

1 MINUTES OF THE SPECIAL MEETING
2 OF THE EMERALD ISLE BOARD OF COMMISSIONERS
3 TUESDAY, FEBRUARY 28, 2012 – 1:00 PM
4 ADMINISTRATION BUILDING CONFERENCE ROOM
5

6 The Emerald Isle Board of Commissioners held a special meeting in the
7 Administration Building Conference Room beginning at 1:00 PM. on Tuesday,
8 February 28, 2012 at 1:00 pm.
9

10 Present for the meeting: Mayor Art Schools, Commissioners Nita Hedreen, Tom
11 Hoover, Floyd Messer, John Wootten, and Maripat Wright.
12

13 Others present: Town Manager Frank Rush, Asst. Town Manager / Finance
14 Officer Mitsy Overman, Town Clerk Rhonda Ferebee, Public Works Director Artie
15 Dunn, Parks and Recreation Director Alesia Sanderson, Fire Chief Bill Walker,
16 Police Lieutenant Jeff Waters, and Planning Director Kevin Reed.
17

18 Also present: Ben Dadd and Chief Doug Fleming, EI EMS, Inc., and Ken Stone,
19 Chairman, Bicycle and Pedestrian Advisory Committee.
20

21 **3. Adoption of Agenda**
22

23 *Motion was made by Commissioner Hoover to adopt the Agenda. The*
24 *Board voted unanimously 5-0 in favor. Motion carried.*
25

26 **4. Public Comment**
27

28 There were no comments from the public.
29

30 Town Manager Rush discussed in detail with the Board all aspects of the
31 following FY 12-13 budget information as outlined below. In addition, all
32 Department Heads were present to discuss and answer any questions pertaining
33 to issues related to their departments.
34

35 **Financial / Budget Information**
36

- 37 **5. Overall Financial Status**
- 38 **6. FY 11-12 Budget Status**
 - 39 **a. General Fund**
 - 40 **b. Future Beach Nourishment Fund**
- 41 **7. FY 12-13 Budget Projection**
 - 42 **a. General Fund**
 - 43 **b. Future Beach Nourishment Fund**
- 44 **8. DRAFT 5-Year Capital Replacement / Improvement Program**
- 45 **9. General Fund 5-Year Forecast**
46

1
2 **Potential Uses For Projected FY 11-12 Surplus or Consideration For**
3 **FY 12-13 Budget?**

- 4
5 10. Ocean Oaks Drive / Cape Emerald Storm Water Pipe Repairs
6 11. Ocean Drive Resurfacing Option
7 12. Coast Guard Road Bicycle Path Extensions to Ocean Oaks
8 13. Debt Reduction, Addition to Fund Balance, FY 12-13 Projected
9 Deficit?

10
11 **Other FY 12-13 Budget Issues**

- 12 14. EI EMS, Inc. – Annual Update
13 15. Planned Replacement – Yard Waste Truck
14 16. Beach Access Walkway Ratings / Replacements
15 17. Review of Regional Access Parking Fee Program
16 18. Review of Beach Patrol / Lifeguard / Beach Police Program
17 19. Police Vehicle Mobile Data Terminals, Digital Recorders
18 20. Future Purchase of Lot 1 – Shell Cove North
19 21. Employee Compensation
20

21 **Potential Future Capital Projects**

- 22
23 22. Fixed Pipe Connection – Island Circle Pump Station to Dolphin
24 Ridge
25 23. Future Lands End Storm Water Pump(s)
26 24. Future Bicycle Path Priorities
27 25. Soundside Park Development at Emerald Isle Public Boating Access
28 Area
29

30 **Other Issues**

- 31
32 26. Internet Sweepstakes Cafes
33 27. Proposed Request to NC General Assembly for Authority to
34 Establish New Beach Nourishment Funding Source
35 28. Establishment of Urban Archery Season in Emerald Isle – 2013
36 29. Review of Beach Driving Permits, Issues
37

38 **Board Direction**

- 39
40 30. Board Discussion, Identification of Additional Priorities, Concerns,
41 Etc.
42

43 Following the discussion of each agenda item with the Town Manager, and
44 Departments heads, the Town Board provided their feedback and outlined their
45 priorities for the upcoming year.

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2
3 Town Manager Rush summarized the Boards direction given for formulating the
4 FY 12-13 budget to include:

- 5
- 6 • a desire to provide a cost of living increase for employees
 - 7 • no tax increase
 - 8 • pay for new brush truck by increasing solid waste fee by \$10
 - 9 • use surplus to eliminate deficit for next year as follows:
 - 10
 - 11 ○ Purchase remaining in-car digital cameras and mobile data
 - 12 terminals for police vehicles
 - 13 ○ Pay off boat launch facility debt
 - 14 ○ Fix Cape Emerald pipe
 - 15 ○ Other opportunities for projected surplus to be presented for
 - 16 Board's consideration prior to adoption of budget
 - 17

18 **(Detailed backup information for all items are attached to and, incorporated**
19 **into these minutes.)**

20
21 The Recommended Budget will be presented to the Board on May 8, 2012 after
22 which the Board will meet to review and adjust as necessary or desired.

23
24 **Adjourn**

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26
27 The meeting was adjourned at 5:15 pm.

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29 Respectfully submitted:

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32
33 Rhonda C. Ferebee, CMC
34 Town Clerk
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