12/R2)**

12
13 Town Manager Frank Rush addressed the Board regarding this agenda item.
14 The following excerpt from his memo to the Board is provided for additional
15 background:

16
17 The Board of Commissioners is scheduled to consider two resolutions authorizing 5-year contract extensions with both
18 Simmons & Simmons Management, Inc. and Waste Industries for the Town's solid waste services. As you know,
19 Simmons & Simmons provides twice weekly trash collection and once per week recycling collection from all single-
20 family and duplex residential units, and Waste Industries provides twice weekly dumpster collection and disposal from
21 all multi-family residential complexes. The Town does not offer commercial solid waste services.

22
23 Resolution Amending Solid Waste Collection Services Contract – Simmons & Simmons Management, Inc.

24 The attached resolution authorizes the Town Manager to execute a 5-year contract extension with Simmons &
25 Simmons, subject to the same terms and conditions as the current contract. The Town's current contract with
26 Simmons & Simmons expires on December 31, 2011, and the attached resolution would extend the contract until
27 December 31, 2016.

28
29 The current contract includes a Town option to extend the contract for 2 more years at the same terms and conditions,
30 and the Town had intended to exercise this option later this year. As noted in the attached letter, however, Simmons &
31 Simmons has requested a 5-year extension. Simmons & Simmons hopes to expand their solid waste collection
32 business in our area, and they believe the 5-year extension of the Emerald Isle contract will provide a solid foundation
33 for expansion.

34
35 The current contract includes a flat monthly fee of \$64,682, and this fee adjusts each January 1 according to the
36 change in the Consumer Price Index. The flat monthly fee is currently based on a per gallon diesel fuel cost of \$4.00,
37 and has historically been adjusted if diesel prices fluctuate significantly. These terms would remain in effect for the
38 duration of the 5-year contract extension. The Board should note that the attached resolution also includes a provision
39 that clarifies that Simmons & Simmons can not sell the company or assign the contract in the future without the Town's
40 expressed written consent.

41
42 As you know, the Town's solid waste service needs are unique due to the seasonal nature of our population,
43 abundance of second homes, and significant influx of visitors in the summer months. The Town offers a much higher
44 level of service than most NC municipalities, including twice per week trash collection year-round and empty container
45 roll-back services that have evolved over time based on the unique needs of our community. Based on Emerald Isle's
46 unique service needs, the high quality of services provided by Simmons & Simmons over the past 4 ½ years, the
47 positive working relationship, and my belief that the Town will not be able to secure better pricing through a competitive
48 process at this time, I recommend that the Board approve the attached resolution authorizing a 5-year contract
49 extension.

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1
2 Resolution Amending Solid Waste Collection and Disposal Services Contract – Waste Industries

3 The attached resolution authorizes the Town Manager to execute a 5-year contract extension with Waste Industries,
4 subject to the same terms and conditions as the current contract. The Town's current contract with Waste Industries
5 expires on December 31, 2011, and the attached resolution would extend the contract until December 31, 2016.

6
7 The current contract includes a Town option to extend the contract for 1 additional year at the same terms and
8 conditions, and the Town had intended to exercise this option later this year. As noted in the attached letter, however,
9 Waste Industries has requested a 5-year extension.

10
11 The current contract includes specified rates per dumpster per collection depending on the size of the dumpster.
12 These rates range from \$15.73 to \$26.51 per dumpster per collection, and include the collection costs and tipping fee
13 costs in the specified fee. (Total annual costs under the contract are budgeted at \$75,000 for FY 11-12.) These rates
14 are adjusted each year on July 1 according to the change in the Consumer Price Index, and also include a fuel cost
15 adjustment formula. These terms would remain in effect for the duration of the 5-year contract extension.

16
17 The Board should note that the attached resolution also includes a provision whereby Waste Industries would now
18 accept, sort, process, store, and market the Town's co-mingled recyclable materials, collected by and delivered by the
19 Town or its third party designee (Simmons & Simmons), at its Newport, NC facility at no cost to the Town. As
20 discussed over the past few months, the Town's recyclables are currently transported to Coastal Enterprises' facility
21 between Jacksonville and Richlands, and they have been charging the Town \$45 per ton to accept our recyclables,
22 resulting in an annual cost of approximately \$27,000. I have been attempting to eliminate or reduce this fee, or identify
23 another recycling facility over the past several weeks, and I am pleased that Waste Industries has agreed to this
24 provision.

25
26 Waste Industries has provided quality dumpster service for the Town over the past 4 ½ years, and has maintained a
27 positive working relationship with the Town. Their willingness to accept our recyclables benefits the Town, Simmons &
28 Simmons (shorter transport distances), and Waste Industries (retains proceeds from the sale of recyclables). Because
29 of all of these factors, I recommend that the Board approve the attached resolution authorizing a 5-year contract
30 extension.

31
32 Town Attorney Stanley stated that Commissioner Messer should be recused from
33 voting due to possible financial conflict of interest.

34
35 ***Motion was made by Commissioner Wootten to excuse Commissioner***
36 ***Messer from these proceedings. The Board voted unanimously 5-0 in***
37 ***favor. Motion carried.***

38
39 Town Manager Rush directed the Board's attention to the revised Resolution for
40 the Simmons & Simmons contract at their places with slight changes that had
41 been approved by all parties.

42
43 ***Motion was made by Commissioner Wright to approve the Resolution***
44 ***Amending the Solid Waste Collection Services Contract – Simmons &***
45 ***Simmons Management, Inc. The Board voted 4-0 in favor. Motion carried.***

46
47 ***Motion was made by Commissioner Wootten to approve the Resolution***
48 ***Amending Solid Waste Collection Services Contract – Waste Industries.***
49 ***The Board voted 4-0 in favor. Motion carried.***

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2 ***Motion was made by Commissioner Wright to have Commissioner Messer***
3 ***rejoin the meeting for voting. The Board voted 4-0 in favor. Motion carried.***
4

5 **Clerks Note: A copy of Resolutions 11-07-12/R1 and 11-07-12/R2 as noted above are incorporated**
6 **herein by reference and hereby made a part of these minutes.**
7

8 **10. Presentation – Emergency Operations Plan / Hurricane Preparedness**
9 **and Response**

10
11 Fire Chief Bill Walker addressed the Board regarding this agenda item, providing
12 a PowerPoint presentation. The following excerpt from his memo to the Board is
13 provided for additional background:

14
15 I have scheduled time on the July 12 meeting agenda for a presentation from Fire Chief Bill Walker to brief the Board
16 and the community about the Town's Emergency Operations Plan. With hurricane season upon us, this information
17 will be helpful in the event that that Town is impacted by a storm this year.
18

19 I have attached a copy of a Power Point presentation that Chief Walker will make to the Board at the July 12 meeting.
20 The presentation provides a good summary of the Town's plan, and he will elaborate on the elements of the plan at the
21 July 12 meeting and be available for questions.
22

23 The Town is fortunate to have had a very good plan in place for several years, thanks largely to Chief Walker's
24 outstanding efforts in this area. The Town's plan has been in effect since 1987, and has been revised on five
25 occasions, with the most recent revisions completed in 2004. This plan has served the Town well through the
26 hurricanes of the 1990s and 2000s. Overall I have been very pleased with the Town's plan and the Town staff's efforts
27 before, during, and after all of the hurricanes that have impacted us during my tenure with the Town.
28

29 The responsibility for declaring a State of Emergency, ordering an evacuation, and establishing a curfew officially rests
30 with the Mayor, who would issue a proclamation to that effect. The actual practice used by Mayor Schools for previous
31 hurricane events and the intended practice for future storm events is to operate as a team, with input from the other
32 Board members, the Town Manager, the Town staff, the other Bogue Banks municipalities, and the County to assist
33 the Mayor in making these decisions. The Town is fortunate to have an excellent working relationship with the Carteret
34 County Emergency Services Office and the other municipalities on Bogue Banks. The typical evacuation decision
35 process involves the use of a "control group" of County, municipal, and other officials that convenes in the days and
36 hours prior to a storm's arrival to review storm scenarios and gauge the threat posed. Ideally, each Bogue Banks town
37 will support the control group's recommendation on evacuation, which is extremely helpful in public communication
38 efforts and intergovernmental coordination. This was exactly the case for all hurricane events in the 2000s, and we
39 hope and expect that this cooperation will continue in the future. However, if the Town determines that it is not in our
40 residents' best interest to proceed in the manner recommended by the "control group", the Town has the legal authority
41 and responsibility to our residents to act in whichever manner it deems best. Such a situation would likely involve
42 extenuating or very unique circumstances relative to Emerald Isle only.
43

44 Once the State of Emergency, etc. is ordered, significant authority is vested in the Town Manager until the emergency
45 situation is cleared. As Town Manager, I accept and welcome that responsibility, however, I want to stress to the
46 Board that my approach is very much a team-oriented approach, and I rely heavily on all of the department heads, and
47 the Fire Chief and Police Chief in particular. I also attempt to keep the Mayor and Board well-informed, and solicit
48 input when relevant and practical without compromising the public's safety. I also consult with the County and the
49 other Bogue Banks municipalities in an effort to make coordinated decisions.
50

51 The Town implements a 24-hour curfew during a State of Emergency after a mandatory evacuation is complete. The
52 Cameron Langston bridge is closed to the public during the curfew, as no one should be in the Town off of their private

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2 property. After damage assessment is complete and any safety hazards are eliminated, a decision is made to reopen
3 the bridge to either the general public or only those with official hurricane re-entry passes. Depending on the extent of
4 damage, the curfew may remain in effect on a full or limited basis.
5

6 After the threat has passed, and it is deemed safe to end the curfew and allow re-entry to Emerald Isle, a proclamation
7 is issued by the Mayor to rescind the State of Emergency. Again, although this responsibility officially rests with the
8 Mayor, recent practice has involved communication with the Board, Town Manager, Town staff, the other towns on
9

10 Bogue Banks, and the County to make a group decision. This practice worked well for the most recent hurricanes in
11 the 2000s, and ideally this approach will continue in the future.
12

13 The Town continues to use the permanent hurricane re-entry passes assigned to each property owner in 2000. As you
14 know, these passes are permanent and should be transferred with the property upon sale. Replacement or additional
15 re-entry passes may be purchased from the Town at a cost of \$25 each. Town staff maintain a comprehensive
16 database of the passes issued. The hurricane re-entry passes are only used in the event that there is major damage
17 and/or unsafe conditions in the Town and there is a need to allow property owners only into the Town before conditions
18 are safe enough to allow the general public into the Town. A similar re-entry pass system is used by the other
19 municipalities on Bogue Banks. Fortunately, we have not had to utilize the re-entry passes for the hurricane events
20 during the 2000s, as none of these events caused significant damage that warranted limiting access to Emerald Isle
21 property owners only. In all of the events of the 2000s, the damage was relatively minor, and decisions were made to
22 open the island to all persons at a particular time.
23

24 For the past several years, the Town has entered into pre-positioned debris removal, storm water pump, and electric
25 generator contracts in late spring / early summer so that the Town is prepared prior to hurricane impacts, can respond
26 as quickly as possible after the storm, and to promote full reimbursement of storm-related expenses. These pre-
27 positioned contracts are only activated if the Town is impacted by a hurricane, and in most cases the costs associated
28 with these contracts are reimbursed by the Federal Emergency Management Agency and the NC Division of
29 Emergency Management. The Town has utilized the debris contract and storm water pump contracts in the past, but
30 has not had to activate the generator contract due to the quick return of electric power to the Town after recent
31 hurricanes. As you know, the Board approved pre-positioned contracts for debris removal, storm water pumps, and
32 electric generators for 2011 at the May meeting. These contracts for debris removal and storm water pumps are in
33 place, and will save the Town valuable time and trouble if the need for these contracts arises this year. Unfortunately,
34 we recently learned that the electric generator vendor has withdrawn its proposal, and we are currently working to
35 make other arrangements for electric generator rentals.
36

37 The Town also places a high priority on keeping our residents and property owners well-informed about hurricane
38 threats, impacts, and other pertinent issues. Regular updates are posted on the Town's website before, during, and
39 after hurricane events, and we also send the same updates to all subscribers to the Town's email newsletter.
40 Additionally, we also now send Twitter messages with this same information. All of this information is also provided to
41 local and State media outlets.
42

43 With the transfer of the 911 communications center from the Town to the County this year, particular emphasis will be
44 placed on making sure County personnel have the most up to date, correct information about Emerald Isle before,
45 during, and after a hurricane. We will also make special arrangements to man the Police Department's administrative
46 phone line (354-2021) for extended hours before, during, and after a hurricane event.
47
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1
2 **11. Appointments**
3

- 4 **a. Fireman’s Relief Fund Board – 2 Vacancies**
5 **b. Emerald Isle Parks and Recreation Association, Inc.**
6

7 **Brief Summary:** The terms of 2 members of the Fireman’s Relief Fund Board
8 expire in September 2011, and the Board should appoint 2 individuals to new 2-
9 year terms.

10
11 The term of 1 member of the Emerald Isle Parks and Recreations Associations,
12 Inc. expires in August 2011, and the Board should appoint an individual to a new
13 3-year term.

14
15 ***Motion was made by Commissioner Wootten to reappoint Jack Weidman***
16 ***and Hank Mahns to terms on the Fireman’s Relief Fund Board that expire in***
17 ***September 2013. The Board voted unanimously 5-0 in favor. Motion***
18 ***carried.***

19
20 ***Motion was made by Commissioner Hedreen to appoint Bernie Whalley to a***
21 ***term on the Emerald Isle Parks and Recreation Association, Inc. that***
22 ***expires in August 2014. The Board voted unanimously 5-0 in favor. Motion***
23 ***carried. Motion carried.***
24

25 **12. Comments from Town Clerk, Town Attorney, and Town Manager**

26 There were no comments from the Town Clerk or the Town Attorney.
27

28 Town Manager Rush updated the Board on several issues; one issue not noted
29 in his written comments concerned a grant application that had been discussed
30 with the Board back in October from the State Ports that would provide a portable
31 electronic message sign to the Town, and the Board was comfortable at that time
32 with the application. Mr. Rush said they learned very quickly after submitting the
33 grant application through the County that the grant was not approved. Mr. Rush
34 said that grant had now been resurrected and apparently the Town was back in
35 the running for the grant. The cost for the portable electronic sign was about
36 \$15-16,000, the Town’s match would be about \$4,000. The sign would be
37 awarded to the County, Atlantic Beach and Emerald Isle with all of the money
38 passing through the Town of Atlantic Beach. The Town of Emerald Isle would
39 have access to the sign for any lawful purposes the Town may want to use the
40 sign for weather hurricane evacuation, Town board meetings, Day4Kids, or St.
41 Patrick’s Festival, the only stipulation was if needed by the State Ports they
42 would need to provide it to them but it would be housed permanently with the
43 Emerald Isle Fire Department. Mr. Rush said he would like to go forward with the
44 grant to keep the Town in the running if the Board was in agreement. The Board
45 discussed the issues and concerns about digital signs after which they agreed

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1
2 that the Town Manager should proceed with the grant application. Town
3 Manager Rush said if the Town did get the sign there would be further discussion
4 about how it would be used.

5
6 The following is an excerpt from the Town Manager Comments memo to the
7 Board providing additional background information for all items of importance:

8
9 **Eastern Emerald Isle Beach Nourishment Project**

10 The Carteret County Beach Commission will consider funding the additional permitting costs associated with this
11 project at their July 25 meeting. Unfortunately, the Town and County will be required to complete additional
12 environmental documentation for Federal agencies in order to secure a permit to place up to 299,000 cubic yards of
13 sand from the ODMDS (Offshore Dredged Materials Disposal Site – off Atlantic Beach adjacent to shipping channel)
14 on the beach in eastern Emerald Isle. If all goes as planned, permits would be secured by July 2012, and sand would
15 be placed on the beach in early 2013.

16
17 The large dune remains intact in the area between 10th St. and the Eastern Ocean Regional Access, however, the flat
18 beach is very narrow in this area. This project will essentially become the very first project that is completed under the
19 Beach Commission's long-term (30 – 50 years) beach nourishment program.

20
21 **Comparison of 21 North Carolina Oceanfront Municipalities**

22 I recently compiled a numerical comparison of the 21 oceanfront municipalities in NC, and this information is attached.
23 The comparisons include General Fund tax rates, population, housing units, tax base, land area, development density,
24 total revenues, and others.

25
26 To summarize the data, Emerald Isle:

- 27 • has the 3rd lowest General Fund tax rate of all 21 municipalities,
- 28 • is among the largest of the 21 municipalities in terms of housing units, tax base, and population,
- 29 • has a relatively low development density of 2 housing units per acre,
- 30 • provides services with total revenues and property tax revenues per housing unit that are less than almost all
31 of the other 21 municipalities.

32
33 **New ATV for Police Department**

34 The Police Department's 2008 Kawasaki ATV used by the roving officer on the beach strand "died" just before the July
35 4th weekend, and because I believed it was important to have an officer on the beach strand for the holiday weekend, I
36 authorized the emergency purchase of a new Honda ATV on July 1. The cost of the new ATV was approximately
37 \$6,000, and has been in service since that time. The cost will be charged to the Police Department's FY 11-12 budget,
38 and we will identify a budget strategy for this purchase later in the year. I hope to rely on unanticipated savings
39 elsewhere in the Police Department budget to cover this cost. With the recent decrease in gasoline prices, and our
40 conservative budget estimate for gasoline in the FY 11-12 budget, this may provide the necessary savings.

41
42 **Deer Population Count**

43 I have arranged for the NC Wildlife Resources Commission' Regional Biologist to complete another deer population
44 count (with the assistance of the Emerald Isle Police Dept) in September. I expect to report those results to the Board
45 in November.

46
47 **NC 58 Bicycle Path Extension**

48 After finally resolving many bureaucratic issues, construction of the 1,000 ft. long bicycle path segment between the
49 Ocean Drive dog-leg and the Eastern Ocean Regional Access is expected to begin during the week of July 11. Work
50 should take 3 – 4 weeks.

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1
2 **New Fixed Storm Water Pump Station at Island Circle / The Point**

3 Survey work has begun, and should be complete in the next week or so. Upon completion of the survey work, Moffatt
4 & Nichol Engineers will complete the design and bid specs over the next several weeks. I hope to be able to solicit
5 informal bids for the construction of the new pump station in September, and bring a construction contract
6 recommendation to the Board soon thereafter.

7
8 **Emerald Isle Woods Emergency Storm Water Discharge**

9 This project is now complete, and ready for use if / when necessary to address significant storm water flooding issues.
10 The completion of this project greatly enhances the Town's ability to receive pumped storm water at the Emerald Isle
11 Woods site. As you know, this emergency discharge will only be activated at times when Bogue Sound is closed to
12 shellfishing.

13
14 **Electronics Recycling**

15 Effective July 1, televisions and computer equipment are banned from NC landfills, and must be recycled. The Town
16 does not offer any collection service for these items, and residents are advised to dispose of these items at the
17 Carteret County Convenience Site on Hibbs Road outside of Newport.

18
19 **NC Marine Resources Fund Grant Application – Soundside Pier at Public Boating Access Area**

20 This grant application will be completed in July and submitted prior to the July 29 deadline.

21
22 **New Restroom Building for the Public Boating Access Area**

23 The new restroom building is being constructed at the plant in Reidsville, NC, and has been delayed slightly. We
24 expect to take delivery of the new building sometime in the August 8 – 15 timeframe. SunLand Development will
25 handle the site preparation work, installation, and utilities for the Town. The total project cost of approximately
26 \$70,000 will be 100% reimbursed by the NC Wildlife Resources Commission.

27
28 **Archers Creek Storm Water Study**

29 Field surveying work is mostly complete, and Moffatt & Nichol Engineers has begun work on the analysis for the study.
30 I expect this study to be complete by early 2012.

31
32 **Eastern Emerald Isle Storm Water Outfall Removal Project**

33 Artie Dunn, Public Works Director, continues to work with our engineer, NCDOT, and the NC Division of Coastal
34 Management to secure permits for the removal and improvement of 17 outfall locations on the east end. This process
35 has taken much longer than anticipated, and I expect we will be seeking an extension of our NC Clean Water
36 Management Trust Fund grant to enable us to complete the work later than the March 2012 deadline.

37
38 **Aquarium Pier at Emerald Isle**

39 I am planning to schedule a meeting with NC Aquariums and NC Aquarium Society staff later this summer to discuss
40 potential construction funding strategies. Design work continues, and the design team (Moffatt & Nichol / BJAC
41 Architects) expects to have a new submittal ready for review very soon.

42
43 **Timeliness of Building Inspections**

44 You will notice that a new report is included in your packet that indicates the timeliness of building inspections. The
45 inspections are categorized as 1) completed on the date specifically requested by the contractor, 2) completed within
46 24 hours of request, 3) within 48 hours of request, 4) beyond 48 hours of request, and 5) the contractor not ready for
47 inspection.

48
49 The Planning and Inspections Department began tracking this information on June 6, and we will include this
50 information in future monthly reports. I am also hoping to collect additional information about the inspections program
51 to report to the Board on a routine basis in the future.

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1
2 **Recycling Tipping Fees**

3 I had been working with Kemp Recyclers of Goldsboro to establish a recycling processing facility in Pollockville that
4 could accept the Town's recyclables at no cost, however, I have not heard from Kemp Recyclers in more than 2
5 months and have simply given up on them. I have also been talking with Onslow County about eliminating the \$45 per
6 ton recycling tipping fee charged by Coastal Enterprises at their facility between Jacksonville and Richlands, and that
7 may yet be adjusted.

8
9 As noted earlier in the agenda, however, Waste Industries has agreed to accept our recyclables at their Newport
10 facility at no cost to the Town, and I plan to implement this change on or about August 1. This change will save the
11 Town approximately \$27,000 per year in recycling tipping fees.

12
13 **Closing on Final Lot Purchase for New Public Boating Access Area**

14 The closing on Lot 3, the last of the 7 lots purchased for the new public boating access area, was scheduled for July
15 11. The final lot purchase will be funded by remaining grant funds from the NC Parks and Recreation Trust Fund, NC
16 Marine Resources Fund, and Carteret County's contribution. This completes the total land purchase of \$4.25 million,
17 of which more than \$3.6 million was secured from outside grants and contributions. The NC Wildlife Resources
18 Commission provided more than \$1 million of additional funding to construct the new facility.

19
20 **Emerald Isle EMS, Inc. Financial Administration Services**

21 Town staff are preparing to process the first payroll for Emerald Isle EMS, Inc. on July 15. The transition for accounts
22 payable and treasury management is taking somewhat longer than anticipated, but we will work out the remaining
23 issues in the very near future.

24
25 **Dedicated State Funding Source for Beach Nourishment**

26 I am continuing research on the potential creation of a dedicated State funding source for future beach nourishment
27 projects, and hope to identify some feasible options later this year to discuss with the Board and Senator Preston and
28 Representative McElraft.

29
30 **ECU Groundwater Study**

31 The research team from East Carolina University has installed 14 monitoring wells in various locations along Coast
32 Guard Road and has begun logging data on groundwater levels. They still need to complete additional survey work
33 and install staff gages in pond locations, and will then be monitoring the levels for several months before analyzing the
34 data and preparing a report. I expect their final report in mid / late 2012.

35
36 **Ocean Oaks / Cape Emerald Drainage Pipe Repairs**

37 Artie Dunn, Public Works Director, and I continue to research the most cost-effective method to repair the Town's
38 storm water drainage pipe along Ocean Oaks Drive. I hope to have a recommendation for the Board to consider later
39 this fall.

40
41 **Consider Authorizing Food Vendors at Eastern Ocean Regional Access and Western Ocean Regional Access
42 in 2012?**

43 The Town receives numerous requests from vendors interested in setting up at the Town's two regional beach access
44 facilities each summer. To date, the Town has not allowed any vendors at these facilities, although a permitted
45 satellite merchant has set up at the Islander Suites (directly adjacent to the Western Ocean Regional Access), and is
46 legally selling snacks and drinks to patrons of the Western Ocean Regional Access.

47
48 The Board may wish to consider authorizing vendors at Western Ocean Regional Access and Eastern Ocean Regional
49 Access in summer 2012 and/or beyond. If the Board supports this concept, I envision the Town soliciting formal
50 proposals from interested vendors in the winter of 2011-2012, evaluating the proposals, and awarding a contract to the
51 one or two vendors that provide the most lucrative and attractive proposal to the Town. This may be an attractive way
52 to generate additional funds for the Town, and would provide an additional convenience for visitors at the two regional
53 beach access facilities.
54

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1
2 I am somewhat concerned that this action may upset the Emerald Isle business community if they perceive additional
3 competition from the Town, however, this concern could be mitigated by providing an equal opportunity (or perhaps
4 even an exclusive opportunity) for Emerald Isle businesses to provide a proposal to the Town. The Town could also
5 consider awarding two separate contracts – one for the Eastern Ocean Regional Access and one for the Western
6 Ocean Regional Access.

7
8 Please let me know your thoughts on this issue. If the Board is interested in pursuing this, we will begin work on the
9 competitive process this fall.

10
11 **Transition to BB&T for Town Banking Services**

12 This transition is underway, and will occur gradually over the next several weeks. We do not anticipate any significant
13 issues.

14
15 **13. Comments from Board of Commissioners and Mayor**

16
17 Commissioner Messer congratulated Town Manager Rush on his 10 year
18 anniversary with the Town as of July 1st.

19
20 Commissioner Hoover requested that DOT be asked to pick up their signs.

21
22 Mayor Schools asked about the silt fencing at the new public boat launching
23 facility and when that could be removed, also noting there were several dead
24 trees. Mr. Rush said that was a decision made by the State Erosion and
25 Sedimentation Control Program, they want to make sure the vegetation was well
26 established.

27
28 Commissioner Wootten thanked Commissioners Hedreen, Hoover, and Messer
29 for filing for reelection.

30
31 There were no further comments from the Board.

32
33 **14. Closed Session – Pursuant to NCGS 143-318.11(6), Personnel Matter**

34
35 ***Motion was made by Commissioner Messer to go into Closed Session. The***
36 ***Board voted unanimously 5-0 in favor. Motion carried.***

37
38 ***Motion was made by Commissioner Messer to return to Open Session. The***
39 ***Board voted unanimously 5-0 in favor. Motion carried.***

40
41 There was no action taken by the Board upon returning to Open Session.
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15. Adjourn

Motion was made by Commissioner Hedreen to adjourn the meeting. The Board voted unanimously 5-0 in favor. Motion carried.

The meeting was adjourned at 8:10 pm.

Respectfully submitted:

Rhonda C. Ferebee, CMC
Town Clerk