

1 MINUTES OF THE SPECIAL WORKSHOP MEETING
2 OF THE EMERALD ISLE BOARD OF COMMISSIONERS
3 FY 2005-06 RECOMMENDED BUDGET
4 MONDAY, MAY 23, 2005
5 6:00 PM – EMERALD ISLE COMMUNITY CENTER
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8 The special meeting of the Emerald Isle Board of Commissioners was called to
9 order by Mayor Art Schools at 6:00 pm.

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11 Present for the meeting: Mayor Art Schools, Commissioners Pete Allen, Nita
12 Hedreen, Robert Isenhour, Floyd Messer, and John Wootten.

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14 Others present: Frank Rush Town Manager, Asst. Town Manager/Finance
15 Officer Mitsy Overman, Acting Police Chief Bill Hargett, Public Works Director
16 Artie Dunn, Parks and Recreation Director Alesia Sanderson, Fire Chief Bill
17 Walker, and Planning Director Kevin Reed.

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19 Also present: Ben Dadd, and Doug Fleming, Emerald Isle EMS.
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21 **ADOPTION OF AGENDA**

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23 ***Motion was made by Commissioner Isenhour to adopt the Agenda. The***
24 ***Board voted unanimously 5-0 in favor. Motion carried.***

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26 **FY 05-06 RECOMMENDED BUDGET PRESENTATIONS / Q & A**

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28 Town Manager Frank Rush highlighted for the Board goals and plans for the
29 upcoming FY 05-06 year.

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31 Acting Police Chief Bill Hargett spoke with the Board concerning the Police
32 Department goals, noting significant items in the recommended budget. Chief
33 Hargett touched on many subjects including a new police facility, expanding
34 training opportunities for Police Officers, improvement of records management,
35 increased neighborhood patrol, use of the new GEM Electric Car, senior citizen
36 and youth programs, and other relevant issues including a subject broached by
37 the Board concerning the possibility of an independent department audit.
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39 Public Works Director Artie Dunn discussed issues related to Public Works,
40 Powell Bill, and Solid Waste with the Board. Mr. Dunn briefly spoke concerning
41 the Coast Guard Road stormwater project, sidewalk construction, the continuing
42 use of inmate labor, and drainage improvements on the east end, as well as the
43 repairs in Cape Emerald. Mr. Dunn noted the proposed addition of one new full-
44 time mechanic position for the department, and other capital outlay items.
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Parks and Recreation Director Alesia Sanderson provided a summary for the Board of the Parks and Recreation Department budget recommendations. Ms. Sanderson discussed the accelerated development of Emerald Isle Woods, noting the Town did not receive the two-year extension requested, but felt confident the one-year extension would be approved. Ms. Sanderson discussed other issues such as an additional footbridge, expanding the St. Patrick's Day Festival, Dog Days Triathlon. Also discussed by Ms. Sanderson were capital outlay projects which included items such as air conditioning for the gymnasium, and repairs at the Cedar Street access.

Fire Chief Bill Walker addressed the Board concerning the goals of the recommended budget for the Fire Department. Chief Walker stated one of their main goals was to bring all truck up to ISO compliance. Another major goal according to Chief Walker is building improvements/repairs to Fire Station I. Chief Walker noted other projects which included revamping fire inspections, continuation of work on street name and addressing problems. Chief Walker stated the Town is also working on the Municipal Star status with OSHA, noting only one other Town has achieved this status and Emerald Isle is close to this now, looking for another inspection by OSHA in September or October.

Ben Dadd, Doug Fleming, and Ron Marks representatives with Emerald Isle EMS spoke to the Board concerning the EMS portion of the recommended budget. Mr. Dadd described what EMS hopes to accomplish in the upcoming year, to include two paramedic ambulances, fully equipped, as well as a four-wheel vehicle, staffing by volunteers whenever possible, paid personnel to supplement volunteer staff. Mr. Dadd said they plan to have one paramedic, paid or volunteer, on duty at all times. Mr. Dadd detailed capital outlay items, as well as issues related to paramedic requirements.

Asst. Town Manager/Finance Officer Mitsy Overman provided for the Board the budget details for the Governing Body, Legal, and Administration. Ms. Overman noted that the Town would begin accepting on-line tax payments this year for the convenience of taxpayers; this will represent no cost to the town. Town Manager Frank Rush discussed other issues including the contracted study prepared by the MAPS Group, and the timeline procedure for the Boards review and consideration, as well as discussion of other non-departmental budget items.

Town Manager Frank Rush discussed with the Board other issues including the Coast Guard Road traffic situation, beach nourishment reserve fund, special separation allowance fund. Mr. Rush also noted funds included in the budget for monitoring of the Phase I Coast Guard Road Stormwater project.

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3 Kevin Reed Planning Director spoke to the Board about his goals for the
4 Planning and Inspections Department. Mr. Reed discussed continuing with the
5 rezoning process, the work in conjunction with Town Manager Frank Rush on the
6 Village East and Village West concept project. Mr. Reed said they would also
7 continue with improving GIS and mapping capabilities. Mr. Reed also addressed
8 questions from the Board concerning money budgeted for training and travel,
9 noting this was primarily for building Inspectors, recertification and continued
10 upgrading.

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12 Town Manager Frank Rush reviewed the Capital Improvement / Replacement
13 Program, followed by general discussion by the Board.

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15 **RESOLUTION ADOPTING HAZARD MITIGATION PLAN (05-05-23/R1)**

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17 Town Manager Rush briefed the Board on the Resolution Adopting Hazard
18 Mitigation Plan. Mr. Rush said it was important that this be adopted prior to June
19 2nd in order to stay in the running for FEMA grant funds for the Phase II
20 Stormwater project. Mr. Rush said this plan was very similar to what was
21 approved by the Board in January 2004. Planning Director Kevin Reed
22 summarized details of the Hazard Mitigation Plan being considered. Mr. Reed
23 noted there were no policy changes, no substantive changes, just additional
24 information required to satisfy the requirements for FEMA funding.

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26 (Note: A copy of the Hazard Mitigation Plan in its entirety is attached to, and incorporated herein by
27 reference and hereby made a part of these minutes.)

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29 (Note: A copy of Resolution 05-05-23/R1 is incorporated herein by reference and hereby made a part
30 of these minutes.)

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32 ***Motion was made by Commissioner Messer to approve the Resolution***
33 ***Adopting Hazard Mitigation Plan. The Board voted unanimously 5-0 in***
34 ***favor. Motion carried.***

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36 ***Motion was made by Commissioner Isenhour to adjourn the meeting. The***
37 ***Board voted unanimously 5-0 in favor. Motion carried.***

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39 ***The meeting adjourned at 8:43 pm.***

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41 Respectfully submitted:

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44
45 Rhonda C. Ferebee
46 Town Clerk
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