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**MINUTES OF THE SPECIAL MEETING
OF THE EMERALD ISLE BOARD OF COMMISSIONERS
TUESDAY, JUNE 7, 2016
4:00 PM – TOWN ADMINISTRATION BUILDING**

1. Call to Order

The special meeting of the Emerald Isle Board of Commissioners was called to order by Mayor Eddie Barber at 4pm.

2. Roll Call

Present for the meeting: Mayor Eddie Barber, Commissioners Candace Dooley, Steve Finch, Floyd Messer, Jim Normile, and Maripat Wright.

Others present: Town Manager Frank Rush, Town Clerk Rhonda Ferebee, and Finance Director Laura Rotchford.

3. Adoption of Agenda

Motion was made by Commissioner Messer to adopt the Agenda. The Board voted unanimously 5-0 in favor. Motion carried.

4. FY 16-17 Budget

- a. **General Comments**
- b. **Board of Commissioners Comments**
- c. **Official Public Hearing**

The Board had considerable discussion about the Cape Emerald pipe replacement / expansion project. Mr. Rush stated that the draft 5-Year Capital Improvement Program includes \$68,000 programmed in FY18-19 for the Cape Emerald pipe replacement / expansion project, and that would essentially replace the pipe that goes from the large pond in Cape Emerald out to Bogue Sound, as well as another smaller pipe that goes under the connector road under the pond near the clubhouse. Mr. Rush said that the engineer's cost estimate was \$68,000, and he believed that number was high, however, it was based on the engineer's estimate. Mr. Rush said that during individual discussions with several of the Board members there had been some interest in directing the town staff to solicit bids for the project to determine if the engineer's estimate was too high. Mr. Rush noted that if they took that approach it would not require any adjustments to the FY 16-17 Recommended Budget, but he suggested that rather than just directing town staff to solicit bids and see if they could identify funds later that maybe the Board would want to go ahead and appropriate approximately \$32,500 of funds that could be identified for the FY 16-17 budget now in order to demonstrate to the owners in Cape Emerald that they did listen to their concerns and were trying to make the improvements happen. Mr. Rush said they could still take the same approach by soliciting bids and if the bids came in at a reasonable number they could go ahead and construct the project, and that if the bids only slightly exceed the approximately \$32,500 identified for inclusion in the FY 16-17 budget then he would come back to the Board with a construction contract for their consideration anyway and a budget

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1 amendment could be considered at that time. He noted that if the bids came in significantly
2 higher than \$32,500, perhaps \$60,000+, then the Board could decide whether to delay the
3 project or identify additional funds at that time.
4

5 Mr. Rush outlined the recommended budget adjustments he had prepared for the Board to
6 consider. Mr. Rush noted that he had plugged in \$32,500 for the Cape Emerald pipe
7 replacement, and \$10,000 for Bogue Inlet Dredging which he would be discussing further with
8 the Board at their June 14 regular meeting. Mr. Rush outlined the recommended budget
9 adjustments – revenues and expenditures – on a handout that he had prepared for the Board.
10 Mr. Rush stated he was happy to pursue whatever direction the Board provided on the Cape
11 Emerald pipe replacement / expansion. Mr. Rush said if the Board wanted to go even further
12 and identify the full \$68,000 as the engineer estimated for the project there was also a total of
13 \$34,680 of potential other budget expenditure reductions they could consider.
14

15 Commissioner Finch noted that he had received correspondence from an individual who lived in
16 Cape Emerald, Mike Taylor, and his grievances were presented to the Board for the record.
17 Commissioner Finch discussed with the Board his findings and photos from his site visit to Cape
18 Emerald Isle, feeling this was a two-fold issue, to which the Board agreed based on their site
19 visits as well. Commissioner Messer added that the homes were also built in a flood zone. The
20 consensus of the Board was to recommend that the Town Manager proceed to solicit bids to get
21 a price for the project, and to go ahead and add the Town Manager's recommended
22 adjustments to the budget.
23

24 ***Motion was made by Commissioner Messer to approve the recommended budget***
25 ***adjustments as presented. The Board voted unanimously 5-0 in favor. Motion carried.***
26

27 Following the discussion of the Cape Emerald project, the Board discussed and asked
28 questions regarding several other items in the recommended budget with the Town Manager.
29

30 ***Motion was made by Commissioner Wright to open the Public Hearing. The Board voted***
31 ***unanimously 5-0 in favor. Motion carried.***
32

33 There were no comments from the public.
34

35 ***Motion was made by Commissioner Messer to close the Public Hearing. The Board***
36 ***voted unanimously 5-0 in favor. Motion carried.***
37

38 ***Motion was made by Commissioner Messer to adjourn the meeting. The Board voted***
39 ***unanimously 5-0 in favor. Motion carried.***
40

41 ***The meeting was adjourned at 4:45 pm.***
42

43 Respectfully submitted:
44
45
46

47 Rhonda C. Ferebee, CMC, NCCMC
48 Town Clerk
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