

1 MINUTES OF THE SPECIAL MEETING  
2 OF THE EMERALD ISLE BOARD OF COMMISSIONERS  
3 MONDAY, FEBRUARY 21, 2011 – 1:00 PM  
4 ADMINISTRATION BUILDING CONFERENCE ROOM  
5

6 The Emerald Isle Board of Commissioners held a special meeting in the  
7 Administration Building Conference Room beginning at 1:00 PM. on Monday,  
8 February 21, 2011.  
9

10 Present for the meeting: Mayor Art Schools, Commissioners Nita Hedreen, Tom  
11 Hoover, Floyd Messer, John Wootten, and Maripat Wright.  
12

13 Others present: Town Manager Frank Rush, and Town Clerk Rhonda Ferebee.  
14

15 Also in attendance to present information to the Board was Johnny Martin,  
16 Moffatt & Nichol - Coast Guard Road Storm Water Project – Next Steps.  
17

18 **3. Adoption of Agenda**  
19

20 ***Motion was made by Commissioner Hedreen to adopt the Agenda. The***  
21 ***Board voted unanimously 5-0 in favor. Motion carried.***  
22

23 **4. Public Comment**  
24

25 There were no comments from the public.  
26

27 **5. Revised Resolutions – New Municipal Service Districts**  
28

- 29 a. **Revised Resolution Establishing New Municipal Service District –**  
30 **New Primary Benefit District (11-02-11/R1)**  
31 b. **Revised Resolution Establishing New Municipal Service District –**  
32 **New Secondary Benefit District (11-02-11/R2)**  
33

34 Town Manager Rush asked the Board to consider slightly revised versions of the  
35 two resolutions approved at the February 8 regular meeting that established the  
36 new Primary Benefit municipal service district and the new Secondary Benefit  
37 municipal service district. Mr. Rush stated that the revisions reaffirmed the  
38 Board's previous actions on February 8 and strengthened the language to clarify  
39 the rationale for including oceanfront and inlet-front properties in the new Primary  
40 Benefit district and all others in the new Secondary Benefit district.  
41

42 ***Motion was made by Commissioner Messer to adopt both revised***  
43 ***Resolutions. The Board voted unanimously 5-0 in favor. Motion carried.***  
44

45 (Clerks Note: Resolutions 11-02-21/R1 and 11-02-21/R2 are attached to and, incorporated into these  
46 minutes.)  
47

1  
2 **6. Discussion – Coast Guard Road Storm Water Project – Next Steps**  
3

- 4     **a. Potential Emergency Discharge from Emerald Isle Woods Park to**  
5     **Bogue Sound**  
6     **b. Potential Purchase of Storm Water Discharge Easement in Point**  
7     **Emerald Villas Dune Field**  
8

9 Johnny Martin, Moffat & Nichol, provided an in-depth presentation explaining  
10 their analyses of the potential emergency storm water discharge from Emerald  
11 Isle Woods Park to Bogue Sound, and the receiving capacity of the Point  
12 Emerald Villas dune field to receive storm water pumped from Island Circle. The  
13 Board discussed these findings with Mr. Martin and Town Manager Rush.  
14

15 Following discussion the Board agreed that Mr. Rush should work with Moffat &  
16 Nichol to prepare a formal management plan to be submitted to the Division of  
17 Water Quality, if DWQ was comfortable with that plan, take the design and get  
18 quotes from 3 or 4 contractors based on various pipe options. The Board also  
19 agreed that Mr. Rush should work with the Town Attorney, and the Point Emerald  
20 Villas Board of Directors to come up with an official agreement, and an agreed  
21 upon purchase price, and bring that information to the Board for their  
22 consideration at a future meeting.  
23

24 **7. FY 11-12 Budget Preview**  
25

- 26     **a. Overall Financial Status**  
27     **b. Summary Budget Information**  
28     **c. Review of FY 10-11 Budget To Date – General Fund**  
29     **d. Preliminary Draft – FY 11-12 Budget – General Fund**  
30     **e. Preliminary Draft – 5-Year Capital Replacement / Improvement**  
31     **Program**  
32     **f. General Fund 5-Year Forecast**  
33     **g. Budget Process and Strategy – Town Manager’s Direction to**  
34     **Department Heads**  
35

36 Town Manager Rush discussed in detail with the Board all aspects of the  
37 attached preliminary FY 11-12 budget as presented.  
38

39 **8. Board Discussion, Identification of Additional Priorities, Concerns, Etc.**  
40

41 The Board following review of the information presented by Town Manager Rush  
42 indicated that they were pleased with the direction as outlined for the FY 11-12  
43 budget. Key points noted for the FY 11-12 budget were: 1) maintain a revenue-  
44 neutral tax rate, which is 11.25 cents (but will likely increase slightly due to  
45 valuation appeals), 2) the Town will experience a significant reduction in sales

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1  
2 tax revenues (now projected at a decrease of approx \$380,000), 3) implement  
3 several budget reductions to offset the projected sales tax decrease, 4) no  
4 raises for Town employees and also a 1% reduction in the Town's 401k  
5 contribution for Town employees, along with the elimination of one Town  
6 employee holiday per year, and 5) consider an increase of \$10 per year for the  
7 Town's annual solid waste fee to fully cover the cost of Town solid waste  
8 services.

9 The Board felt that the Town Manager had done a good job with the preliminary  
10 budget without the need for layoffs or service cuts.

11 The Recommended Budget will be presented to the Board in May after which the  
12 Board will review and adjust as necessary or desired.

13

14 **9. Adjourn**

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16 ***Motion was made by Commissioner Messer to adjourn the meeting. The***  
17 ***Board voted unanimously 5-0 in favor. Motion carried.***

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19 The meeting was adjourned at 5:00 pm.

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21 Respectfully submitted:

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25 Rhonda C. Ferebee, CMC

26 Town Clerk

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