

1 **MINUTES OF THE SPECIAL WORKSHOP MEETING**
2 **OF THE EMERALD ISLE BOARD OF COMMISSIONERS**
3 **FY 16-17 RECOMMENDED BUDGET**
4 **TUESDAY, MAY 12, 2016**
5 **2:00 PM – TOWN ADMINISTRATION BUILDING**
6

7 **1. Call to Order**
8

9 The special workshop meeting of the Emerald Isle Board of Commissioners was called to order
10 by Mayor Barber at 2:00 pm.
11

12 **2. Roll Call**
13

14 Present for the meeting: Mayor Eddie Barber, Commissioners Candace Dooley, Steve Finch,
15 Floyd Messer, Jim Normile and Maripat Wright.
16

17 Others present: Town Manager Frank Rush, Town Clerk Rhonda Ferebee, Finance Director
18 Laura Rotchford, Public Works Director Artie Dunn, Parks and Recreation Director Alesia
19 Sanderson, Fire Chief Bill Walker, Police Chief Jeff Waters, and Town Planner Josh
20 Edmondson.
21

22 Also present: EI EMS, Inc. Chief Susan Walker, and Brad Fricke.
23

24 **3. Adoption of Agenda**
25

26 ***Motion was made by Commissioner Wright to adopt the Agenda. The Board voted***
27 ***unanimously 5-0 in favor. Motion carried.***
28

29 **4. Public Comments**
30

31 There were no comments from the public.
32

33 **5. General Comments**
34

35 Town Manager Frank Rush stated that there was nothing included in the recommended budget
36 that would cost our customers any more next year than they were currently paying this year.
37

38 **6. FY 16-17 Recommended Budget Presentations / Q & A**
39

- 40 a. Emerald Isle EMS, Inc.
- 41 b. Public Works / Solid Waste
- 42 c. Parks and Recreation
- 43 d. Fire Department
- 44 e. Police Department
- 45 f. Planning and Inspections
- 46 g. Governing Body / Legal / Administration / Non-Departmental / Debt Service
- 47 h. Transfers to Other Funds / Other Funds
- 48 i. 5-Year Capital Replacement / Improvement Program
- 49 j. 5-Year Capital General Fund Forecast
- 50

1 Town Manager Rush and all Department Heads summarized and discussed with the Board
2 each of their budget requests, priorities and goals for the Fiscal Year 2016-2017.
3

4 **7. Employee Compensation, Benefits**
5

6 Town Manager Rush noted that a 1% Cost of Living increase was included in the recommended
7 budget for all employees. Mr. Rush noted that the CPI at the end of March was 0.7%. Mr. Rush
8 said he was happy that the health insurance premium only increased by 4.5%, the renewal rate
9 initially being 10% but they had offered a no shop option of 4.5% if signed approval within 2-3
10 days. Mr. Rush explained the reasons for including the retiree health in the budget as being a
11 big concern for some of their long serving employees nearing retirement age. Mr. Rush spoke
12 of the retiree health cost projections based on the analysis that had been completed, and the
13 assumptions used for the analysis. Town Manager Rush said that if the Board did want to
14 proceed with a retiree health benefit that the money would be in the budget and they would
15 come to the Board with a Personnel Policy amendment at whatever point and time during the
16 next fiscal year. Mr. Rush said he felt that because it was important to those long serving
17 employees that he owed it at least a fair shot to bring it forward to the Board. The Board
18 discussed and were in agreement that this issue could be looked at again next year with some
19 modifications.
20

21 **8. Additional Board Discussion**
22

23 Town Manager Rush asked the Board for their feedback as to any changes, more information,
24 or to let him know if there was something they had not put money in for that they felt should be
25 included. The Board expressed their appreciation for the great work on the budget.
26

27 **9. Adjourn**
28

29 ***Motion was made by Commissioner Messer to adjourn. The Board voted unanimously 5-***
30 ***0 in favor. Motion carried.***
31

32 ***The meeting was adjourned at 4:20 pm.***
33

34 Respectfully submitted:
35
36
37

38 Rhonda C. Ferebee, CMC, NCCMC
39 Town Clerk