



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

Mayor
Eddie Barber

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Jim Normile
Mark Taylor

Town Manager
Matt Zapp
mzapp@emeraldisle-nc.org



Board of Commissioners Meeting of the EMERALD ISLE BOARD OF COMMISSIONERS

Tuesday, September 8, 2020 - 6:00 PM
2nd Tuesday of each month
7500 Emerald Drive
Emerald Isle, NC 28594

1. Call to Order
Eddie Barber, Mayor
2. Roll Call
Sarah Williams, Town Clerk
3. Opening Prayer
Eddie Barber, Mayor
4. Pledge of Allegiance
Eddie Barber, Mayor
5. Adoption of Agenda
Board of Commissioners
6. Introduction of New Employees
 - a. Sarah Williams, HR Specialist/ Town Clerk
Matt Zapp, Town Manager
7. Employee Retirement & 20 Year Service Recognition-- Rhonda Ferebee
Town Clerk/ HR
Eddie Barber, Mayor Matt Zapp, Town Manager
8. Proclamations / Public Announcements
Eddie Barber, Mayor
9. Public Comment
10. Consent Agenda
Matt Zapp, Town Manager
 - a. Tax Releases
 - b. August 11, 2020 Meeting Minutes
 - c. Approve Reciprocal Easement Agreement Between A-Team and
Town of Emerald Isle
11. Phase 3 Beach Nourishment Status Update
Matt Zapp, Town Manager
 - a. Resolution Authorizing Construction Contract
 - b. Capital Project Ordinance
12. Appointments
Board of Commissioners
 - a. Golf Cart Advisory Committee- 1 Vacancy
13. Comments from Town Clerk, Town Attorney and Town Manager
14. Comments from Board of Commissioners and Mayor
15. Adjourn

TOWN OF EMERALD ISLE
Board of Commissioners



AGENDA ITEM COVER SHEET

Meeting Date: 8-Sep-20

Agenda Item #: 6

ITEM TO BE CONSIDERED

Title: Introduction of New Employee

Brief Summary:

Town Manager Matt Zapp will introduce Sarah Williams, Town Clerk/ HR Specialist to the Board and community at the September 8 meeting. She will be replacing Rhonda Ferebee who will be retiring on September 8, 2020 after 20 years of service with the town.

Sarah's first day in Emerald Isle was July 20 and she was sworn in as Clerk/ HR Specialist on Sept 1, 2020

Suggested Motion:

No formal action required

BACKGROUND

Originating Department / Individual:

Matt Zapp, Town Manager

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____



ACTION TAKEN:

Motion By: _____

Carried: _____

**TOWN OF EMERALD ISLE
Board of Commissioners**

AGENDA ITEM COVER SHEET

Meeting Date: 8-Sep-20

Agenda Item #: 7

ITEM TO BE CONSIDERED

Title: Employee Retirement Recognition

Brief Summary:

Mayor Barber and Town Manager Matt Zapp will formally recognize retiring Town Clerk/ Human Resources Specialist Rhonda Ferebbe at the September 8 meeting.

Ms. Ferebee began her career as a part-time Inspections Assistant in July of 1998.

She was promoted to a full time employee in September 2000 and was then promoted to Town Clerk on June 10, 2003. She will retire on September 8, 2020.

Suggested Motion:

No formal action required

BACKGROUND

Originating Department / Individual:

Matt Zapp, Town Manager

Attachments:

- 1 _____
- _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____

