

- 1 c. Bicycle and Pedestrian Fund
- 2 8. FY 16-17 Budget Projection
- 3 a. General Fund
- 4 b. Future Beach Nourishment Fund
- 5 c. Bicycle and Pedestrian Fund
- 6 9. DRAFT 5-Year Capital Replacement / Improvement Program
- 7 10. General Fund 5-Year Forecast

8

9 Potential FY 16-17 Budget Issues

- 10
- 11 11. EI EMS, Inc. – Annual Update
- 12 12. Emerald Isle Crime Trends
- 13 a. Neighborhood Watch Assistance
- 14 13. Storm Water Infrastructure Improvements
- 15 a. Osprey Ridge Pump
- 16 b. Small Relay Pumps – Wyndward Court, Wyndtree Drive, Bogue
- 17 Court, 12th Street, 15th Street, Sea Crest
- 18 c. Cape Emerald Pipe Replacement, Enlargement
- 19 14. Fire Station 1 – Consultant Evaluation of Future New Station vs
- 20 Renovation / Expansion
- 21 15. Beach Access Walkway Ratings / Replacements
- 22 16. Additional New Park Gates
- 23 17. Bogue Inlet Drive Improvements – New Bicycle Path, Road
- 24 Resurfacing / Realignment, Lighting, Trees
- 25 18. Town Administration Building Flooring, Town Board Meeting Room
- 26 Kitchen Modernization
- 27 19. Additional Christmas Decorations
- 28 20. Community Center Generator
- 29 21. New Town Software System
- 30 22. Retiree Health Insurance
- 31 23. Employee Compensation

32

33 Potential Longer-Term Projects / Issues

- 34
- 35 24. Next Steps – Roundabouts and Other Potential NC 58 Traffic and
- 36 Aesthetic Improvements
- 37 25. Future Realization of the Village East and Village West Vision – Land
- 38 Acquisition, Public Investment as Catalyst, Additional Zoning Changes,
- 39 Stay the Course?
- 40 26. Future New Ocean Fishing Pier
- 41 27. Development of Signature Fall Event – Music Festival on the Sand

42

43 Other Issues To Consider

44

1 **28. Other Items**

- 2 **a. Beneficial Use of Drones, Other Technology**
3 **b. Potential EIBA / TDA Staffing Partnership?**
4 **c. Retire NC**
5 **d. Town Admin Building, Community Center Surveillance**
6 **e. Commercial Slips at EI Public Boating Access Area**
7 **f. Existing Off-Premises Signs – Permanent Grandfathering**
8 **g. UDO Simplification / Termination of USMP Participation**
9 **h. Future Beach Nourishment / Inlet Channel Realignment**
10 **i. Bogue Inlet Navigation Dredging**
11 **j. Reed Drive Drainage Pipe**
12 **k. New Construction Trends /Building Inspections Services**

13
14 **Board Direction**

15
16 **29. Board Discussion, Identification of Additional Priorities, Concerns, Etc.**

17
18 Following the discussion of each agenda item with the Town Manager, and
19 Departments heads, the Town Board provided their feedback and outlined their
20 priorities for the upcoming year.

21
22 Town Manager Rush summarized the Boards direction and priorities for formulating the
23 FY 16-17 budget as outlined below:

24
25 Budget Issues:

- 26
27 - Continue overall approach to Town government, with emphases on customer
28 service, aesthetics, the beach, amenities, fiscal conservatism, open
29 communications, and “Nice Matters”,
30
31 - strive to maintain the current General Fund tax rate of 15.5 cents (14 cents for
32 general operations, 1.5 cent for beach nourishment),
33
34 - the highest budget priority for FY 16-17 is clearly the construction of a new storm
35 water pump to address chronic nuisance flooding in the Osprey Ridge
36 neighborhood,
37
38 - pursue small relay pumps to address smaller storm water concerns in various
39 locations; relatively low cost (\$3,000 per location),
40
41 - work to secure necessary permit for replacement / enlargement of Cape Emerald
42 storm water discharge pipe now while regulatory climate may be more favorable,
43 but actual replacement not as high priority as other items and will need to wait; if
44 emergency repair is necessary in the mean time, increase pipe size at that time,

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- 1
- 2 - strong support for the Neighborhood Watch program and other community
- 3 programs in EIPD, but difficult to fund a new full-time position in light of other
- 4 budget priorities; consider funding for part-time assistance and also consider
- 5 restructuring of existing duties within the EIPD to provide necessary support for
- 6 the Neighborhood Watch program,
- 7
- 8 - focus on renovations to Fire Station 1 as opposed to construction of new station;
- 9 Town staff to informally (at no cost) consult with area engineers and contractors
- 10 to better understand issues associated with a planned renovation (weight of new
- 11 Fire apparatus on existing concrete foundation, condition of existing metal
- 12 building, ability to expand outward and/or upward on site, etc.) – delay any formal
- 13 consulting expenses until after Town staff can complete as much research as
- 14 possible first,
- 15
- 16 - plan to construct new beach access walkway at The Point vehicle ramp with
- 17 approximately \$13,000+/- of funds in the Bicycle and Pedestrian Fund (these
- 18 funds are earmarked exclusively for bicycle and pedestrian projects;
- 19 predominantly generated by the Marathon, etc. races),
- 20
- 21 - plan for the replacement of 3 existing beach access walkways in FY 16-17, as
- 22 has been standard practice in recent years,
- 23
- 24 - Emerald Isle Woods Park and Western Ocean Regional Access are top priorities
- 25 for new metal park gates (to replace existing wire, sign gates), other locations
- 26 can wait
- 27
- 28 - Support for construction of new bicycle path segment along either the east or
- 29 west side of Bogue Inlet Drive, with Bicycle and Pedestrian Fund money covering
- 30 50% of cost (approx. \$35,000) and General Fund providing remaining 50%;
- 31 Town staff to carefully evaluate best approach for new bike path (east side
- 32 including removal of existing sidewalk or west side?),
- 33
- 34 - Likely not sufficient budget capacity for other Bogue Inlet Drive street
- 35 improvements in FY 16-17 (other items are higher priority); if FY 16-17 budget
- 36 picture improves in next few months, consider street resurfacing and realignment
- 37 possibility but not lights and trees,
- 38
- 39 - No interest in Town Board Meeting Room kitchen improvements (we will just add
- 40 the entry foyer flooring improvement to the current contract for the Board room
- 41 floor with stained concrete – will spend the additional \$400 now),
- 42
- 43 - Plan for flooring replacement in main corridor of Town Administration Building
- 44 (\$7,000+/-),

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- 1
2 - Additional Christmas decorations are not a high priority, and will not be pursued,
3
4 - Plan for 20 kw generator for Community Center building (will run most of building,
5 but no HVAC) at cost of approximately \$9,000+/-,
6
7 - Likely not sufficient budget capacity for new financial software package this year,
8 plan to purchase “band-aid” software fixes in next fiscal year (\$15,000+/-),
9
10 - Board is open-minded about new employee retirement program, but there is
11 uncertainty about future of health insurance until after 2016 Presidential election;
12 if FY 16-17 budget outlook improves between now and June, Board may
13 consider funding in FY 16-17,
14
15 - Plan for 1% cost-of-living increase for Town employees; review March CPI
16 figures to refine employee compensation plan,
17
18 - Plan for Board to consider resolution expressing preliminary support for
19 roundabouts, and communicate need to also plan for improvements at NC 58 /
20 NC 24 intersection at same time,
21
22 - Strong support for efforts toward the redevelopment and overall aesthetic
23 improvement of the Village West area; provide assistance to existing and new
24 property owners to achieve redevelopment goals, explore the potential for the
25 creation of a new convention center / civic center / large meeting place in this
26 area, either as a public venture with the County, a private project, or a public-
27 private partnership of some sort; make this issue a key focus for the Town’s
28 Comprehensive Plan / Land Use Plan Steering Committee,
29
30 - Continue to position Town well for a new ocean fishing pier in the long-term at
31 such time that Bogue Inlet Pier ceases to exist due to storm damage or
32 redevelopment; do not pursue anything that conflicts with continued success for
33 Bogue Inlet Pier,
34
35 - Strong support for creation of fall “beach music festival” event on the beach
36 strand at Western Ocean Regional Access; convene meeting with Emerald Isle
37 Business Association and other EI business leaders in March to discuss plan,
38
39 - Pursue creation of new shared position funded by EI Business Association and
40 Tourism Development Authority to provide staff support for the EIBA and also
41 more effectively market Emerald Isle businesses; convene meeting in the coming
42 weeks with TDA leaders, EIBA leaders, Town Board members, etc. to discuss
43 possibilities.
44

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1 **(Detailed backup information for all items are attached to and, incorporated into**
2 **these minutes.)**

3
4 The Recommended Budget will be presented to the Board on May 10, 2016, after which
5 the Board will meet to review and adjust as necessary or desired.

6
7 **Adjourn**

8
9 ***Motion was made by Commissioner Messer to adjourn the meeting. The Board***
10 ***voted unanimously 5-0 in favor. Motion carried.***

11
12 ***The meeting was adjourned at 2:21 pm.***

13
14 Respectfully submitted:

15
16
17
18 Rhonda C. Ferebee, CMC, NCCMC
19 Town Clerk

20
21
22
23
24
25