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3 **MINUTES OF THE REGULAR SCHEDULED MEETING**
4 **OF THE EMERALD ISLE BOARD OF COMMISSIONERS**
5 **TUESDAY, DECEMBER 8, 2020 – 6:00 P.M.**
6 **TOWN BOARD MEETING ROOM**
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9 **1. Call to Order**

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11 The regular monthly meeting of the Emerald Isle Board of Commissioners was called to order by
12 Mayor Eddie Barber at 6:00 PM in the Town Board Meeting Room.
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14 **2. Roll Call**

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16 Present for the meeting: Mayor Eddie Barber, Mayor Pro-Tem Floyd Messer, Commissioners
17 Candace Dooley, Steve Finch, Jim Normile and Mark Taylor (Mayor Barber participated
18 remotely)
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20 Also, present during the regular meeting: Town Manager Matt Zapp, Town Attorney Richard
21 Stanley, Town Clerk Sarah Williams, and Finance Director Laura Rotchford. (Town Attorney
22 Stanley participated remotely.)
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24 **3. Opening Prayer**

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26 Mayor Barber offered the Opening Prayer.
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28 **4. Pledge of Allegiance**

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30 Mayor Barber led the Pledge of Allegiance.
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32 **5. Adoption of Agenda**

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34 ***Motion was made by Commissioner Messer to adopt the Agenda. The Board voted***
35 ***unanimously 5-0 in favor. Motion carried.***
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37 **6. Proclamations / Public Announcements**

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39 Mayor Barber read a resolution in honor of Terry Thompson. Mr. Thompson was retiring from
40 Simmons & Simmons.
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42 **7. Public Comment**

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44 There was no public comment.

1 **Brief Summary:**

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The public will have the opportunity to address the Board about any items of concern not on the agenda. The Mayor and Board welcome and appreciate all comments from the public, and will take these comments into consideration as they make decisions on Town issues and provide direction to Town staff. Public comment is a time for the Board to listen to the public's concerns and ideas, and is not intended for a lengthy dialogue or question and answer session.

9 The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other
10 mutually agreeable time to discuss Town issues and answer any questions.

11 There was no public comment.

12 **8. Consent Agenda**

- 13 1. Tax Releases
14 2. Minutes -November 10 , 2020 Regular Meeting
15 3. Budget Amendment
16 4. Title VI Designee
17 5. Complaint Instructions
18 6. Complaint Form

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20 ***Motion was made by Commissioner Finch to approve the items on the Consent Agenda. The***
21 ***Board voted unanimously 5-0 in favor. Motion carried.***

22 Clerks Note: Consent agenda items as noted above are incorporated herein by reference and hereby made a part of these
23 minutes.

24 **9. Discussion related to engineering estimates (and options) to perform a Comprehensive**
25 **Stormwater Plan. If consensus is reached, the Board is asked to authorize the Town Manager**
26 **to sign a contract with Moffat Nichol for engineering services**

27 Town Manager Zapp informed the Board he had spoken with the state about FEMA funding a
28 comprehensive stormwater plan. FEMA will not put the funds towards plans (they will provide
29 funding for projects, not plans). There is funding for projects through a 428 grant that will fund
30 up to \$500,000 in projects. You can apply for multiple projects and if not all funding is used, it
31 can roll over. He explained that the goal was to begin the process and be focused in the
32 application and execution of those dollars, close out existing Hurricane Florence projects and
33 then apply for any excess funds.

34 ***Motion was made by Commissioner Normile to authorize Town Manager Zapp to engage with***
35 ***Moffat- Nichol to develop stormwater projects so that 428 funding could be applied for. . The***
36 ***Board voted unanimously 5-0 in favor. Motion carried.***

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10. Continued discussion surrounding the Bogue Banks Water Corporation request to lease land within McLean Spell- Park for the installation of a fresh water well site. To secure feedback related to the project, staff requests that a Public Hearing be established on January 12, 2021 at 6:00 PM

Mr. Seola Hill from BBW discussed the project and answered questions.

Motion was made by Commissioner Messer to call for Public Hearing on 01/12/2021. The Board voted unanimously 5-0 in favor. Motion carried.

11. Comments from Town Clerk, Town Attorney and Town Manager

Town Manager Zapp Updated the Board:

- The status of the Board Room and the renovation timeline
- The Public Information/ Media Director role had exceptional applicants and staff was hoping to have the position filled by the first of the year
- Thanked the Board for their leadership with clarity and clear goals and thanked the staff for all of their work

12. Comments from Board of Commissioners and Mayor

Commissioner Taylor wished everyone a Merry Christmas and said that the Fishing Tournament meetings would be starting in January.

Commissioner Finch wished everyone a safe and Merry Christmas.

Commissioner Messer wished everyone a safe, happy, and Merry Christmas.

Commissioner Dooley wished everyone a Merry Christmas and expressed her sincere appreciation to town staff during a trying year and to Paul Cheshire for all of his help.

Commissioner Normile wished everyone a Merry Christmas and thanks to staff and board

Mayor Barber wished everyone a Merry Christmas, to be safe over the holidays, and to care to your neighbors

13. Adjourn

Motion was made by Commissioner Finch to adjourn the meeting. The Board voted unanimously 5-0 in favor. Motion carried.

1 ***The meeting was adjourned at 6:44 pm.***

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3 Respectfully Submitted:

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5 Sarah G. Williams

6 Town Clerk

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