

1 MINUTES OF THE REGULAR SCHEDULED MEETING
2 OF THE EMERALD ISLE BOARD OF COMMISSIONERS
3 TUESDAY, AUGUST 14, 2007 – 6:00 P.M. – COMMUNITY CENTER
4

5 The regular monthly meeting of the Emerald Isle Board of Commissioners was
6 called to order by Mayor Art Schools at 6:00 PM.
7

8 Present for the meeting: Mayor Art Schools, Commissioners Nita Hedreen, Tom
9 Hoover, Floyd Messer, John Wootten, and Maripat Wright
10

11 Others present: Town Attorney Richard Stanley, Town Manager Frank Rush,
12 Asst. Town Manager / Finance Officer Mitsy Overman, Town Clerk Rhonda
13 Ferebee, Planning Director Kevin Reed, and Fire Chief Bill Walker.
14

15 After roll call all who were present recited the Pledge of Allegiance.
16

17 **4. ADOPTION OF AGENDA**
18

19 *Motion was made by Commissioner Hoover to adopt the Agenda. The*
20 *Board voted unanimously 5-0 in favor. Motion carried.*
21

22 **5. PROCLAMATIONS / PUBLIC ANNOUNCEMENTS**
23

24 Mayor Schools noted the following proclamations and public announcements:
25

- 26 • **Proclamation – Emerald Isle Day 4 Kids – September 15, 2007 – 10**
27 **am – 2 pm – (07-08-14/P1)**
- 28 • **Beach Jive After Five – Thursday, August 16 – 5:30 pm Western**
29 **Ocean Regional Access Musical act is “Frost Park Pickers”**
- 30 • **Emerald Isle As You Know It Photography Contest – Opening and**
31 **Awards – Friday, August 17 – 6 – 8 pm – Community Center**
- 32 • **Bicycle & Pedestrian Advisory Committee – Monday, August 20 –**
33 **6 pm – Community Center**
- 34 • **Mixed Doubles Tennis Tourney – Saturday, August 25 – 9 am – Town**
35 **Hall Tennis Courts**
- 36 • **Planning Board Regular Meeting – Monday, August 27 – 6 pm –**
37 **Community Center**
- 38 • **Labor Day Holiday – Monday, September 3 – Town Hall Closed;**
39 **Community Center Closed**
- 40 • **Flounder Fishing Seminar – Saturday, September 8 -10 am – 12 –**
41 **noon – Western Ocean Regional Access**
- 42 • **Board of Commissioners Regular Meeting – Tuesday, September 11**
43 **– 6 pm – Community Center**
- 44 • **50th Birthday Celebration! – Saturday, September 22 – All Day Long –**
45 **NC 58 Right of Way at Emerald Plantation Shopping Center / Bogue**
46 **Inlet Pier**

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Note: A copy of Proclamation 07-08-14/P1 is incorporated herein by reference and hereby made a part of these minutes.

6. CONSENT AGENDA

- a. **Minutes – June 12, 2007 Regular Meeting (reconvened on June 18, 2007)**
- b. **Minutes – July 10, 2007 Regular Meeting**
- c. **Tax Refunds / Releases**
- d. **Budget Amendment – General Fund – Police Department**
- e. **Resolution Adopting Vehicle Use Policy for Town Employees – (07-08-14/R1)**
- f. **Resolution Amending Personnel Policy Regarding Use of Sick Leave While on Workers Compensation – (07-08-14/R2)**
- g. **Resolution Requesting that Carteret County Submit a Formal No Wake Zone Request to the NC Wildlife Resources Commission for Bogue Sound Drive Canal – (07-08-14/R3)**
- h. **Resolution Supporting Cape Carteret’s Efforts to Improve Traffic Safety at Intersection of NC 58 and Taylor Notion Road – (07-08-14/R4)**

Motion was made by Commissioner Hedreen to approve the Consent Agenda items. The Board voted unanimously 5-0 in favor.

Note: A copy of all above noted Consent Agenda items including Resolutions 07-08-14/R1, 07-08-14/R2, 07-08-14/R3, and 07-08-14/R4 are all incorporated herein by reference and hereby made a part of these minutes.

7. PUBLIC COMMENT

There were no comments from the Public.

8. FINAL PLAT – BELL COVE VILLAGE SUBDIVISION

Kevin Reed, Planning Director provided an overhead presentation and addressed the Board concerning this agenda item. The following excerpt from Planning Director Kevin Reed’s memo to the Town Manager is provided as background:

A request has been received from Bell Cove, LLC for final plat approval for the proposed Bell Cove Village Subdivision. The subdivision is located on the north side of Coast Guard Road and consists of 11 building lots. The development will be served by private streets. As you may recall, the development had previously received approval of the preliminary plat by the Board of Commissioners on September 12, 2007. Since that approval was granted, the developers have been constructing the infrastructure that will serve the development. The Subdivision Ordinance requires that prior to receiving final plat approval that (1) the developer must complete all of the required improvements, or (2) the developer must substantially complete the improvements and guarantee completion by posting a letter-of-credit or cashiers check in an amount equal to 150% of the estimated costs of the remaining improvements. The developers are requesting that the plat be approved pursuant to item #1 noted above.

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1
2
3 As of August 7, 2008, the status of constructing the various improvements for the development is as follows:
4

- 5 □ All streets have been graded and paved including curb and gutter. The developer's engineer has
6 certified that the streets have been constructed in accordance with Town standards.
- 7 □ Water lines, hydrants and service connections for each lot have been installed and testing is
8 complete.
- 9 □ Stormwater measures for the development's infrastructure (streets) have been installed in
10 accordance with the approved stormwater plan. The developer's engineer and the owner have
11 signed and submitted a copy of the stormwater plan for the development.
- 12 □ Electric system installation is complete and street lights have been installed.
13

14 Please note that there may be some minor work still underway on the construction of the gated and landscaped
15 entrances to the development. These improvements are primarily aesthetic and are not required improvements under
16 the Town's Subdivision Ordinance.
17

18 You will find attached a copy of the final plat which is in conformance with the preliminary plat. Likewise, in accordance
19 with the Subdivision Ordinance, the developers have provided copies of the Articles of Incorporation, Annual Budget
20 for the Homeowners Association (including 10-year capital replacement), By-Laws of the Association and Restrictive
21 Covenants. In addition, the developers have provided Town staff with copies of septic permits for all of the lots in the
22 subdivision.
23

24 The Planning Board was asked at its July 23, 2007 meeting to consider making a recommendation to the Board of
25 Commissioners on approval of the final plat. Following its discussion of the matter, the Board voted unanimously (6 to
26 0) to recommend to the Board of Commissioners that the final plat be approved.
27

28 ***Motion was made by Commissioner Messer to approve the final plat for***
29 ***Bell Cove Village Subdivision. The Board voted unanimously 5-0 in favor.***
30 ***Motion carried.***
31

32 **9. FINAL PLAT – BELL COVE ESTATES SUBDIVISION**
33

34 Kevin Reed, Planning Director provided an overhead presentation and
35 addressed the Board concerning this agenda item. The following excerpt from
36 Planning Director Kevin Reed's memo to the Town Manager is provided as
37 background:
38

39 A request has been received from Lawrence Spell, et als for final plat approval for the proposed Bell Cove Estates
40 Subdivision. The subdivision is located on the north side of Osprey Ridge Drive and consists of 10 lots and one lot
41 encompassing a common area. The development will be served by a private street. As you may recall, the
42 development had previously received approval of the preliminary plat by the Board of Commissioners. Since that
43 approval was granted, the developers have been constructing the infrastructure that will serve the development. The
44 Subdivision Ordinance requires that prior to receiving final plat approval that (1) the developer must complete all of the
45 required improvements, or (2) the developer must substantially complete the improvements, with only a punch list of
46 items remaining, and guarantee completion by posting a letter-of-credit or cashiers check in an amount equal to 150%
47 of the estimated costs of the remaining improvements. The developers are requesting that the plat be approved
48 pursuant to #1 noted above.
49
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51
52

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As of August 7, 2007, the status of constructing the various improvements for the development is as follows:

- The street has been graded and paved including curb and gutter. The developer's engineer has certified that the street has been constructed in accordance with Town standards.
- Water lines, hydrants and services for each lot have been installed and testing is complete.
- The stormwater plan for the development's infrastructure has been revised and differed from the one originally approved for the project. The plan was revised after street construction began in order to save some substantial vegetation that would be adversely impacted if the stormwater retention measures were constructed as originally planned. This revised plan has been approved by a consulting engineer working for the Town. Town staff expects that the developer will soon begin construction of the stormwater retention measure. Once that is complete, the developer and their engineer will submit a signed copy of the stormwater plan.
- Electric system installation is complete and street lights have been installed.

There is one difference between the preliminary plat previously approved and the final plat now submitted for review. You may recall that the developers had initially proposed constructing a cul de sac at the end of Osprey Ridge Drive on the western portion of the development to serve Lots 1 and 2. The cul de sac was eliminated and Lots 1 and 2 will now be served off of the end the existing Town street known as Osprey Ridge Drive. This revision was reviewed by Town staff, including Fire Department personnel, and staff had no objections to this change.

You will find attached a copy of the final plat which is in conformance with the preliminary plat except as noted above. Likewise, in accordance with the Subdivision Ordinance, the developers have provided copies of the Articles of Incorporation, Annual Budget for the Homeowners Association (including 10-year capital replacement), By-Laws of the Association and Restrictive Covenants. In addition, the developers have provided Town staff with copies of documents on the septic suitability for all of the lots in the subdivision.

The Planning Board was asked at its July 23, 2007 meeting to consider making a recommendation to the Board of Commissioners on approval of the final plat. Following its discussion of the matter, the Planning Board voted unanimously to recommend to the Board of Commissioner that the final plat be approved subject to the approval and submission of an implemented stormwater plan.

Motion was made by Commissioner Hoover to approve the final plat for Bell Cove Estates Subdivision, contingent upon the completion of the construction of one remaining storm water management feature. The Board voted unanimously 5-0 in favor. Motion carried.

10. ORDINANCE AMENDING CHAPTER 8 – FIRE PREVENTION AND PROTECTION – TO UPDATE ENTIRE CHAPTER 8 – (07-08-14/O1)

Fire Chief Bill Walker addressed the Board concerning this agenda item. The following excerpt from Town Manager Rush's memo to the Board is provided as background:

The Board of Commissioners is scheduled to consider a comprehensive update of Chapter 8 – Fire Prevention and Protection – at the August 14 meeting. The attached ordinance would repeal the existing Chapter 8 and replace it with the new language included in the ordinance. The goals of the attached ordinance are 1) to complete a comprehensive update of Chapter 8, 2) formalize the Town's fire inspections program, and 3) to authorize Fire Department personnel to enforce fire lane parking violations.

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1
2 The majority of the comprehensive update simply involves the reorganization of the various provisions that currently
3 exist in Chapter 8, and also eliminates any unnecessary language. It should be noted that much of Chapter 8 was
4 initially enacted many years ago when the department relied more heavily on volunteer forces.
5

6 Article II of the attached ordinance includes the formal re-adoption of the North Carolina Fire Code and formalizes the
7 Town's fire inspections program. The NC Fire Code requires that the Town conduct fire inspections of all businesses
8 in Town at least once every 3 years. The attached ordinance stipulates that the Fire Department will adhere to this
9 minimum requirement, however, the Fire Department's stated goal is to inspect every business at least once every 1 ½
10 - 2 years. As you know, the Board recently discussed the best strategy for completing fire inspections, and I am
11 happy to report that Chief Walker has devised a cost-effective strategy to complete fire inspections in accordance with
12 this goal. Senior Fire Engineer Scott Williamson has recently achieved his fire inspections certification, and his salary
13 has been adjusted to reflect this additional duty. Senior Fire Engineer Sam Sawyer and Fire Engineer Bill Matthias are
14 currently in the process of achieving their certifications, and should be certified within the next few months (with
15 appropriate salary adjustments). The use of three on-duty personnel will enable the Fire Department to complete
16 approximately 15 - 20 fire inspections per month and meet the 1 ½ - 2 year goal.
17

18 Article III of the attached ordinance includes a new provision that formalizes the prohibition on parking in a fire lane and
19 authorizes Fire Department personnel to issue citations for this violation. The new provision makes it a violation for
20 any vehicle to be parked in a fire lane, either attended or unattended, and establishes a \$100 civil penalty for this
21 violation. In addition to Fire Department enforcement, Police Department personnel will also enforce this provision. As
22 you know, there are repeated problems with fire lane violations at Emerald Plantation Shopping Center, and this
23 provision is intended to address this situation and others.
24

25 The Fire Department strives to enforce the NC Fire Code to the best of its ability in an effort to prevent fire situations
26 and make Emerald Isle as safe as possible for our businesses, residents, and visitors. The adoption of the attached
27 ordinance will enhance the Fire Department's ability to keep the Town safe from fire dangers.
28

29 Commissioner Messer asked Town Attorney Richard Stanley whether the tickets
30 issued by the firemen would hold up in court. Mr. Stanley stated they would not
31 be issuing a ticket but a civil penalty only. Police are the only ones with the
32 authority to issue citations that may result in arrest. Firemen are not law
33 enforcement officers with the authority to arrest they can only issue civil
34 penalties.
35

36 Commissioner Hedreen expressed concerns that they not be heavy handed, to
37 which Chief Walker stated that they are not out to cause problems; he preaches
38 common sense as part of their duties.
39

40 Commissioner Hoover and Commissioner Messer both questioned the wording in
41 Section 8.03 specifically (a) and (b) expressing concerns as it related to citizens.
42 Chief Walker said this section is currently in the ordinance; there were no
43 changes to this section. Chief Walker stated that his interpretation of this section
44 was if they had to demolish a building to get it out of the way to make a fire stop
45 then they could summon someone with a bulldozer to handle that to bring in
46 equipment, further citing situations in the past with wood fires where they had to
47 commandeer bulldozers that were right there and were used. Commissioner
48 Hedreen suggested inserting the word willing in front of citizen to resolve the
49 issue. There was further discussion regarding the wording in both Section 8.03
50 (b) and 8.55 by the Board.

1
2 **Motion was made by Commissioner Wootten to adopt the Ordinance**
3 **Amending Chapter 8 – Fire Prevention and Protection – to Update Entire**
4 **Chapter with the changes discussed.** (Changes: **Section 8.03 (b)** - add the
5 word “willing” in front of citizen and also delete the phrase “on fire”; and **Section**
6 **8.55** - last sentence should read “**Violations of this section shall result in a**
7 **\$100 civil penalty, and the Fire Chief or his designee shall have the**
8 **authority to issue a notice of civil penalty in addition to the same authority**
9 **for Police Department personnel”.** *The Board voted unanimously 5-0 in*
10 *favor. Motion carried.*

11
12 **Note: A copy of Ordinance 07-08-14/O1 is incorporated herein by reference and hereby made a part**
13 **of these minutes.**

14
15 **11. PRELIMINARY DESIGN – NEW TOWN ADMINISTRATIVE BUILDING**
16

17 Town Manager Frank Rush provided an overhead presentation of the design and
18 addressed the Board concerning this agenda item. The following excerpt from
19 Town Manager Rush’s memo to the Board is provided as background:
20

21 The Board of Commissioners is scheduled to review the preliminary design for the New Town Administrative Building
22 at the August 14 meeting. If the Board approves of the preliminary design, I will direct the architect (Burnette
23 Architecture) to proceed with final design activities.
24

25 I have attached copies of the following for the Board’s review:
26

- 27
- a graphic indicating the approximate site layout of the new building,
 - floor plans for the 1st and 2nd floors of the proposed 2-story building,
 - preliminary building elevations from the front and rear – without the future Board meeting room, and
 - preliminary building elevations from the front and rear – with the future Board meeting room.
- 30
31

32 The Board should note that the attached plans are preliminary in nature, and will be refined during the final design
33 phase. These plans are intended only to illustrate the type, number, and size of spaces in the building and the layout.
34 We have not yet discussed detailed items such as building finishes, roofing materials, interior design, and other items
35 that will be determined during the final design phase. My goal in presenting this information to the Board on August 14
36 is to secure the Board’s early input and approval of the preliminary design so that detail work can proceed.
37

38 The proposed new building consists of a total of 4,030 sq. ft. of enclosed lobby / office space within 1 ½ stories. The
39 proposed design anticipates the future construction of a new Board meeting room, and this feature is anticipated to be
40 constructed on the east side of the new building at some point in the future. The design incorporates building entry,
41 connecting corridors, public restrooms, and kitchen uses that will be necessary for the future new Board meeting room
42 so that the only addition necessary at that time is the actual new Board meeting room. The new Board meeting room
43 is not expected to be added for at least 10 years, and perhaps longer, however, it is important to incorporate this
44 possibility into the design of the new Town administrative building. The preliminary design indicates a future new
45 Board meeting room nearly 2,300 sq. ft. in size, however, the actual size would be determined at the time of need. The
46 preliminary design simply indicates that it will be feasible for a room of that size at that time.
47

48 As you know, the new building will house Town administrative staff that were formerly located in what is now the Police
49 Station and that are now temporarily located in the existing Board meeting room. Based on current staffing levels, a
50 total of 5 Town employees would be located in the new building. One additional office is also necessary for the Mayor /
51 Commissioners, resulting in a total need for 6 office spaces based on current staffing levels. As you will note on the

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2
3 plans, there are a total of 8 office spaces included in the new building in order to provide 2 additional offices for future
4 growth in Town staff. We expect that the new building will be in use for at least 20 - 30 years, and it is important to
5 include space to meet the Town's needs over that time frame. As noted on the plans, there is one dedicated "open"
6 office space for the Town receptionist position, and a total of 7 enclosed offices.

7
8 The total area of enclosed lobby / office space in the area formerly occupied by Town administrative staff was
9 approximately 3,350 sq. ft., thus the proposed new building is approximately 680 sq. ft. larger than the previous space
10 allocated for the same functions.

11
12 The proposed new building would be located on the western side of the natural area located between the Town Hall
13 parking lot and the tennis courts / basketball courts. This specific location should provide visibility of the new building
14 from NC 58 via Leisure Lane, and also positions the offices slightly more to the center of the Town Hall complex. A
15 specific site plan has not yet been developed, however, the attached site layout identifies approximately where the new
16 building would be located, along with required storm water and septic drainfield systems. The Board should note that
17 the existing fuel pumps and tanks would be removed, and would be auctioned to the highest bidder. The Town no
18 longer uses the fuel pumps and tanks, and has shifted to the use of the Wright Express fuel card system and
19 purchases fuel at local fuel stations.

20
21 The proposed design includes a total of 2,610 sq. ft. on the first floor. The main entry (that will serve both the
22 administrative office space and the future new Board meeting room) would be located in the center of the overall
23 building (after completion of the future new Board meeting room), and will likely be located slightly west of the existing
24 Town Hall mailbox. The entry foyer will include public restrooms and will also lead to the lobby / reception area. The
25 proposed lobby is larger than the previous lobby, and includes a display area for artwork, photography, Town
26 information, etc. A fixed reception desk / counter is envisioned, and the lobby / reception area would have many large
27 windows. The lobby / main reception area would have a high ceiling up to the second floor, which would have a
28 balcony overlooking these areas. Space is also included for a public computer terminal.

29
30 The first floor also includes 3 dedicated offices for Town staff, all within close proximity and with a clear view of the
31 reception desk. A dedicated file / storage room, kitchen / break area, and staff bathrooms are also included on the
32 first floor. Finally, an elevator and stairwell corridor is also included. The second story includes a total of 1,420 sq. ft.,
33 and includes 4 offices (including the Town Manager's office and Mayor / Commissioners office), a large conference
34 room (approx 400 sq. ft.) and a utility / storage area. The second story includes a balcony overlooking the lobby /
35 reception area. The preliminary design envisions the use of glass walls to divide certain offices and areas in an effort
36 to maintain an "open" feel to the building, enable Town staff to observe public areas, and create a sense of
37 "transparency" about Town government.

38
39 The exterior of the new building includes a large covered porch along the front of the new building, and a covered
40 porch and walkway in the rear of the building located adjacent to the kitchen / break area. The look of the new building
41 will be more "coastal" in nature. The approximate site layout makes it likely that most of the existing trees in this area
42 will be removed, however, the final site layout will attempt to preserve any large trees to the maximum extent practical.
43 Particular attention will be paid to the largest trees on the east side of the site (closer to Bogue Banks Water
44 Corporation).

45
46 The Board should note that Kevin Reed, Planning and Inspections Director, is currently finalizing the draft Unified
47 Development Ordinance (UDO) for consideration by the Planning Board and Board of Commissioners in the next few
48 months. The UDO will include new parking requirements for government facilities, and these parking requirements will
49 ultimately affect how many, if any, additional parking spaces will be required for the new Town administrative building.
50 Kevin and I are still analyzing this issue and should have a resolution to this issue in the near future. If additional
51 spaces are required, the potential locations for new spaces include the existing basketball court (and subsequent
52 relocation of the basketball court to McLean Park or another location), the natural area across from Planning and
53 Inspections (with care to preserve the largest trees), and/or the area directly west of the Community Center near the
54 creek.

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1
2 If the Board approves the preliminary design, I will direct Burnette Architecture to proceed with final design activities. I
3 am hopeful that the final design work and bid packages can be assembled in the next 2 – 2 ½ months. Because it is a
4 public facility, it will also need to be reviewed by the NC Department of Insurance, which can take approximately one
5 month. I hope to solicit bids in mid-October or November, and present a construction contract to the Board for
6 consideration at either the November or December meeting. Construction would begin soon thereafter. As the
7 building is smaller than many single-family homes built in Emerald Isle these days, we expect construction to take 9-12
8 months. Ideally, Town staff would move into the new building at the end of summer 2008.

9
10 The Town's 5-Year Capital Replacement / Improvement Program includes a total of \$800,000 for this project, to be
11 financed over a 10-year period. Annual debt service payments are estimated at approximately \$104,000 for this
12 project. At this stage of design, the estimated construction cost of the proposed new building is expected to be within
13 the \$800,000 budget established for the project.

14
15 Also in attendance to provide information to the Board was Will Reidel, Burnette
16 Architecture. Mr. Rush stated that his goal tonight is to receive input from the
17 Board.

18
19 The Board of Commissioners discussed, posed many questions, and suggested
20 several minor changes regarding the preliminary plans as presented by Town
21 Manager Rush and Mr. Reidel. Following their comments Town Manager Rush
22 noted that he and Mr. Reidel would go back and take another look at these
23 preliminary plans, and prior to going out to bid he would bring this back to them
24 with suggested adjustments for their approval.

25
26 ***Motion was made by Commissioner Wright to approve the preliminary***
27 ***design of the new Town Administrative Building, and proceed with final***
28 ***design activities. The Board voted unanimously 5-0 in favor. Motion***
29 ***carried.***

30
31 **12. ORDINANCE AMENDING CHAPTER 5 – BEACH AND SHORE**
32 **REGULATIONS – REGARDING SURFING NEAR PIERS – (07-08-14/O2)**

33
34 Town Manager Frank Rush addressed the Board concerning this agenda item.
35 The following excerpt from Town Manager Rush's memo to the Board is provided
36 as background:

37
38 The Board of Commissioners is asked to approve the attached ordinance amendment regarding the required distance
39 between surfers and ocean fishing piers. The purpose of the ordinance amendment is merely to "clean up" the existing
40 ordinance to reflect actual practice in Emerald Isle.

41
42 The attached ordinance amendment simply reduces the required separation between surfers and ocean fishing piers
43 from 500 feet to 250 feet. Bogue Inlet Pier is the only remaining ocean fishing pier in Emerald Isle, and the actual
44 practice at Bogue Inlet Pier for the past 15 years has been 250 feet of separation. The existing markers at Bogue Inlet
45 Pier are located 250 feet from the Pier, and owner Mike Stanley indicated that there have been no significant conflicts
46 between surfers and pier fishermen with the 250 ft. distance.

47
48 This ordinance amendment was generated in response to a recent inquiry that alerted us to the inconsistency in the
49 ordinance and actual practice, and is presented merely to avoid any confusion in the future.

1
2 ***Motion was made by Commissioner Wootten to adopt the Ordinance***
3 ***Amending Chapter 5 – Beach and Shore Regulations – Regarding Surfing***
4 ***Near Piers. The Board voted unanimously 5-0 in favor. Motion carried.***

5
6 **Note: A copy of Ordinance 07-08-14/O2 is incorporated herein by reference and hereby made a part**
7 **of these minutes.**

8
9 **13. APPOINTMENTS**

10
11 **Summary of this Item:** The Board is scheduled to consider the following
12 appointments:

- 13
14 -1 vacancy, Emerald Isle Parks and Recreation Association, Inc.
15 -9 vacancies, Youth Recreational Opportunities Committee
16 -2 vacancies, Bicycle and Pedestrian Advisory Committee

17
18 ***Motion was made by Commissioner Wootten to appoint Clay Olsen to a***
19 ***term on the Emerald Isle Parks and Recreation Association, Inc. that***
20 ***expires in August 2010. The Board voted unanimously 5-0 in favor. Motion***
21 ***carried.***

22
23 Commissioner Hedreen stated that she was delighted at the diversity and
24 previous experience in recreation of the applicants for the Youth Recreational
25 Opportunities Committee. She felt these were all valuable resources and felt she
26 would rather start off with a bigger committee than what they agreed to initially.
27 Commissioner Hedreen said she would like to include them all. Commissioner
28 Wright agreed that was an excellent idea not to turn away anyone who had
29 expressed an interest.

30
31 Bernie Whalley, 5306 Ocean Drive, wished to comment and make a
32 recommendation. Mr. Whalley, an insurance agent and advisor for about 16
33 years, commented on his working association with Emerald Isle Insurance who
34 had just been fortunate enough to bring on board a young man who specializes
35 in commercial insurance as well as life insurance. Mr. Whalley stated that his
36 name is Kevin Whitley, here in attendance tonight, noting that he has three
37 children and has volunteered for football and baseball as a coach. Mr. Whalley
38 asked the group to consider Mr. Whitley. He felt Mr. Whitley was the kind of
39 representative that was needed.

40
41 ***Motion was made by Commissioner Wright to accept as members of the***
42 ***Youth Recreational Opportunities Committee all those people who***
43 ***submitted a written application and that Commissioner Nita Hedreen serve***
44 ***on the committee as Board representative. The Board voted unanimously***
45 ***5-0 in favor. Motion carried.***
46

1
2 (Applicants submitted include in addition to Board Representative Commissioner Nita Hedreen:
3 Jeff Waters, Clay Olsen, Linda Hughs, John Lini, Jim Tracy, Kevin Whitley, Trevor Brownlow, Nicolas
4 Lini, Jerry Huml, Gary Schroeder, Bruce Tingle, Beth Stevens, Lynne Dweikat, Larry Watson, Jon
5 Mancini – Designated staff support – Alesia Sanderson, Director of Parks & Recreation Department)
6

7 There were no applicants for the Bicycle and Pedestrian Advisory Committee.
8

9 **14. COMMENTS FROM TOWN CLERK, TOWN ATTORNEY, AND TOWN**
10 **MANAGER**
11

12 There were no comments from the Town Clerk or the Town Attorney.
13

14 Town Manager Rush pointed out that he had placed at the Board's table a status
15 report from Moffat & Nichol regarding the Phase II stormwater project.
16

17 Mr. Rush noted that he would be meeting with Neil Lassiter with DOT the next
18 week speaking about a wide range of concerns.
19

20 Mr. Rush also stated for the Board that with the revaluation occurring this year,
21 and the County still reconciling tax values, we have not yet received the data and
22 therefore tax bills more than likely will go out later than usual, hoping to get them
23 out as soon as possible after Labor Day.
24

25 **15. COMMENTS FROM BOARD OF COMMISSIONERS AND MAYOR**
26

27 Commissioner Wootten asked about the Phase II Stormwater decisions on the
28 questions sent to the Attorney General's office. Town Manager Rush stated that
29 he had not received responses but was expecting to hear something any day.
30

31 There were no further comments from the Board of Commissioners or Mayor.
32

33 **16. ADJOURN**
34

35 ***Motion was made by Commissioner Messer to adjourn the meeting. The***
36 ***Board voted unanimously 5-0 in favor. Motion carried.***
37

38 ***The meeting was adjourned at 7:15 pm.***
39

40 Respectfully Submitted:
41
42
43

44 Rhonda C. Ferebee, CMC
45 Town Clerk
46