

# Board of Commissioners

March 10, 2020

Board of Commissioners Meeting

Tuesday, March 10, 2020 - 6:00 PM

Town Board Meeting Room, 7500 Emerald Drive

1. Call to Order  
Presenter: Eddie Barber, Mayor
2. Roll Call  
Presenter: Rhonda Ferebee, Town Clerk
3. Opening Prayer  
Presenter: Eddie Barber, Mayor
4. Pledge of Allegiance  
Presenter: Eddie Barber, Mayor
5. Adoption of Agenda  
Presenter: Board of Commissioners
6. Presentation - Beach Commissioner Service - Former Town Commissioner John Wooten 3  
Presenter: Eddie Barber, Mayor; Jim Normile, Commissioner
7. Proclamations / Public Announcements 5  
Presenter: Eddie Barber, Mayor
  - a. Proclamation - North Carolina 811 Safe Digging Month 6  
Presenter: Eddie Barber, Mayor
8. Public Comment 7
9. Consent Agenda 8  
Presenter: Matt Zapp, Town Manager
  - a. Order to Advertise Tax Liens 9
  - b. Minutes - January 14, 2020 Regular Meeting 14
  - c. Minutes - January 14, 2020 Closed Session
  - d. Minutes - February 10, 2020 Special Meeting 23
  - e. Resolution Authorizing Audit Services Contract Extension 26
  - f. Amendment - 2019-2020 Pay Plan - Position Classifications 28
  - g. Resolution Authorizing Sale of 1998 Fire Apparatus 32
  - h. Resolution Authorizing Sale of 2012 Ambulance 34

10. Consider Lease Agreement with Bogue Banks Water Corporation for Well Site Presenter: Matt Zapp, Town Manager; Seola Hill, Mgr. BBWC	36
a. Public Hearing	
11. Ordinance Amending Chapter 5 - Density, Intensity, and Dimensional Table - Minimum Dwelling Unit Size (Heated Square Feet) Presenter: Josh Edmondson, Town Planner	38
a. Public Hearing	
b. Consideration of Ordinance Amendment	
12. Carteret-Craven Electric Cooperative Presenter: Matt Zapp, Town Manager	43
a. Decorative Pole Agreement Cost Status	
b. Islander Drive Underground Electric Cost Status	
13. EMS Collections Contract Presenter: David Jones, EMS Chief	44
a. Resolution Authorizing Debt Recovery Agency Services Contract	
14. Appointments Presenter: Board of Commissioners	47
a. Planning Board - 1 Vacancy	
15. Comments from Town Clerk, Town Attorney and Town Manager	48
16. Comments from Board of Commissioners and Mayor	
17. Adjourn	

**TOWN OF EMERALD ISLE  
Board of Commissioners**



**AGENDA ITEM COVER SHEET**

**Meeting Date:** March 10, 2020

**Agenda Item #:** 6

**ITEM TO BE CONSIDERED**

**Title:** Presentation - Beach Commission Service - Former Town Commissioner John Wootten

**Brief Summary:**

The Town will formally recognize former Town Commissioner John Wootten for his years of service representing Emerald Isle on the Carteret County Beach Commission from January 2014 through January 2020.

**Suggested Motion:**

No formal action required.

**BACKGROUND**

**Originating Department / Individual:**

Mayor Eddie Barber \_\_\_\_\_

Commissioner Jim Normile \_\_\_\_\_



**Attachments:**

1 Certificate of Appreciation

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_



THE TOWN OF EMERALD ISLE  
PROUDLY PRESENTS THIS CERTIFICATE OF APPRECIATION  
TO

**JOHN  
WOOTTEN**

IN LASTING RECOGNITION AND APPRECIATION  
FOR HIS COMMITMENT AND DEDICATION SERVING AND  
REPRESENTING THE TOWN OF EMERALD ISLE AS A MEMBER  
OF THE CARTERET COUNTY BEACH COMMISSION

**JANUARY 2014 THROUGH JANUARY 2020**

ON BEHALF OF THE MAYOR, BOARD OF COMMISSIONERS,  
STAFF, AND CITIZENS OF  
THE TOWN OF EMERALD ISLE

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**EDDIE BARBER, MAYOR**

**TOWN OF EMERALD ISLE  
Board of Commissioners**



**AGENDA ITEM COVER SHEET**

Meeting Date: March 10, 2020

Agenda Item #: 7

**ITEM TO BE CONSIDERED**

**Title:** Proclamations / Public Announcements

**Brief Summary:**

Proclamation - North Carolina 811 Safe Digging Month

St. Patrick's Ride Preview Night - Fri. March 13 - 5-10pm - Emerald Plantation Shopping Center

29th Annual St. Patrick's Festival - Saturday, March 14 - 9am-6pm - Emerald Plantation Shopping Center

Golf Cart Advisory Committee Meeting - Tuesday, March 17 - 5:30pm Town Board Mtg. Room

Police Educating the Public (PEP) - Tuesday, March 17 - 10am - Town Board Meeting Room

Dog Park Development Committee - Wednesday, March 18 - 3pm - EI Community Center

Bicycle & Pedestrian Advisory Committee - Wednesday, March 18 - 9:30am - EI Community Center

EI Sea Turtle Annual Orientation / Training - Saturday, Mar. 21 10am-1pm - EI Community Center

Planning Board Regular Meeting - Monday, March 23 - 6pm - Town Board Meeting Room

Coffee With a Cop - Thursday, March 26 - 9am - 4Js Bake Shop

7th Annual Emerald Isle Marathon, Half-Marathon & 5K - Saturday, March 28 - WORA

Summer Job Fair - Wednesday, April 1 - 3-6pm - Emerald Isle Community Center

Easter Eggstravaganza - Saturday, April 4 - 10am-11am - Emerald Isle Community Center

Neighborhood Watch Board Meeting - Tues. April 7 - 5:30 pm - Police Conference Room

Good Friday Town Holiday -Friday, April 10 - Town Offices Closed - Community Center Closed

Golf Cart Safety, Rules & Regulation Class - Monday, Apr 13 at 10am - Town Board Meeting Room

Board of Commissioners Regular Meeting - Tuesday, April 14 - 6pm - Town Board Meeting Room

**Suggested Motion:**

No formal action required.

**BACKGROUND**

**Originating Department / Individual:**

Eddie Barber, Mayor  
\_\_\_\_\_  
\_\_\_\_\_



**Attachments:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_

**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_



Nice Matters!

**Town of Emerald Isle**  
7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-3424 voice  
252-354-5068 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Mayor**  
Eddie Barber

**Mayor Pro-Tem**  
Floyd Messer, Jr.

**Board of Commissioners**  
Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



**PROCLAMATION**  
**“North Carolina 811 Safe Digging Month”**  
**April 2020**

**Whereas**, as utility owners, excavators, designers, and homeowners work to keep pace with North Carolina’s economic development, it is important to minimize damages to underground utility lines, danger to workers and the general public, environmental impact, and loss of utility services to the citizens of North Carolina; and

**Whereas**, North Carolina 811, a utility service notification center and leader in education celebrates its 42<sup>nd</sup> year of continuous service to the State, is key to preventing injuries and damages when excavating; and

**Whereas**, this unique service provides easy, one-call notification about construction and excavation projects that may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

**Whereas**, this vital service, which began in 1978 serves the citizens of North Carolina from the mountains to the coast, educates stakeholders about the need for excavation safety whether the project is as small as planting a tree to designing and beginning construction on a new interstate; and

**Whereas**, in 2019, the North Carolina one call system received 2.2 million notification requests and transmitted over 12.2 million requests, providing protection to utility companies infrastructure, their employees, excavators, and customers;

**Now, Be it Therefore, Resolved**, That the Town of Emerald Isle has designated the month of **April 2020 as “North Carolina 811 Safe Digging Month”** to encourage all excavators and homeowners of Emerald Isle to contact 8-1-1 either by dialing 8-1-1 or contacting NC811 via the webpage of [www.NC811.org](http://www.NC811.org) at least three working days prior to digging in order to **“Know What’s Below,”** avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three working days’ notice is the law, for safe digging is no accident, and that more information may be obtained by visiting [www.nc811.org](http://www.nc811.org).

**In Witness Whereof**, I have hereunto set my hand and caused the Seal of the Town of Emerald Isle, North Carolina to be affixed this **10th** day of **March, 2020**.

\_\_\_\_\_  
Eddie Barber, Mayor

**TOWN OF EMERALD ISLE  
Board of Commissioners**



**AGENDA ITEM COVER SHEET**

Meeting Date: March 10, 2020

Agenda Item #: 8

**ITEM TO BE CONSIDERED**

Title: Public Comment

**Brief Summary:**

The public will have the opportunity to address the Board about any items of concern not on the agenda.

The Mayor and Board welcome and appreciate all comments from the public, and will take these comments into consideration as they make decisions on Town issues and provide direction to Town staff. Public comment is a time for the Board to listen to the public's concerns and ideas, and is not intended for a lengthy dialogue or question and answer session.

The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other mutually agreeable time to discuss Town issues in greater detail and answer any questions.

**Suggested Motion:**

No formal action required.

**BACKGROUND**

**Originating Department / Individual:**

Board of Commissioners

**Attachments:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_



**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_

**TOWN OF EMERALD ISLE  
Board of Commissioners**



**AGENDA ITEM COVER SHEET**

Meeting Date: March 10, 2020

Agenda Item #: 9

**ITEM TO BE CONSIDERED**

Title: Consent Agenda

**Brief Summary:**

Order to Advertise Tax Liens  
 Minutes - January 14, 2020 Regular Meeting  
 Minutes - January 14, 2020 Closed Session  
 Minutes - February 10, 2020 Special Meeting  
 Resolution Authorizing Audit Services Contract Extension  
 Amendment - 2019 Pay Plan - Position Classification  
 Resolution Authorizing Sale of 1998 Fire Apparatus

**Suggested Motion:**

Motion to approve the items on the Consent Agenda.

**BACKGROUND**

**Originating Department / Individual:**

Matt Zapp, Town Manager

**Attachments:**

- 1 Various items
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_



**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_



Nice Matters!

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Mark Taylor

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



March 10, 2020

**MEMO TO:** Mayor Barber and Board of Commissioners  
**FROM:** Laura Rotchford, Finance Director  
**SUBJECT:** Order to Advertise Tax Liens

The Board of Commissioners is asked to approve the attached order authorizing the Tax Collector to advertise tax liens for the tax year 2019, as authorized under NCGS 105-369. Upon approval, the names and amounts of delinquent taxpayers will be advertised in the Carteret County News-Times on Sunday, March 29, 2020.

A list of the delinquent real property tax accounts is attached. This list is current as of March 2, 2020, and will be updated as any payments are received prior to newspaper publication. As of March 2, 2020, there are a total of 106 real property tax accounts on the delinquent list representing a total balance due of \$50,722 (real property accounts only). This total balance is equal to approximately 0.8% of the total amount billed in 2019. To compare, as of March 4, 2019 just before the Board considered the order to advertise tax liens for the tax year 2018, there were a total of 131 real property tax accounts on the delinquent list representing a total balance due of \$83,526. Historically, many of the taxpayers on this list remit their taxes to the Town after the advertisement is placed.

Gail Knapp, Tax Collector, has already mailed each of these property owners written notices, has also attempted to contact property owners via email and phone, and Town staff will be making additional attempts to collect these taxes prior to advertisement.

Historically, the Town of Emerald Isle has enjoyed an excellent overall property tax collection rate. The total tax collection rate for real property for FY 18-19 was 99.18%, which is excellent.

I recommend approval of the attached order.



Nice Matters!

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Mark Taylor

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



## ORDER TO ADVERTISE TAX LIENS

The Board of Commissioners of the Town of Emerald Isle hereby authorizes the Tax Collector to advertise tax liens for the year 2019 as authorized under North Carolina General Statutes 105-369.

Advertising for all unpaid real estate taxes will occur on Sunday, March 29, 2020. The advertisement shall read as follows:

Town of Emerald Isle  
Notice of Advertisement of  
2019 Tax Liens on Real Property

Under the authority vested in me by Section 105-369 of the North Carolina General Statutes and pursuant to an order of the Town of Emerald Isle dated March 10, 2020, I am hereby advertising tax liens for the year 2019 upon the real property described below.

The real property parcel subject to the liens, the name of the parcel's owner as of January 6, 2020, (and/or the names of subsequent owners), and the amount of taxes due are set out below. The amount advertised represents only the principal taxes for tax year 2019 that were unpaid as of March 29, 2020. The actual amount owed by the taxpayer will be increased by all taxes owed for prior tax years and by all applicable interest, costs, and fees. The omission of prior years' taxes and interest, costs, and fees from the amount advertised will not constitute a waiver of the taxing unit's claim for these items.

If the taxes remain unpaid, the tax collector will use all available collection remedies to collect the delinquent taxes, including the levy on personal property, the garnishment of wages, the attachment of bank accounts, rents, debts, or other property, and the foreclosure and sale of the real property. These collections procedures do not apply to taxpayers subject to pending Federal bankruptcy petitions or signed Town of Emerald Isle tax payment agreements.

This the 29<sup>th</sup> day of March, 2020.

Gail Knapp  
Town of Emerald Isle  
Tax Collector

This the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Eddie Barber, Mayor

ATTEST:

\_\_\_\_\_  
Rhonda C. Ferebee, Town Clerk, CMC

**TOWN OF EMERALD ISLE  
REAL PROPERTY DELINQUENT REPORT  
FOR TAX YEAR 2019  
AS OF MARCH 2, 2020**

<u>ACCOUNT</u>	<u>BILL #</u>	<u>NAME</u>	<u>PARCEL</u>	<u>TAX DUE</u>
98933	3021	A RAY MATHIS REV LIVING TRUST	632413042412000	1,553.67
389409	5311	ADAMS RONNIE L ETAL	539419608863000	7.99
534318	8975	BASINGER DEBORAH BARNHARDT	539418405815000	4.12
146023	3414	BATTS ALBERT R ETUX ELIZABETH	539417009805000	1,122.14
536162	9100	BLEAU AND ASSOCIATES INC	631414430784000	9.57
485945	7214	BLYTHE KENNETH JERRY	539419512735000	541.69
485945	7215	BLYTHE KENNETH JERRY	539419513717000	119.15
485945	7216	BLYTHE KENNETH JERRY	539419513789000	118.08
478092	7028	BLYTHE MELISSA GAEL ETVIR	539419511771000	117.10
43333	2153	BOGUE TOWN PROPERTIES LLC ETAL	538308891452000	410.25
34562	1714	BRITT HARRY L ETUX JIMMIE	538313049413000	842.40
390281	5336	BURKE ADA BOREN	539305187580000	602.28
390281	5337	BURKE ADA BOREN	539305188403000	756.68
528699	8430	C4 EMERALD ISLE LLC	538307575896000	279.77
4691	451	CHASE MICHELLE	630417212583000	227.25
20144	1324	COATS DEBORAH DENISE	538308995700000	425.10
429231	6167	COCHRAN & ASSOCIATES INC	538308997845000	398.20
45692	2277	COCHRAN PETER F ETUX SUZANNE	538308894281000	456.30
65256	2709	CRUMPLER BEVERLY JACKSON	538308897942000	472.85
158805	3567	DAVIS JOHN P	539420803781000	202.76
368342	4865	DAVISSON AMY REBECCA	538308897159000	391.47
340	103	DEMICHELE JOHN	632411752813000	1,247.67
64366	2699	DICKSON MARGARET HARRIS	632411551982000	434.16
364028	4763	DUNCAN GLENDA JOYCE CAIN	630417007495000	6.18
507471	7626	EDR HOLDINGS LLC	537316832978000	1,284.80
64337	2698	EIP LLC	630417201611000	24.00
35636	1777	FLYTHE J KENT ETUX SANDRA T	539417105321000	532.41
66956	2737	FRANKLIN KIMBERLY M	538309166165000	230.86
3661	149	GARDENHIRE FLORA	632413043767000	274.58
447904	6515	GOFF WILBUR B JR ETAL WILLIAMS	5383077927320A2	720.50
39063	1939	GOODWIN HARVEY B	538311665213000	5.90
465874	6793	GORMON PROPERTIES LLC	538309264779000	443.05
6934	1208	GRIFFIN JONATHAN V	537318422309000	291.51
423268	6054	GRIGGS CHARLES BRADFORD	538310353613105	481.80
536570	9155	GRISSETT JONATHAN K ETUX LEAH 04268	538307581488000	214.34
163630	3592	GROTHAUS G DAVID ETUX BERYL J	538306380403000	431.89
121702	3154	GUTHRIE EMILY R	538311671253000	75.95
108032	3083	HAMRICK HUGH A ETAL SEDARIS	539307587627000	2,032.58
443202	6443	HEDDEN FLOY R ETAL TRU STRANGE	538310355017102	5.90
529480	8517	HERMINGHUYSEN DAVID C ETUX SHE	537312950525000	232.66
427369	6111	ISLE FRY PROPERTIES LLC	539305188942000	10.45

<u>ACCOUNT</u>	<u>BILL #</u>	<u>NAME</u>	<u>PARCEL</u>	<u>TAX DUE</u>
349827	4503	JEFFRIES TOMMY EUGENE	538308993734000	173.99
436640	6298	JOHNSON JENNIFER CHRISTINE	630418420058000	993.42
8486	1239	JONES MICHAEL E ETUX INA	538311565549000	667.03
471383	6905	KENDALL SHARON P	538307792161000	530.37
145232	3368	KNOPS ANNA M	538311650820604	971.25
87528	2952	LAMM DEBORAH F	5383077906640B1	712.75
451015	6560	LANE PATRICIA A 00574	5383077927320A3	5.46
3671	151	LASSITER ASSOCIATES	632413042643000	408.08
334367	4287	LASSITER C BARTON TRUSTEE ETAL	632413041903000	442.40
334367	4288	LASSITER C BARTON TRUSTEE ETAL	632413042798000	709.21
4420	380	LEE GARY RICHARD ETUX DEBRA M	538309273371000	1,046.05
201306	3658	LEWANDOWSKI BRUCE A	631413232086000	1,585.84
501645	7554	LILLY HEATHER B	538308975919000	530.42
58426	2624	LINDSEY SUSAN ANN	539308796129000	12.00
392852	5383	LYNCH WILLIAM R	538308991339000	173.45
449867	6549	M T MAY LLC	630418417312000	7.39
25737	1397	MACCO KATHRYN LEANN	538310451297209	549.08
385257	5235	MALIK STEPHEN N	537311651371000	417.92
381321	5161	MALMGREN HARALD B ETUX LINDA	538311667694000	189.34
74468	2812	MANNING JACQUELYN K ETVIR RAY	538308876583000	510.14
6131	906	MASKELL JANICE H ETVIR DONALD	539418304763000	520.04
21230	1337	MCCORD JEANNETTE A	539417116043000	21.63
4481	401	MCCUISTON R MARK ETAL	630419517315000	7.76
152670	3522	MITCHELL ELIZABETH ANNE LINK	538312976286000	224.92
369566	4907	MITCHELL WILLIAM S ETUX KAREN	538312976363000	491.51
467311	6835	MULLET REAL ESTATE LLC	537316833303000	8.75
5897	838	NEWSOME ELIZABETH J	538308986150000	495.64
5726	789	OLDHAM WILLIAM R	538312871381000	686.44
431284	6205	OTTAVIANO RONALD ETAL TRUSTEE	538312972054000	448.81
110150	3113	OWENS SAMUEL K ETAL MELANIE TR	538310451610304	530.63
300018	4063	PARBST MELISSA CAROL	538307794332000	343.95
403138	5627	PARKER JASON T ETUX AMANDA R	632409251161000	276.59
536292	9119	PERCH PLACE LLC	631413120754000	584.55
399554	5543	POLAND HEWITT	631414335323000	577.90
3672	152	POPKIN MARK ANTHONY	632413043614000	408.18
533269	8901	PORTER JANE BROWN ETAL PORTER	537315637250000	1,262.27
438689	6371	PORTER ROBERT ETUX BRENDA ETAL	538310259623000	930.49
460346	6702	PT VOGLER PROPERTIES LLC	538309052014000	245.64
4661	443	REYNOLDS KENNETH R ETUX ARCY	630417109722000	5.55
352084	4534	RIGGSBEE PEGGY BOWDEN	538308892387000	456.30
5799	807	RISLEY BARBARA GLOVER	538312879299000	413.14
5728	790	ROUSE RONALD P ETUX LINDA T	538312871445000	785.84
367823	4841	RUSSELL DAVID L ETUX SHANNON	537315645510000	231.22
107580	3079	SAMONAS ELLEN NICHOLETTE L/T	539418400138000	524.02
387858	5284	SAUNDERS JAMES ETUX CARMELA	631415538824000	313.41
78139	2850	SHARY JOSEPH C ETUX SANDRA J	537312965846000	814.25

<u>ACCOUNT</u>	<u>BILL #</u>	<u>NAME</u>	<u>PARCEL</u>	<u>TAX DUE</u>
4573	423	SHIPP SAMUEL DELANE	538308796567000	719.92
4573	424	SHIPP SAMUEL DELANE	630418319112000	1,159.13
5051	595	SHOFFNER LEONARD R	539305191952000	108.23
273160	4005	SIMPSON JOSEPH S ETUX GAIL J	631414337124000	708.96
369299	4875	SMITH ROBERT R JR ETUX DEBORAH	538308899947000	256.84
510873	7664	SPEIGHT TRAVIS B ETUX MONICA S	539419605841000	317.50
132641	3229	STAHL SIMONNE ETVIR WIL SHROUT	5383077916570A1	5.35
329244	4225	STEFFAN ROBERT J ETUX PATRICIA	538313041395000	770.90
307297	4139	STOKLEY DENISE B	631415548244011	395.00
4287	326	VESTER CHARLES G ETUX CAROLYN	539420903159000	744.85
16548	1301	VUUREN CHRISTOFF JANSEN VAN	538308895367000	421.78
426791	6096	WAINWRIGHT JENNIFER	538420903512000	1,137.59
533127	8887	WATKINS MICHAEL B ETAL MATT R	537315538363000	917.79
487731	7245	WELBORN TIMOTHY ETUX MICHELLE	630418308865000	24.21
337372	4331	WHITE WILLIAM HENRY L/T	632412767348000	936.47
5506	713	WIGGINS JOE ALLEN JR	538308898966000	452.76
31723	1542	WILLIAMS HAROLD M ETUX	537318429372202	604.25
39893	2012	WILSON ROBERT W JR ETUX JEANET	538311662166000	3.40
39893	2013	WILSON ROBERT W JR ETUX JEANET	538311663137000	752.25

**TOTAL 2019 REAL PROPERTY TAX DUE**

**\$ 50,722.21**



1 **6. Introduction of New Employee**

2  
3 **a. Grace Herbert, Police Officer**

4  
5 Police Chief Tony Reese introduced the Police Department’s newest full-time Police Officer  
6 Grace Herbert. Chief Reese noted that both of Officer Herbert’s grandfathers had been Police  
7 Officers – one in Havelock and the other in Wilson. Chief Reese stated that Officer Herbert  
8 graduated from BLET in Morehead City and started part-time with the department in April 2019  
9 before her recent promotion to full-time. Chief Reese said she had been a great addition to the  
10 department.

11  
12 Police Officer Grace Herbert said she looked forward to helping out everyone here and how she  
13 thought this community was amazing. She had enjoyed every moment of being here and  
14 hoped to enjoy many more with everyone.

15  
16 The Board and public provided a warm welcome to Officer Grace Herbert.

17  
18 **7. Presentation – American Red Cross**

19  
20 Mayor Barber spoke of the blessing that the American Red Cross had been to the Town and its  
21 citizens especially following the hurricane last year and expressed appreciation for all they do  
22 not just for Emerald Isle but around the world.

23  
24 James Jarvis, Executive Director for the American Red Cross of the Cape Fear Area of North  
25 Carolina provided an informative presentation for the Board and public outlining the many  
26 supportive programs and services performed by the American Red Cross volunteers, donors,  
27 and partners.

28  
29 Mayor Barber thanked Mr. Jarvis as well as Kristin Willis, Sr. Account Manager who was also in  
30 attendance.

31  
32 **8. Proclamation / Public Announcements**

33  
34 Mayor Barber noted the following announcements for the public:

- 35  
36
- 37 • **Bicycle & Pedestrian Advisory Committee – Wednesday, Jan. 15 – 9 am – El  
Community Center**
  - 38 • **Dog Park Development Committee – Wednesday, Jan. 15 – 3 pm – El Comm Ctr**
  - 39 • **Surfriders Foundation’s Bogue Banks Chapter Holiday Tree Collection – Sat. Jan. 18 @  
40 the Point**
  - 41 • **Martin Luther King, Jr. Birthday Town Holiday – Town Offices Closed / Community  
42 Center Open**
  - 43 • **Golf Cart Advisory Committee Meeting – Tuesday, Jan. 21 – 5:30 pm Town Board  
44 Meeting Room**

- 1 • **Police Educating the Public (PEP) – Tuesday, Jan. 21 – 10 am – Town Board Mtg. Room**
- 2 • **Coffee With a Cop – Thursday, January 23 – 9am – Movement Mortgage**
- 3 • **Planning Board Regular Meeting – Monday, Jan. 27 – 6pm – Town Board Mtg. Room**
- 4 • **Fishing Tournament Executive Committee Meeting – Mon, Jan. 27 – 5pm – Admin.**
- 5 **Building Conference Room**
- 6 • **Golf Cart Safety, Rules & Regulation Class – Monday, Feb. 3 at 6pm – Town Board**
- 7 **Meeting Room**
- 8 • **Neighborhood Watch Board Meeting – Tues. Feb. 4 – 5:30pm – Police Conference Rm**
- 9 • **29<sup>th</sup> Annual St. Patrick’s Festival – Saturday, March 14 – 9am-6pm – Emerald**
- 10 **Plantation Shopping Center**
- 11 • **7<sup>th</sup> Annual Emerald Isle Marathon, Half-Marathon & 5K – Saturday, March 28 – WORA**
- 12

13 **9. Public Comment**

14

15 **Brief Summary:**

16

17 The public will have the opportunity to address the Board about any items of concern not on the agenda. The

18 Mayor and Board welcome and appreciate all comments from the public, and will take these comments into

19 consideration as they make decisions on Town issues and provide direction to Town staff. Public comment is a time

20 for the Board to listen to the public's concerns and ideas, and is not intended for a lengthy dialogue or question

21 and answer session.

22

23 The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other

24 mutually agreeable time to discuss Town issues and answer any questions.

25 Mark Brennesholtz, Emerald Isle resident, referenced a census of signage he had submitted to

26 Town Manager Zapp. Mr. Brennesholtz stated that in 2002 the Board of Commissioners

27 appointed a large committee to develop a vision of what they wanted Emerald Drive to look like

28 from the bridge to Town Hall. Mr. Brennesholtz said that many of the recommendations had

29 been wonderfully implemented most notably the landscaping along NC 58, the bike path, and

30 sidewalks. Mr. Brennesholtz noted that the committee at that time was concerned that there

31 were too many public signs in the gateway area. Mr. Brennesholtz said following their

32 recommendations roughly half a dozen were removed by NCDOT or the Town. Mr.

33 Brennesholtz referenced a more recent count in 2018 showed a 30% increase in signage since

34 2002 most due to the traffic circle and the signs that are attractive but in very fine print that

35 pointed to the fishing pier, town hall. Mr. Brennesholtz felt the Town had a commercial sign

36 ordinance that had been very successful in keeping commercial signs under control and noting

37 that banners on light posts were signs. Mr. Brennesholtz said that in Hurricane Florence the

38 banners not only blew down but pulled a couple light posts down with them. Mr. Brennesholtz

39 said he had heard they may add banners to every one of the lovely new black light posts being

40 installed that would be 20-40 more new signs. Mr. Brennesholtz said there were already 25

41 signs posts, some with more than one sign on them and 5 lampposts in the traffic circle not

42 counting the weird squiggles down on the pavement. Mr. Brennesholtz said he would hope

43 that drivers were not studying the signage too closely while going through the very close and

44 tight traffic circle. Mr. Brennesholtz asked if adding more signs would help with the traffic circle

45 or make Emerald Isle any prettier or nicer. Mr. Brennesholtz said no town in our area that he

1 had visited had more signs as you entered the Town and requested the Town of Emerald Isle  
2 show some restraint in adding signage in the future. Mr. Brennesholtz said the signs while  
3 some may be attractive were so common now that they were obstructing the commercial signs  
4 and asked if an ordinance could be passed that required a sign be removed if a new one was  
5 proposed.

6 Mayor Barber thanked Mr. Brennesholtz for his comments noting they would take under  
7 advisement.

8 Gary Hardy, Emerald Isle resident stated he appreciated the people of the Town and the Board  
9 for the item he saw on the agenda – the refinancing for the McLean Spell Park. Mr. Hardy  
10 thanked the Town for their foresight in purchasing the property and after hearing about the  
11 courageous effort to buy the property he had a dream in which he saw a generation of people  
12 running to exercise stations, pull-ups and sit-ups, and others going through the park getting  
13 picnic baskets and enjoying a picnic in the natural beauty of the park, the last maritime forest  
14 here in the center of Emerald Isle. Mr. Hardy encouraged everyone to walk it and before they  
15 went to bed to close their eyes and see if they could share in his dream.

16 Commission Messer commented that people not yet born would enjoy the park at some point.

17 Jim Napier, 127 Wheaton Drive, Richlands, NC commented that he retired as a Navy Chief at  
18 Camp LeJeune a few years ago and wanted to introduce himself. Mr. Napier said he owned a  
19 small business and was working on partnering with an E-Scooter company that he wanted to  
20 put on the base at Camp LeJeune and the bases around the area and it occurred to him that  
21 Emerald Isle may potentially be a town that would benefit from the low carbon emissions and  
22 traffic reduction that an E-Scooter company could provide.

23 **10. Consent Agenda**

24

- 25 a. Minutes – December 10, 2019 Special Meeting
- 26 b. Minutes – December 10, 2019 Regular Meeting
- 27 c. Minutes – December 10, 2019 Closed Session
- 28 d. FY 2020-2021 Budget Calendar
- 29 e. Final Bid Awards for FEMA Related Repairs
- 30 f. Amend Purchasing and Contracting Policy
- 31 g. Resolution Authorizing Electronic Signatures (20-01-14/R1)
- 32 h. Amendment to Emergency Operations Plan
- 33 i. Hurricane Operations Agreement with Speedway, LLC

34

35 ***Motion was made by Commissioner Messer to approve the items on the Consent Agenda. The***  
36 ***Board voted unanimously 4-0 in favor. Motion carried.***

37 **Clerks Note:** A copy of Resolution 20-01-14/R1 and all other consent agenda items as noted above are incorporated herein  
38 by reference and hereby made a part of these minutes.

39

40

41

42

43

1 **11. Progressive Goals Roadmap**

2  
3 Town Manager Matt Zapp addressed and discussed with the Board the proposed Progressive  
4 Goals Roadmap outlining the Town’s short-term, mid-term, and long-term goals. Town  
5 Manager Zapp said this list once approved by the Board would help staff with preparation of  
6 the budget. Town Manager Zapp referenced Item 2 – Improved Beach Safety for 2020 – noting  
7 the substantial conversation when the roadmap was first discussed about this important issue  
8 on December 10. Town Manager Zapp stated that since that meeting a small committee had  
9 been working on this proposed roadmap and suggested that the Board consider removal of 3  
10 items on the list being – the TDA Billboard, Drones, and TVs because those were items the  
11 Committees would prioritize and bring back to the Board. Town Manager Zapp asked the Board  
12 if there were other changes, additions or deletions they requested. Town Manager Zapp noted  
13 in response to a question posed by Commissioner Normile whether the item to develop a role  
14 for a FTE in EIFD to oversee beach activities would stay on the list so the committee could do  
15 due diligence and explore further. Town Manager Zapp recommended if that item stayed they  
16 change the word develop to research and strike the date. Town Manager Zapp stated that staff  
17 would begin to target these goals for the Board once approved.

18  
19 ***Motion was made by Commissioner Finch to approve the Progressive Goals Roadmap as***  
20 ***amended with the changes. The Board voted unanimously 4-0 in favor. Motion carried.***

21  
22 Commissioner Normile said this was a different approach for the Board as they were able to  
23 document this tool, which as noted by Town Manager Zapp, would enable the Board to grade  
24 him at the end of the year. Commissioner Normile said this goals roadmap was the Town  
25 Manager’s idea and he thought it was a great process and he appreciated the Town Manager  
26 drilling all of them through the process.

27  
28 Mayor Barber agreed that this would make the yearly evaluation so much easier and he  
29 appreciated the Town Manager leading them in this way.

30  
31 **Clerks Note: A copy of Progressive Goals Roadmap as noted above is incorporated herein by reference and hereby made a**  
32 **part of these minutes.**

33  
34 **12. Islander Drive Redevelopment Status Update**

35  
36 **a. Contribution Agreement for Underground Electrical Costs on Islander Drive**

37  
38 Town Manager Matt Zapp stated that they were working as quickly, specifically, open and  
39 transparent as possible on the anticipated improvements on Islander Drive and its  
40 redevelopment. Town Manager Zapp said they had unfortunately encountered a few setbacks  
41 that might impact the timetable. Town Manager Zapp advised the Board that they released  
42 bids in early January, pre-bid meeting occurred the week before and they were slated to open  
43 sealed bids on February 27. Town Manager Zapp said they had provided an addendum  
44 released today because the risk was so high to begin a roadway construction prior to St.  
45 Patrick’s Festival and the Marathon that they felt the best approach for construction and to

1 avoid the cold weather would be to start immediately April 1 and work that 45 day period  
2 leading up to the start of the 2020 season. Town Manager Zapp said it wasn't optimal but the  
3 goal was to have the roadway work completed before the start of the 2020 season.

4  
5 Commissioner Normile stated we didn't want to disrupt the Marathon, noting that along the  
6 way working on Islander Drive we had Hurricane Florence, Hurricane Dorian, and a tornado  
7 which were three things we couldn't control but we could control doing it right and he didn't  
8 object to this proposal.

9  
10 Town Manager Zapp said it was their anticipation to bring back a potential award for contract,  
11 adjustment to project ordinance, and a full complete presentation pertinent to the Islander  
12 Drive project at the Board's February meeting.

13  
14 Town Manager Zapp noted that the draft proposal regarding the agreement specific to the  
15 electrical underground on Islander Drive was still being reviewed by A-Team and it was his  
16 recommendation that the Board let this ride and it be brought back at the Board's February  
17 meeting. The Board concurred.

18  
19 **13. Installment Purchase Agreements**

- 20  
21 a. **BB&T Refinancing / Interest Rate Modification – 2018 McLean Spell Park (20-01-14/R2)**  
22 b. **Installment Purchase Agreement for 2020 Ambulance (20-01-14/R3)**  
23 c. **Installment Purchase Agreement for 2020 Aerial Fire Truck (20—01-14/R4)**  
24

25 Finance Director Laura Rotchford addressed the Board regarding this item. Finance Director  
26 Rotchford recommended three financing proposals with the first being a refinancing / rate  
27 modification to the existing loan for the McLean Spell Park. Director Rotchford noted the 10-  
28 year loan entered into in May 2018 for \$600,000 at a rate of 3.57% and since rates had come  
29 down since then and they were looking at seeking financing proposals for the upcoming  
30 equipment purchases she spoke with BB&T and they would offer a rate modification to 2.59%  
31 with a one-time closing cost of \$2,000 with the estimated savings for the remaining 9 years of  
32 the loan being roughly \$24,000.

33  
34 Additionally, Finance Director Rotchford said at the same time she sought proposals for  
35 financing our upcoming large vehicle replacements – the ambulance and the aerial fire truck.  
36 Director Rotchford noted the Board approved the purchase of this equipment in July with the  
37 intent to finance. Director Rotchford said these vehicles were now close to being delivered.  
38 Director Rotchford said she received back two proposals – US Bank and BB&T – with BB&T  
39 providing the best proposal overall with 2.19% for the ambulance for a 5-year term and 2.52%  
40 for the aerial fire truck for a 15-year term.

41  
42 ***Motion was made by Commissioner Finch to approve Resolution authorizing BB&T***  
43 ***Refinancing / Interest Rate Modification – 2018 McLean Spell Park, and to approve the***  
44 ***Resolution Approving Financing Terms for Ambulance Installment Purchase, and to approve***

1 **Resolution Approving Financing Terms for Aerial Fire Truck Installment Purchase. The Board**  
2 **voted unanimously 4-0 in favor. Motion carried.**

3  
4 Clerks Note: A copy of Resolution 20-01-14/R2, 20-01-14/R3, and 20-01-14/R4 as noted above are incorporated herein by  
5 reference and hereby made a part of these minutes.

6  
7 **14. Appointments**

8  
9 **a. Golf Cart Advisory Committee – 5 Vacancies**

10  
11 **Brief Summary:** The Board should fill 5 vacancies on the Golf Cart Advisory Committee.

12  
13 There are currently 4 members with terms expiring January 2020. Taney Browder and Paul Buchanan have  
14 expressed interest in serving another two year term that would expire January 2022.

15  
16 There is also 1 vacancy due to the early resignation of Martha Levey. An appointment will be needed for an  
17 individual to serve the remainder of her unexpired term that expires January 2021.

18  
19 In addition to current members Taney Browder and Paul Buchanan, the Town solicited applicants and the following  
20 individuals have also expressed interest in serving – Jim Blanton, Jeanne Clark, Jeff Spady, Travis Speight, and Jay  
21 Thomas.

22  
23 **Motion was made by Commissioner Normile to appoint Taney Browder, Paul Buchanan, Jay**  
24 **Thomas, and Jim Blanton to new terms on the Golf Cart Advisory Committee that expire**  
25 **January 2022. The Board voted unanimously 4-0 in favor. Motion carried.**

26  
27 **Motion was made by Commissioner Normile to appoint Travis Speight to serve on the Golf**  
28 **Cart Advisory Committee to complete the term of outgoing member Martha Levey with a**  
29 **term expiring January 2021. The Board voted unanimously 4-0 in favor. Motion carried.**

30  
31 **15. Comments from Town Clerk, Town Attorney and Town Manager**

32  
33 There were no comments from the Town Clerk or Town Attorney.

34  
35 Town Manager Matt Zapp gave a public statement regarding the pending and continuing  
36 investigation that the Emerald Isle Police Department was working on Melanie Lane. Manager  
37 Zapp noted that the shooting that occurred the previous Thursday and the consuming fire were  
38 currently being actively investigated and they wanted to reassure the public this was an  
39 isolated incident with individuals involved in the case being thoroughly vetted and from their  
40 understanding there were no further threats to the community. Manager Zapp said this was a  
41 disturbing incident that had caused great stress for everyone and he wanted to commend the  
42 Police Department, Chief Reese had done an exceptional job and they thanked county  
43 representatives, SBI representatives, arson investigation team, and all the additional resources  
44 across the State of North Carolina helping bring justice to this case. Manager Zapp said they  
45 apologized for any delays in additional public statements but hoped they could understand they  
46 were actively investigating the case around the clock.

1 Town Manager Zapp also publicly thanked the Lowes Company, Inc., one of the first on-scene  
2 during Hurricane Dorian to help locally, they were pleased to announce they anticipated a  
3 \$45,000 savings for Emerald Isle – the generator that supports this building failed during Dorian  
4 and when priced the cost to replace the generator was \$55,000. Manager Zapp stated that  
5 Lowes had donated a brand new 60KWH unit and it helped that the local certified installer was  
6 through the Lowe’s process and it was estimated that the total cost for installation would be  
7 \$10,000 so with the donated unit, all the assistance from Lowes and all the great people who  
8 helped during the storm they were pleased to announce would they have backup power in this  
9 building for many years to come but thanked the local Lowe’s store in Cape Carteret and our  
10 regional representative. Manager Zapp noted that Mayor Barber had been instrumental in our  
11 receiving this generator as his constant communication with the southeast regional director for  
12 Lowes as he toured and worked the site ultimately led to and helped to save \$45,000.

13

14 Mayor Barber said it was a pleasure working with Lowes, and they had been on the ground  
15 immediately after the tornado and he thanked Town Manager Zapp for the nice words.

16

17 **16. Comments from Board of Commissioners and Mayor**

18

19 Commissioner Taylor thanked Finance Director Laura Rotchford for the refinance to save  
20 money and thanked Mayor Barber for his work with Lowes.

21

22 Commissioner Finch mentioned that the new light poles were up and were very attractive.  
23 Commissioner Finch said the poles would hopefully not blow over because they were in  
24 concrete bases now. Commissioner Finch said this was his 5<sup>th</sup> year as a Commissioner and with  
25 the Mayor and this Board of Commissioners and our new Town Manager this year was off to a  
26 wonderful start – beach nourishment, beach safety, it would be a good year with everyone  
27 working in the right direction.

28

29 Commissioner Messer echoed both Commissioners comments and 2020 would be better than  
30 2019.

31

32 Commissioner Normile commented that he had more good news to report regarding incoming  
33 money to keep our dunes in top notch shape to protect our homes, our infrastructure, our  
34 future, and to allow our children and grandchildren a place to play. Commissioner Normile  
35 stated the phone call on Saturday was about Senators Burr and Tillis who unbeknownst to the  
36 Town had done some work in budgeting via the Army Corps of Engineers and they had another  
37 44.5 million coming in for Bogue Banks beach nourishment. Commissioner Normile said  
38 everyone may recall recently working with Representative McElraft with 15.3 million from the  
39 State, another 5 million from the State and the monster size FEMA package of 65 million, along  
40 with the 44.5 million recently put into the Army Corps of Engineers budget gave them 129.3  
41 million to keep the dunes in solid shape.

42

43 Mayor Barber said he met with Senator Tillis a few months ago while in Washington and he had  
44 mentioned he was trying to do this and on Sunday evening his cell phone rang and it was

1 Senator Tillis calling to let him know about the money coming from the Corps of Engineers.  
2 Mayor Barber said we were blessed to have Senators and Representatives who worked for us  
3 and were concerned about us. Mayor Barber said he was lucky to be Mayor of the best Town in  
4 North Carolina with the best town staff around. Mayor Barber commended Town Manager  
5 Matt Zapp for his leadership as he had been a steady rock for everyone, they appreciated his  
6 innovation and he knew 2020 would be a good year for Emerald Isle.

7

8 **17. Closed Session Pursuant to § NCGS 143-318.11(5) To Discuss Land Negotiations**

9

10 ***Motion was made by Commissioner Messer to go into Closed Session pursuant to NCGS 143-***  
11 ***318.11(5), for the purpose of discussing land negotiations. The Board voted unanimously 4-0***  
12 ***in favor. Motion carried.***

13

14 **18. Adjourn**

15

16 ***Motion was made by Commissioner Messer to adjourn the meeting. The Board voted***  
17 ***unanimously 4-0 in favor. Motion carried.***

18

19 ***The meeting was adjourned at 7:45 pm.***

20

21 Respectfully submitted:

22

23 Rhonda C. Ferebee, CMC, NCCMC  
24 Town Clerk



- 1           **7. FY 20-21 Budget Projection**
- 2           a. General Fund
- 3           b. Future Beach Nourishment Fund
- 4           c. Bicycle and Pedestrian Fund
- 5           d. Golf Cart Fund
- 6           **8. General Fund 5-Year Forecast Improvement Program**
- 7           **9. DRAFT 5-Year Capital Replacement / Improvement Program**

8

9           **Beach Safety Committee Report**

- 10
- 11           **10. Beach Safety Recommendations**
- 12           a. Fund a FTE in EIFD to oversee Ocean Rescue
  - 13           b. Increase lifeguard minimum wage to \$15/hour
  - 14           c. Lease a 3<sup>rd</sup> Jeep and increase beach patrol
  - 15           d. Invest in solar / cellular call boxes at WORA/EORA
  - 16           e. Invest in a \$25K electronic sign at WORA
  - 17           f. Lifeguard Hosting stipend program (\$100/week) via donations

18

19           **Potential FY 20-21 Budget Priorities**

- 20
- 21           **11. Personnel Assessment**
- 22           a. Fund a FTE in EIFD to oversee Ocean Rescue – Increasing the Fire Department
  - 23           to 18 total FTEs
  - 24           b. Fund a FTE to oversee Public Information, Media and Emergency Notifications
  - 25           -Option: Hire a FTE to oversee HR and combine Clerk/PIO
  - 26           c. Fund a FTE to serve as Permit Technician in the EIPD
  - 27           -Currently this is a PF role of 30 hours/week
  - 28           d. Maintain FTE to serve as Permit Technician in Planning Dept. – Permit fees
  - 29           can sustain the role
- 30           **12. Lee Avenue Culvert**
- 31           **13. Used Bucket Truck Purchase**
- 32           **14. EMS Collections and Subscription**
- 33           **15. Tax Revaluation / Tax Rate**
- 34           **16. Solid Waste Fee Consideration**
- 35           **17. Employee Compensation**

36

37           **Board Summary Discussion of Priorities / Goals**

38

39           Following the discussion of each agenda item with the Town Manager, and Departments heads,

40           the Town Board provided their feedback and outlined their priorities for the upcoming year.

MINUTES OF THE SPECIAL MEETING  
OF THE EMERALD ISLE BOARD OF COMMISSIONERS  
FEBRUARY 10, 2020  
Page 3 of 3

1 The Recommended Budget will be presented to the Board on May 12, 2020, after which the  
2 Board will meet to review and adjust as necessary or desired.

3

4 **Adjourn**

5

6 ***Motion was made by Commissioner Finch to adjourn the meeting. The Board voted***  
7 ***unanimously 5-0 in favor. Motion carried.***

8

9 ***The meeting was adjourned at***

10

11 Respectfully submitted:

12

13

14

15 Rhonda C. Ferebee, CMC, NCCMC

16 Town Clerk



Nice Matters!

**Town of Emerald Isle**  
7500 Emerald Drive  
Emerald Isle, NC 28594

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**Mayor**  
Eddie Barber

**Mayor Pro-Tem**  
Floyd Messer, Jr.

**Board of Commissioners**  
Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



March 10, 2020

**MEMO TO:** Mayor Barber and Board of Commissioners  
**FROM:** Laura Rotchford, Finance Director  
**SUBJECT:** Resolution Authorizing Audit Services Contract Extension

The Board of Commissioners is asked to approve the attached resolution authorizing a one-year audit services contract renewal with S. Preston Douglas & Associates, LLP, of Lumberton, NC (SPD&A) for the FY 19-20 (ending June 30, 2020) financial audit. The total amount of the contract is \$20,000, and includes assistance with the preparation of annual financial statements and all required audit services, including single-audit procedures for State and Federal grant compliance.

SPD&A provided a 3-year proposal for audit services in May 2017, and the Board has approved a 1-year contract with SPD&A each year since that time. SPD&A provided audit services for the Town for the past three fiscal years, and the Board's Audit Committee has been pleased with their work. Thus, the attached resolution authorizes a new 1-year contract renewal with SPD&A, at the same amount as the FY 18-19 rate of \$20,000.

SPD&A has committed to complete the Town's FY 19-20 financial audit in a timely manner, and will have the report finalized for presentation to the Board of Commissioners at your November 10 regular meeting. SPD&A has committed to the following milestone dates:

- By June 28, 2020 – complete all preliminary work associated with FY 19-20 audit;
- By August 23, 2020 – perform audit and testing procedures at Town offices;
- By September 30, 2020 – submit complete draft report and financial statements for review and preparation of Management's Discussion and Analysis by the Town Manager and Finance Director;
- By October 31, 2020 – Final completion of the audited financial statements; and
- By November 10, 2020 – Board of Commissioners review of final report.

SPD&A's proposed fee for the FY 19-20 audit is \$20,000. SPD&A has informed Town Staff that additional hours are required for the FY 19-20 audit due to continued State and Federal single-audit requirements. Town staff is pleased with the continued assistance and timely audit work performed by SPD&A, and we recommend this contract extension. If approved, the FY 19-20 fee will be incorporated into the FY 20-21 recommended budget.

I recommend approval of the attached resolution.



Nice Matters!

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Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



### RESOLUTION AUTHORIZING AUDIT SERVICES CONTRACT EXTENSION

**Whereas**, S. Preston Douglas & Associates, LLP, Lumberton, NC is a qualified auditing firm with significant local government auditing experience, and

**Whereas**, S. Preston Douglas & Associates, LLP completed the Town's annual financial audit for the past three fiscal years, and the Board's Audit Committee has been pleased with their work, and

**Whereas**, S. Preston Douglas & Associates, LLP, has submitted a reasonable proposal to perform the annual financial audit for the Town for FY 19-20 (ending on June 30, 2020), and

**Whereas**, S. Preston Douglas & Associates, LLP, has committed to complete the Town's audit report in a timely manner, and has committed to meet certain milestone dates during the process,

**Now, therefore, be it resolved** that the Board of Commissioners hereby authorizes a 1-year audit services contract with S. Preston Douglas & Associates, LLP for FY 19-20 in the amount of \$20,000. S. Preston Douglas & Associates, LLP has agreed to meet the following milestone dates:

- By June 30, 2020 – complete all preliminary work associated with FY 19-20 audit;
- By August 24, 2020 – perform audit and testing procedures at Town offices;
- By September 30, 2020 – submit complete draft report and financial statements for review and preparation of Management's Discussion and Analysis by the Town Manager and Finance Director;
- By October 31, 2020 – Final completion of the audited financial statements; and
- By November 10, 2020 – Board of Commissioners review of final report.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
Eddie Barber, Mayor

\_\_\_\_\_  
Rhonda Ferebee, Town Clerk. CMC



Nice Matters!

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Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Town Manager**  
Matt Zapp.  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



March 10, 2020

**MEMO TO:** Mayor Barber and Board of Commissioners  
**FROM:** Rhonda Ferebee, Town Clerk  
**SUBJECT:** Amendment – 2019-2020 Pay Plan – Position Classifications

The Board of Commissioners is asked to approve the attached amendment to the Town's FY 2019-20 Pay Plan. The attached amendment adds two new position title classifications to the Pay Plan as follows:

- Adds the position title of Finance Technician to the Pay Plan as Grade 16. This position was created and filled in the fall of 2019 to provide assistance to the Administration Department under the supervision of the Finance Director.
- Adds the position title of Fire Marshall / Ocean Rescue Coordinator to the Pay Plan as Grade 22. This position is proposed as part of the Town's Beach Safety Initiatives and the recommendation is to fill this new full-time role effective March 25, 2020 (the beginning of the first payroll in April).

Additionally, the following staffing changes are recommended:

- Move Administrative Assistant Paige Taylor-Ward to serve as full-time Permit Technician in the Planning Department under the supervision of the Town Planner.
- Change the existing part-time role of the Police Department's Permit Technician Brad Chambers to a new full-time Permit Technician position.

The police department staffing change is recommended to be effective March 25, 2020 (the beginning of the first payroll in April), and the planning department staffing changes is recommended to be retroactive to July 1, 2019 consistent with work performance since that date.

The suggested changes have been previously discussed during the creation of the Town's Goals Roadmap and during the February 10 Budget Planning Workshop. Please note that if the staffing changes are approved there will be a Budget Amendment presented for your approval at the April meeting.

Town Staff recommends approval of the FY 2019-20 Pay Plan Amendment and the staffing changes and we are happy to address any questions.

Town of Emerald Isle  
List of Classes Arranged by Grade

<b>Grade</b>	<b>Classification</b>	<b>FLSA Status</b>	<b>Hiring Rate</b>	<b>Maximum</b>
5			20,936	30,986
6			21,983	32,535
7			23,082	34,161
8	EMT		24,236	35,869
9	Custodian		25,448	37,663
10			26,720	39,546
11	Equipment Operator		28,056	41,523
12	Customer Service Assistant Parks Maintenance Worker A-EMT		29,459	43,599
13	Facilities Coordinator Permit Technician Police Records Administrator		30,932	45,779
14	Heavy Equipment Operator Landscape Specialist Administrative Assistant Firefighter		32,479	48,069
15	Recreation Coordinator Assistant Public Works Supervisor Landscape Supervisor Paramedic		34,103	50,472
16	Code Enforcement Officer <b>Finance Technician</b> Parks Superintendent Public Works Supervisor Fire Engineer Police Officer Police Investigator Tax & Revenue Collector		35,808	52,996
17			37,598	55,645

FY 2019-20  
Effective July 1, 2019

Town of Emerald Isle  
List of Classes Arranged by Grade

<b>Grade</b>	<b>Classification</b>	<b>FLSA Status</b>	<b>Hiring Rate</b>	<b>Maximum</b>
18	Recreation Programs Supervisor Senior Code Enforcement Officer Fire Inspector		39,478	58,427
19	Police Sergeant		41,452	61,349
20	Chief Code Enforcement Officer Police Lieutenant Fire Captain		43,525	64,417
21	Police Captain		45,701	67,637
22	Fire Marshall / Ocean Rescue Coordinator	E	47,986	71,019
23	Town Planner Assistant Fire Chief Assistant Police Chief	E E E	50,385	74,570
24	EMS Chief	E	52,904	78,298
25	Finance Director Parks and Recreation Director Public Works Director Town Clerk / HR Specialist	E E E E	55,549	82,213
26			58,326	86,322
27			61,242	90,638
28	Fire Chief Police Chief	E E	64,304	95,170
29			67,519	99,928
30			70,895	104,925

E = Exempt from the Wage and Hour provisions of the Fair Labor Standards Act

Town of Emerald Isle  
List of Classes Arranged by Grade

<b><i>Grade Classification</i></b>	<b><i>FLSA Status</i></b>	<b><i>Hiring Rate</i></b>	<b><i>Maximum</i></b>
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3-6-2020



**Emerald Isle  
Fire Department**  
7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-2445 voice  
252-354-4081 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Fire Chief**  
William W. Walker  
[bwalker@emeraldisle-nc.org](mailto:bwalker@emeraldisle-nc.org)

**DIAL 911 FOR EMERGENCIES**



MEMORANDUM

To: Matt Zapp, Town Manager  
From: William W. Walker, Fire Chief  
Re: Sale of current ladder

With the purchase of the new 2020 Smeal Aerial truck I would like to request permission to dispose of Ladder 7 our 1998 Emergency One 75-foot ladder.

I propose to advertise with Brindlee Mountain for the sale of this truck. They have offered to be our agent and advertise the sale of this truck for 10% commission of the sale price. If they do not sell it, there is no charge.

It is my belief that this truck should sell for around \$60,000 and we can put that or any amount the board see fit, as the minimum offer that will be accepted.

Brindlee Mountain Fire Apparatus, was established in 2001, and is one of the world's largest used fire truck sales and service companies. Based just south of Huntsville, Alabama, the company has over 50 full-time personnel occupying over 33,000 square feet which includes office space and fourteen apparatus service bays, dedicated to the refurbishment of used fire apparatus. They house the Nation's largest on-site inventory of used fire trucks, used rescue trucks, used aerial trucks, including ladders and platforms, as well as other emergency fire apparatus.

If the board wishes, we could offer this truck at a given price to other municipalities across the state and sell directly to them if they are interested.



Nice Matters!

**Town of Emerald Isle**  
7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-3424 voice  
252-354-5068 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Mayor**  
Eddie Barber

**Mayor Pro-Tem**  
Floyd Messer, Jr.

**Board of Commissioners**  
Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



**RESOLUTION DECLARING SURPLUS ITEM FOR DISPOSAL**

**WHEREAS**, the Town Board of Commissioners must authorize the disposal of any surplus property that as an item or group of items has a fair market value of greater than \$30,000, and,

**WHEREAS**, the Board of Commissioners of the Town of Emerald Isle, North Carolina desires to declare surplus and dispose of certain Town-owned property, and,

**WHEREAS**, the Town-owned property described below is hereby declared to be surplus to the needs of the Town of Emerald Isle,

1998 E-One 75' Ladder Truck VIN#4ENGAAA81W1008889

**NOW, THEREFORE, BE IT RESOLVED** that the Town Manager is hereby authorized to dispose of the listed item by any means allowable to include offering for sale at public auction, donation to a non-profit organization, Internet on-line auction, upset bid process or conveyance to other units of government. Notice of disposal will be advertised as required per statute. The Town Manager shall report the results of the disposal at the next regular meeting of the Board of Commissioners following such sale.

**Adopted** this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Eddie Barber, Mayor

ATTEST:

\_\_\_\_\_  
Rhonda C. Ferebee, Town Clerk, CMC



Nice Matters!

**Emerald Isle EMS Department**  
7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-2249 voice  
252-354-9384 fax  
252-725-2878 cell

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**EMS Chief**  
David Jones  
[djones@emeraldisle-nc.org](mailto:djones@emeraldisle-nc.org)

**DIAL 911 FOR EMERGENCIES**



March 10, 2020

**MEMO TO:** Mayor Barber and Board of Commissioners  
**FROM:** David Jones, EMS Chief  
**SUBJECT:** Sale of Surplus Ambulance

With the purchase of the new 2019 Braun Ambulance I would like to request permission to dispose of EMS-2 our 2012 Wheeled Coach Ambulance.

I propose the sale of this apparatus through a brokering agent, such as Brindlee Mountain, much the same as the Fire Departments is proposing to sell its 1998 E-One Aerial Fire Truck. I believe this ambulance could bring \$30,000 or more, and that a brokering agent would have the sales force and experience to obtain the highest sales value for this ambulance. I would also recommend setting a reserve of \$25,000 at a minimum for this ambulance.

If the board wishes, we could offer this truck at a given price to other municipalities across the state and sell directly to them if they are interested.



Nice Matters!

**Town of Emerald Isle**  
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Emerald Isle, NC 28594

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**Mayor**  
Eddie Barber

**Mayor Pro-Tem**  
Floyd Messer, Jr.

**Board of Commissioners**  
Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



### RESOLUTION DECLARING SURPLUS ITEM FOR DISPOSAL

**WHEREAS**, the Town Board of Commissioners must authorize the disposal of any surplus property that as an item or group of items has a fair market value of greater than \$30,000, and,

**WHEREAS**, the Board of Commissioners of the Town of Emerald Isle, North Carolina desires to declare surplus and dispose of certain Town-owned property, and,

**WHEREAS**, the Town-owned property described below is hereby declared to be surplus to the needs of the Town of Emerald Isle,

2012 Chevrolet Wheeled Coach Ambulance VIN#1GB6G5CLXC1169258

**NOW, THEREFORE, BE IT RESOLVED** that the Town Manager is hereby authorized to dispose of the listed item by any means allowable to include offering for sale at public auction, donation to a non-profit organization, Internet on-line auction, upset bid process or conveyance to other units of government. Notice of disposal will be advertised as required per statute. The Town Manager shall report the results of the disposal at the next regular meeting of the Board of Commissioners following such sale.

**Adopted** this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Eddie Barber, Mayor

ATTEST:

\_\_\_\_\_  
Rhonda C. Ferebee, Town Clerk, CMC

**TOWN OF EMERALD ISLE  
Board of Commissioners**



**AGENDA ITEM COVER SHEET**

Meeting Date: March 10, 2020

Agenda Item #: 10

**ITEM TO BE CONSIDERED**

**Title:** Consider Lease Agreement with Bogue Banks Water Corporation  
for Well Site

**Brief Summary:**

Seola Hills, Executive Director with Bogue Banks Water Corporation will be present to address any questions following his presentation at the Board of Commissioner's February 11 meeting regarding Bogue Banks Water Corporation's request for a long term lease of a tract 200 feet by 220 feet at the northwest corner of the McLean Spell Park property for the location of a well site.

A public hearing is scheduled.

**Suggested Motion:**

Motion to open the Public Hearing.

Motion to close the Public Hearing.

Board to provide direction to staff following the Public Hearing.

**BACKGROUND**

**Originating Department / Individual:**

Seola Hill, BBWC Executive Director  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Attachments:**

- 1 Public Hearing Notice
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_



**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_



Nice Matters!

**Town of Emerald Isle**

7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-3424 voice  
252-354-5068 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Mayor**

Eddie Barber

**Mayor Pro-Tem**

Floyd Messer, Jr.

**Board of Commissioners**

Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Town Manager**

Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



**Town of Emerald Isle  
Public Hearing Notice**

The Town of Emerald Isle Board of Commissioners will hold a public hearing in the Town Board Meeting Room, 7500 Emerald Drive, on Tuesday, March 10, 2020 at 6:00 PM, or as close thereafter as possible. The Board of Commissioners has received a request for the long term lease of a tract 200 feet by 220 feet at the northwest corner of the McLean Spell Park property for the location of a well site. The Board of Commissioners will consider this request following the public hearing. The public is hereby advised and may make comment at that time.

Rhonda C. Ferebee, CMC, NCCMC  
Town Clerk

**TOWN OF EMERALD ISLE  
Board of Commissioners**



**AGENDA ITEM COVER SHEET**

Meeting Date: March 10, 2020

Agenda Item #: 11

**ITEM TO BE CONSIDERED**

**Title:** Ordinance Amending Chapter 5 - Density, Intensity, and Dimensional Table  
- Minimum Dwelling Unit Size (Heated Square Feet)

**Brief Summary:**

The Board will consider an ordinance amending Chapter 5 - Density, Intensity and Dimensional Table - of the Unified Development Ordinance to remove the minimum dwelling size (heated square feet).

Town Planner Josh Edmondson will discuss the recent statutory change by the State of North Carolina which has limited the ability for municipalities and counties to regulate small houses (tiny homes).

**Suggested Motion:**

Motion to open the Public Hearing.

Motion to close the Public Hearing.

Motion to adopt Ordinance Amending Chapter 5 - Density, Intensity and Dimensional Table - of the Unified Development Ordinance to Remove the Minimum Dwelling Size (Heated Square Feet).

**BACKGROUND**

**Originating Department / Individual:**

Josh Edmondson, Town Planner

**Attachments:**

- 1 Memo from Edmondson
- 2 Ordinance Amendment
- 3 Public Hearing Notice
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_



**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_



Nice Matters!

**Emerald Isle  
Planning and Inspections**

7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-8548 voice  
252-354-5068 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Town Planner**

Josh Edmondson

[jedmondson@emeraldisle-nc.org](mailto:jedmondson@emeraldisle-nc.org)



**DATE:** March 2, 2020  
**TO:** Matt Zapp, Town Manager  
**FROM:** Josh Edmondson, CZO, Town Planner

**SUBJECT: Amendment to Chapter 5 Density, Intensity and Dimensional Table,  
Minimum Dwelling Unit Size (Heated Square Feet)**

A recent statutory change by the State of North Carolina has limited municipalities and counties ability through the local zoning ordinance to regulate small house (tiny homes). S.L. 2019-174 (H.B. 675) amended G.S. 160A-381 and 153A-340 to prohibit cities and counties from including a minimum square footage for any structure subject to the State Building. Below is an excerpt from the Planning and Zoning Law Bulletin, by the UNC School of Government in September 2019 on the subject:

*“Small houses are increasingly proposed in North Carolina. The proposals arise in a variety of settings, including affordable housing, “tiny homes,” accessory dwellings, assisted living, and others. Very few North Carolina cities and counties prohibit these structures, provided that if one is to be used as a residence, it must be built to the State Building Code. However, in order to forestall any prohibition movement, S.L. 2019-174 (H.B. 675) amends G.S. 160A-381 and 153A-340 to prohibit city and county zoning ordinances from including a minimum square footage for any structure subject to the State Building Code for one- and two-family residential dwellings. The act also includes this restriction in the county subdivision-enabling statute. These provisions became effective on July 26, 2019. This law does not affect private restrictive covenants, which are far more likely to address this issue than local zoning ordinances”.*

The implications to the Town are significant. Our current ordinance provisions require each single-family residential structure to be a minimum of 1,000 heated square feet and two-family (duplex) unit's a minimum of 750 heated square feet per each unit. Because of this statutory change, our ordinance will require an amendment to remove the minimum square foot requirement. This means that as long as the minimum square footages are complied with as outlined in the North Carolina Residential Code, small houses will be allowed to be placed in any zoning district allowing single and dual family structures without limitation. Section R304 Minimum Room Areas of the North Carolina Residential Code requires habitable rooms to have a floor area of not less than 70 square feet with the exception of kitchens. Habitable space is defined as a space in a building for living, sleeping, eating or cooking. Bathrooms, toilet rooms, closets, halls, storage or utility spaces and similar areas are not considered habitable spaces.

Staff has been at work since the approval of this new legislation trying to identify a zoning amendment that would regulate small homes. After review with the UNC School and Government and Town Attorney Stanley, there is no viable option to regulate small homes through a zoning ordinance at this time. Because of this and in order to be in compliance with H.B. 675 staff recommended to the Planning Board at their November meeting to amend Chapter 5 Density, Intensity and Dimensional Table, Minimum Dwelling Unit Size to remove the minimum heated square feet requirement for single family and duplex dwelling units in the R2 and RMF zoning districts. The Planning Board voted unanimously to approve the amendment as submitted in order to comply with H.B. 675 at their November 2019 meeting.

I look forward to discussing this with the Commissioners at their December meeting.



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

Mayor
Eddie Barber

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Jim Normile
Mark Taylor

Town Manager
Matt Zapp
mzapp@emeraldisle-nc.org



ORDINANCE AMENDING CHAPTER 5 – DENSITY, INTENSITY AND DIMENSIONAL TABLE – OF THE UNIFIED DEVELOPMENT ORDINANCE TO REMOVE THE MINIMUM DWELLING SIZE (HEATED SQUARE FEET)

WHEREAS, the Town’s Unified Development Ordinance (UDO) currently requires a single family dwelling to be a minimum of one thousand square feet in the R2 and RMF Zoning Districts, and

WHEREAS, the UDO also requires a duplex dwelling to be a minimum of seven hundred fifty square feet in the R2 and RMF Zoning Districts, and

WHEREAS, S.L. 2019-174 (H.B. 675) now prohibits city and county zoning ordinances from including a minimum square footage for any structure subject to the State Building Code for one and two-family residential dwellings, and

WHEREAS, these provisions became effective on July 26, 2019 because small (tiny) houses are increasingly being proposed in North Carolina, and

WHEREAS, these provisions became law in an effort to forestall any prohibition movement of these type structures, and

WHEREAS, the Town now desires to amend Section 5.1: Table of Dimensional Standards of Chapter 5 Density, Intensity and Dimensional Standards to remove the minimum dwelling unit size (heated square feet) requirement for single family and duplex dwelling units in the R2 and RMF Zoning Districts, and

WHEREAS, the Planning Board unanimously recommends approval of the amendment to comply with S.L 2019-147 (H.B. 675),

NOW, THEREFORE, BE IT RESOLVED by the Emerald Isle Board of Commissioners that

- 1. Chapter 5 Density, Intensity and Dimensional Standards, of the Unified Development Ordinance is hereby amended to read as follows:

Amend Chapter 5 Density, Intensity and Dimensional Standards, 5.1 – Table of Dimensional Standards as follows to remove the minimum dwelling unit size:

Table with 3 columns: Unit Type, R2, RMF. Row 1: Single family Dwellings, 1000, 1000. Row 2: Duplex Dwellings, 750, 750.

- 2. The Board of Commissioners has determined that the above amendments are consistent with the Town of Emerald Isle’s 2017 CAMA Landuse Plan, as amended.
3. The Board of Commissioners has determined that the above amendments are both reasonable and in the public interest for the following reasons:
o Is necessary to ensure compliance with recently adoption State Legislation, and

4. The Town Clerk is authorized to amend the sections as set forth above.
5. This ordinance shall become effective immediately upon its adoption. If any section, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by a vote of  
Commissioner(s) \_\_\_\_\_ voting for,  
Commissioner(s) \_\_\_\_\_ voting against, and  
Commissioner(s) \_\_\_\_\_ absent.

\_\_\_\_\_  
Eddie Barber, Mayor

ATTEST:

\_\_\_\_\_  
Rhonda Ferebee, Town Clerk



Nice Matters!

**Town of Emerald Isle**  
7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-3424 voice  
252-354-5068 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Mayor**  
Eddie Barber

**Mayor Pro-Tem**  
Floyd Messer, Jr.

**Board of Commissioners**  
Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



**Town of Emerald Isle  
Public Hearing Notice**

The Town of Emerald Isle Board of Commissioners will hold a public hearing in the Town Board Meeting Room, 7500 Emerald Drive, on Tuesday, March 10, 2020, at 6:00 PM, or as close thereafter as possible. The purpose of the hearing is to consider a potential Text Amendment to Chapter 5 Density, Intensity and Dimensional Standards more specifically the minimum dwelling unit size (heated square feet). The public is hereby advised and may make comment at that time. The proposed changes may be reviewed at the Department of Planning and Inspections at the Town Administration Building, 7509 Emerald Drive, Emerald Isle, NC.

Rhonda C. Ferebee, CMC, NCCMC  
Town Clerk



**AGENDA ITEM COVER SHEET**

Meeting Date: March 10, 2020

Agenda Item #: 12

**ITEM TO BE CONSIDERED**

**Title:** Carteret-Craven Electric Cooperative Cost Status

**Brief Summary:**

Town Manager Matt Zapp will discuss the cost status of two separate electrical service agreements.

- Decorative Pole Agreement Cost Status
- Islander Drive Underground Electric Cost Status

The Board will consider acceptance of the increased costs of the NC 58 decorative light pole project.

The Board will also consider an agreement with CCEC to perform \$143,000 in underground electric work on Islander Drive.

**Suggested Motion:**

Motion to accept Carteret-Craven Electric Cooperatives increase to the decorative pole agreement.

Motion to accept Carteret-Craven Electric Cooperatives Islander Drive Underground agreement.

**BACKGROUND**

**Originating Department / Individual:**

Matt Zapp, Town Manager  
 \_\_\_\_\_  
 \_\_\_\_\_



**Attachments:**

- 1 Contract Information
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_

**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_

**TOWN OF EMERALD ISLE  
Board of Commissioners**

**AGENDA ITEM COVER SHEET**



Meeting Date: March 10, 2020

Agenda Item #: 13

**ITEM TO BE CONSIDERED**

**Title:** EMS Collections Contract

**Brief Summary:**

David Jones, EMS Chief, will present information to the Board regarding a proposed contract for debt recovery agency services.

The Board will consider approval of a Resolution authorizing the Town Manager to execute an agreement for ambulance debt recovery services with Professional Recovery Consultants, LLC, Durham, NC.

**Suggested Motion:**

Motion to approve Resolution Authorizing Town Manager to Execute an Agreement for Ambulance Debt Recovery Services with Professional Recovery Consultants, LLC.

**BACKGROUND**

**Originating Department / Individual:**

David Jones, EMS Chief  
\_\_\_\_\_  
\_\_\_\_\_



**Attachments:**

- 1 Memo from Jones \_\_\_\_\_
- 2 Resolution \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_

**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_



Nice Matters!

**Emerald Isle EMS Department**  
7500 Emerald Drive  
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252-354-2249 voice  
252-354-9384 fax  
252-725-2878 cell

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**EMS Chief**  
David Jones  
[djones@emeraldisle-nc.org](mailto:djones@emeraldisle-nc.org)

**DIAL 911 FOR EMERGENCIES**



March 10, 2020

**MEMO TO:** Mayor Barber and Board of Commissioners  
**FROM:** David Jones, EMS Chief  
**SUBJECT:** Contract for Debt Recovery Agency Services Contract

In the effort to recover delinquent EMS billing accounts, the EMS Department conducted an informal request for proposals for a debt recovery agency. The debt recovery agency will assist the Town in the collection of delinquent EMS accounts. Based on the evaluation completed by the EMS department, the department averages \$150,000 annually in uncollected EMS billing accounts.

The EMS department researched several debt recovery agencies that specialize in medical debt recovery, and requested proposals from area firms qualified for this specialized service. The Town received and reviewed 3 proposals from qualified firms which included Professional Recovery Consultants, LLC of Durham, North Carolina, Simon's Agency Inc of Liverpool, New York, and SCA Collections, Inc of Greenville, North Carolina.

Professional Recovery Consultants, LLC has over 41 years of experience, and maintains several ambulance agencies in their client base. Professional Recovery Consultants, LLC currently provides services for agencies such as Wake County EMS and Carteret Health Care. Professional Recovery Consultants is authorized to perform debt recovery services in North Carolina and the majority of the United States.

The Town's contract will begin April 1, 2020. The agreement will be continuous, and may be terminated at any time subject to 30 days' notice.

I recommend approval of the attached resolution.



Nice Matters!

**Town of Emerald Isle**  
7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-3424 voice  
252-354-5068 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Mayor**  
Eddie Barber

**Mayor Pro-Tem**  
Floyd Messer, Jr.

**Board of Commissioners**  
Candace Dooley  
Steve Finch  
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Mark Taylor

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



## RESOLUTION AUTHORIZING DEBT RECOVERY AGENCY SERVICES CONTRACT

**Whereas**, the Town's EMS department averages \$150,000 annually in uncollected EMS billing accounts and relies on billing and collection of the fees for transportation services to assist in the funding of the Emergency Medical Services department, and

**Whereas**, the Town seeks the expertise and staffing resources of a qualified firm who specialize in uncollectible debt recovery and

**Whereas**, the Town conducted an informal request for proposal process for this service, and received 3 qualified proposals, and

**Whereas**, Professional Recovery Consultants, LLC has been evaluated by Town staff regarding their ability to perform this type of work, and Town experience and research indicates that the firm has significant experience, assets and personnel, to complete the work in a timely and quality manner, and

**Whereas**, the Town Manager is the chief administrative officer of the Town,

**Now, therefore, be it resolved** by the Board of Commissioners that the Town Manager is hereby authorized to execute an agreement for ambulance debt recovery services with Professional Recovery Consultants, LLC, Durham, NC, at a net collection rate of 25%.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
Eddie Barber, Mayor

\_\_\_\_\_  
Rhonda Ferebee, Town Clerk. CMC

**TOWN OF EMERALD ISLE  
Board of Commissioners**



**AGENDA ITEM COVER SHEET**

Meeting Date: March 10, 2020

Agenda Item #: 14

**ITEM TO BE CONSIDERED**

**Title:**                   Appointments

**Brief Summary:**

The Board should fill 1 vacancy on the Planning Board.

The Board at their February 11 Planning Board meeting filled 2 of the 3 vacancies on the Planning Board with terms that expired March 2020 reappointing current members Chad MacAvery and Malcolm Boartfield.

Following the February 11 meeting the Town solicited interest from applicants interested in filling the remaining vacancy left by outgoing member Jim Osika.

There were 9 individuals who expressed interest for Board consideration as follows:

Charles McCurry, Athan Parker, Rick Puruleski, Amy Reardon, Kevin Reed, Traci Roberts, Joe Russick, Chris Squire, and Reid Tyler.

**Suggested Motion:**

Motion to appoint \_\_\_\_\_ to a term on the Planning Board that expires March 2022.

**BACKGROUND**

**Originating Department / Individual:**

Board of Commissioners  
\_\_\_\_\_  
\_\_\_\_\_



**Attachments:**

- 1 Planning Board Roster
- 2 Applicant Letters of Interest
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_

**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_

**TOWN OF EMERALD ISLE  
Board of Commissioners**



**AGENDA ITEM COVER SHEET**

Meeting Date: March 10, 2020

Agenda Item #: 15

**ITEM TO BE CONSIDERED**

Title: Comments from Town Manager

**Brief Summary:**

Written updates from the Town Manager on various issues.  
Monthly budget report.  
Monthly department head reports.  
Monthly statistical report.

**Suggested Motion:**

No formal action required.

**BACKGROUND**

**Originating Department / Individual:**

Matt Zapp, Town Manager

**Attachments:**

- 1 Memo from Zapp
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_



**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_

**TOWN OF EMERALD ISLE**  
**Monthly Statistical Report**  
**FY 2019-20**



Data through end of February 2020 , except as noted otherwise

**GENERAL ADMINISTRATION**

	# Unique Web Site Visits						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	103,932	70,426	44,823	50,914	58,516	54,600	-6.69%
August	51,431	47,053	69,222	36,000	47,450	44,405	-6.42%
September	43,349	30,843	30,182	37,283	408,320	167,790	-58.91%
October	39,791	17,503	49,681	19,661	39,887	20,926	-47.54%
November	32,446	12,107	13,435	16,105	19,375	19,199	-0.91%
December	31,165	9,893	13,863	12,033	14,260	14,843	4.09%
January	44,118	14,039	17,021	21,112	19,852	26,667	34.33%
February	42,514	14,548	18,464	19,224	18,628	21,214	94.42%
March	51,412	20,837	28,682	30,771	29,321		-100.00%
April	45,419	17,822	26,365	27,154	31,318		-100.00%
May	55,214	31,848	34,420	32,133	45,614		-100.00%
June	69,219	39,491	45,177	44,072	46,082		-100.00%
<b>TOTAL - Entire FY</b>	610,010	326,410	391,335	346,462	778,623	369,644	-52.53%
<b>TOTAL - FY to Date</b>	103,932	70,426	44,823	50,914	58,516	54,600	-6.69%

	# Downloads - The Emerald Isle APP						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	3,241	7,396	8,727	8,735	0.09%
August	not available	not available	3,810	7,929	8,729	8,736	0.08%
September	not available	not available	4,111	8,347	8,731	8,736	0.06%
October	not available	not available	4,629	8,550	8,731	8,737	0.07%
November	not available	not available	4,759	8,695	8,732	8,737	0.06%
December	not available	not available	4,897	8,701	8,733	8,737	0.05%
January	not available	not available	5,030	8,707	8,734	8,737	0.03%
February	not available	not available	5,150	8,714	8,734	8,739	0.06%
March	not available	not available	5,356	8,719	8,734		-100.00%
April	not available	not available	5,701	8,720	8,734		-100.00%
May	not available	1,398	6,072	8,721	8,734		-100.00%
June	not available	2,353	6,635	8,724	8,735		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	# Subscribers to Email Newsletter						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	6,498	6,775	6,848	7,471	7,797	10,087	29.37%
August	6,516	6,797	6,851	7,512	7,811	10,177	30.29%
September	6,526	6,834	6,857	7,678	10,258	10,762	4.91%
October	6,546	6,823	7,194	7,689	10,200	10,744	5.33%
November	6,532	6,823	7,191	7,686	10,143	10,713	5.62%
December	6,521	6,817	7,190	7,676	10,114	10,696	5.75%
January	6,556	6,823	7,199	7,717	10,067	10,680	6.09%
February	6,594	6,827	7,202	7,719	10,034	10,679	6.43%
March	6,641	6,815	7,201	7,722	10,075		-100.00%
April	6,670	6,818	7,203	7,730	10,075		-100.00%
May	6,697	6,817	7,222	7,742	10,106		-100.00%
June	6,731	6,835	7,399	7,741	10,102		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	# Twitter Followers						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1,897	2,248	2,568	2,919	3,548	5,521	55.61%
August	1,916	2,288	2,613	2,978	3,510	5,562	58.46%
September	1,924	2,318	2,621	3,042	5,413	5,885	8.72%
October	1,938	2,386	2,761	3,062	5,413	5,887	8.76%
November	1,959	2,399	2,763	3,075	5,400	5,890	9.07%
December	1,979	2,416	2,767	3,097	5,381	5,875	9.18%
January	2,008	2,428	2,775	3,146	5,377	5,875	9.26%
February	2,021	2,447	2,790	3,166	5,734	5,870	2.37%
March	2,056	2,464	2,794	3,204	5,387		-100.00%
April	2,071	2,488	2,796	3,233	5,397		-100.00%
May	2,103	2,522	2,802	3,276	5,421		-100.00%
June	2,208	2,553	2,848	3,335	5,470		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

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**GENERAL ADMINISTRATION**

	# Hurricane Re-Entry Permits						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	318	34	20	48	20	27	35.00%
August	104	37	57	142	28	48	71.43%
September	15	40	83	225	1,113	706	-36.57%
October	7	82	520	9	46	-	-100.00%
November	8	10	5	6	9	5	-44.44%
December	7	11	5	5	8	5	-37.50%
January	8	7	3	2	11	12	9.09%
February	7	6	9	6	3	6	100.00%
March	14	7	17	19	7	-	-100.00%
April	17	13	15	15	25	-	-100.00%
May	14	27	19	21	33	-	-100.00%
June	43	32	41	25	16	-	-100.00%
<b>TOTAL - Entire FY</b>	562	306	794	523	1,319	809	-38.67%
<b>TOTAL - FY to Date</b>	318	34	20	48	20	27	35.00%

	# Facebook "Likes"						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	not available	not available	20,282	31,564	55.63%
August	not available	not available	not available	not available	20,460	32,013	56.47%
September	not available	not available	not available	not available	29,279	35,869	22.51%
October	not available	not available	not available	not available	29,406	35,965	22.30%
November	not available	not available	not available	not available	29,469	36,057	22.36%
December	not available	not available	not available	17,917	29,485	36,084	22.38%
January	not available	not available	not available	18,385	29,523	36,150	22.45%
February	not available	not available	not available	18,518	29,571	36,217	22.47%
March	not available	not available	not available	18,663	29,795	-	-100.00%
April	not available	not available	not available	18,764	29,860	-	-100.00%
May	not available	not available	not available	18,983	30,756	-	-100.00%
June	not available	not available	not available	19,267	31,113	-	-100.00%

	# Subscribers to Text Message Alerts						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	not available	891	1,882	4,549	141.71%
August	not available	not available	not available	1,221	1,894	4,824	154.70%
September	not available	not available	not available	1,433	4,591	6,109	33.06%
October	not available	not available	not available	1,528	4,621	5,705	23.46%
November	not available	not available	not available	1,548	4,626	5,713	23.50%
December	not available	not available	not available	1,612	4,630	5,720	23.54%
January	not available	not available	not available	1,699	4,631	5,730	23.73%
February	not available	not available	not available	1,705	4,632	6,166	33.12%
March	not available	not available	not available	1,713	4,644	-	-100.00%
April	not available	not available	not available	1,731	4,676	-	-100.00%
May	not available	not available	not available	1,758	4,737	-	-100.00%
June	not available	not available	583	1,785	4,782	-	-100.00%

	# Beach Equipment Exception Stickers						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	29	37	55	26	32	14	-56.25%
August	15	66	29	2	14	17	21.43%
September	2	-	-	10	-	2	-
October	-	1	5	14	-	10	-
November	-	2	-	-	-	-	-
December	-	2	-	-	-	-	-
January	-	-	-	2	-	-	-
February	-	-	4	-	2	-	-100.00%
March	2	6	4	6	-	-	-
April	14	2	12	12	2	-	-100.00%
May	11	8	10	26	23	-	-100.00%
June	48	53	16	24	12	-	-100.00%
<b>TOTAL - Entire FY</b>	121	177	135	122	85	43	-49.41%
<b>TOTAL - FY to Date</b>	29	37	55	26	32	14	-56.25%

**TOWN OF EMERALD ISLE**  
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**FINANCE AND TAX**

	Total General Fund Cash						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 1,133,307	\$ 1,154,925	\$ 1,161,698	\$ 1,147,231	\$ 1,450,894	\$ 2,001,998	37.98%
August	\$ 1,329,963	\$ 1,116,170	\$ 1,369,072	\$ 1,495,346	\$ 1,695,566	\$ 3,554,735	109.65%
September	\$ 2,089,757	\$ 1,685,078	\$ 1,779,580	\$ 1,728,704	\$ 2,019,275	\$ 4,022,806	99.22%
October	\$ 2,517,517	\$ 1,418,453	\$ 2,046,463	\$ 1,706,450	\$ 1,842,370	\$ 4,132,592	124.31%
November	\$ 3,160,659	\$ 2,631,555	\$ 2,755,461	\$ 2,920,395	\$ 1,665,135	\$ 5,181,746	211.19%
December	\$ 4,091,491	\$ 4,030,104	\$ 4,059,249	\$ 4,159,552	\$ 2,193,154	\$ 6,487,256	195.80%
January	\$ 4,301,824	\$ 3,969,408	\$ 4,149,313	\$ 4,176,941	\$ 2,336,424	\$ 6,336,678	171.21%
February	\$ 3,462,912	\$ 3,663,540	\$ 3,888,687	\$ 3,843,314	\$ 1,828,756	\$ 6,279,458	243.37%
March	\$ 3,320,852	\$ 3,177,917	\$ 3,188,497	\$ 3,197,752	\$ 1,237,440		-100.00%
April	\$ 2,052,362	\$ 2,589,894	\$ 2,796,285	\$ 2,609,528	\$ 861,566		-100.00%
May	\$ 1,358,636	\$ 1,977,925	\$ 2,618,554	\$ 1,823,168	\$ 2,664,124		-100.00%
June	\$ 1,935,542	\$ 1,838,388	\$ 1,769,177	\$ 2,147,488	\$ 2,490,471		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	Total Future Beach Nourish Fund Cash						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 676,025	\$ 1,115,622	\$ 1,824,043	\$ 2,506,886	\$ 3,276,667	\$ 1,598,254	-51.22%
August	\$ 703,625	\$ 1,240,988	\$ 1,860,636	\$ 2,605,071	\$ 3,334,811	\$ 1,831,931	-45.07%
September	\$ 737,915	\$ 1,384,232	\$ 1,995,196	\$ 2,737,804	\$ 3,664,622	\$ 1,860,316	-49.24%
October	\$ 762,627	\$ 1,497,776	\$ 2,127,079	\$ 2,854,116	\$ 3,697,805	\$ 1,874,414	-49.31%
November	\$ 809,531	\$ 1,679,840	\$ 2,395,120	\$ 3,135,950	\$ 4,063,601	\$ 2,301,341	-43.37%
December	\$ 828,184	\$ 1,753,143	\$ 2,702,355	\$ 3,208,444	\$ 4,063,917	\$ 2,367,413	-41.75%
January	\$ 1,016,254	\$ 1,781,190	\$ 2,740,423	\$ 3,243,025	\$ 4,094,630	\$ 2,378,993	-41.90%
February	\$ 1,112,906	\$ 1,815,857	\$ 2,745,197	\$ 3,248,762	\$ 4,078,831	\$ 2,409,757	-40.92%
March	\$ 1,114,182	\$ 1,818,125	\$ 2,747,765	\$ 3,253,965	\$ 4,031,239		-100.00%
April	\$ 1,114,376	\$ 1,819,105	\$ 2,749,910	\$ 3,258,868	\$ 3,996,470		-100.00%
May	\$ 1,114,847	\$ 1,820,149	\$ 2,502,075	\$ 3,264,743	\$ 2,011,756		-100.00%
June	\$ 1,115,626	\$ 1,821,337	\$ 2,503,325	\$ 3,270,794	\$ 1,608,421		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	Emerald Isle Sales Tax Distribution										
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year				
July	\$ 169,162	\$ 175,450	\$ 163,758	\$ 191,099	\$ 152,136	\$ 207,110	36.13%				
August	\$ 159,045	\$ 136,843	\$ 172,581	\$ 151,674	\$ 175,909	\$ 198,097	12.61%				
September	\$ 140,424	\$ 144,439	\$ 153,978	\$ 158,075	\$ 156,050	\$ 177,416	13.69%				
October	\$ 138,547	\$ 128,083	\$ 141,084	\$ 150,279	\$ 168,498	\$ 175,340	4.06%				
November	\$ 129,933	\$ 127,515	\$ 145,019	\$ 151,967	\$ 175,590	\$ 156,703	-10.76%				
December	\$ 150,452	\$ 147,177	\$ 166,076	\$ 160,759	\$ 167,294						
January	\$ 97,627	\$ 115,323	\$ 124,516	\$ 129,379	\$ 136,137						
February	\$ 111,736	\$ 94,728	\$ 130,893	\$ 126,148	\$ 143,748						
March	\$ 115,219	\$ 147,388	\$ 145,030	\$ 168,867	\$ 189,927						
April	\$ 139,209	\$ 144,147	\$ 164,359	\$ 162,735	\$ 183,106						
May	\$ 146,519	\$ 160,387	\$ 155,148	\$ 174,895	\$ 194,506						
June	\$ 171,169	\$ 186,070	\$ 187,138	\$ 203,904	\$ 201,789						
<b>TOTAL - Entire FY</b>	\$ 1,669,042	\$ 1,707,550	\$ 1,849,580	\$ 1,929,781	\$ 2,044,690	\$ 914,666	-55.27%				
<b>TOTAL - FY to Date</b>	\$ 1,351,354	\$ 1,361,093	\$ 1,507,294	\$ 1,550,982	\$ 1,648,395	\$ 914,666					1

	# Delinquent Property Tax Accounts - Current Year Only						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	69	82	94	168	202	230	13.86%
August	65	75	94	161	195	221	13.33%
September	61	73	91	154	195	208	6.67%
October	58	70	87	148	199	180	-9.55%
November	58	69	85	147	187	180	-3.74%
December	56	68	82	142	184	180	-2.17%
January	52	59	75	136	162	144	-11.11%
February	47	54	66	117	153	142	-7.19%
March	43	51	66	102	152		-100.00%
April	39	49	53	99	151		-100.00%
May	38	46	49	98	145		-100.00%
June	37	42	48	96	141		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	\$ Value Outstanding Property Tax Accts - Current Year Only						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 29,158	\$ 18,361	\$ 19,399	\$ 29,348	\$ 37,843	\$ 54,270	43.41%
August	\$ 21,776	\$ 16,694	\$ 18,915	\$ 27,831	\$ 31,130	\$ 47,776	53.47%
September	\$ 19,899	\$ 16,444	\$ 18,368	\$ 25,115	\$ 34,879	\$ 43,026	23.36%
October	\$ 19,376	\$ 16,005	\$ 17,803	\$ 24,210	\$ 34,069	\$ 39,279	15.29%
November	\$ 19,376	\$ 14,147	\$ 17,414	\$ 24,193	\$ 34,020	\$ 32,774	-3.66%
December	\$ 18,451	\$ 13,676	\$ 15,056	\$ 21,695	\$ 33,372	\$ 30,026	-10.03%
January	\$ 18,266	\$ 13,421	\$ 13,826	\$ 20,219	\$ 31,246	\$ 23,260	-25.56%
February	\$ 15,437	\$ 12,417	\$ 12,287	\$ 19,015	\$ 30,289	\$ 22,985	-24.12%
March	\$ 15,025	\$ 12,328	\$ 12,287	\$ 15,220	\$ 29,546		-100.00%
April	\$ 14,066	\$ 12,019	\$ 10,444	\$ 15,132	\$ 29,544		-100.00%
May	\$ 10,340	\$ 10,587	\$ 8,584	\$ 14,813	\$ 27,020		-100.00%
June	\$ 10,340	\$ 7,916	\$ 8,578	\$ 13,556	\$ 24,754		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							



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**PLANNING AND INSPECTIONS**

	# Inspections Completed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	200	193	212	232	332	374	12.65%
August	204	223	202	320	364	374	2.75%
September	250	157	189	279	123	241	95.93%
October	229	249	189	292	222	375	68.92%
November	113	261	206	321	263	270	2.66%
December	136	291	200	250	247	251	1.62%
January	231	299	264	282	306	319	4.25%
February	199	266	284	327	345	283	-17.97%
March	228	317	373	351	387		-100.00%
April	289	353	278	356	396		-100.00%
May	240	338	455	407	461		-100.00%
June	211	315	357	315	347		-100.00%
<b>TOTAL - Entire FY</b>	<b>2,530</b>	<b>3,262</b>	<b>3,209</b>	<b>3,732</b>	<b>3,793</b>	<b>2,487</b>	<b>-34.43%</b>
<b>TOTAL - FY to Date</b>	<b>200</b>	<b>193</b>	<b>212</b>	<b>232</b>	<b>332</b>	<b>374</b>	<b>12.65%</b>

	% Inspections In 24 Hrs or Requested						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	99%	99%	99%	100%	99%	96%	-3.03%
August	100%	99%	99%	100%	99%	99%	0.00%
September	100%	100%	99%	99%	100%	98%	-2.00%
October	99%	98%	98%	99%	100%	99%	-1.00%
November	100%	98%	100%	99%	99%	99%	0.00%
December	100%	99%	100%	99%	99%	98%	-1.01%
January	100%	97%	99%	100%	100%	98%	-2.00%
February	100%	98%	99%	100%	100%	98%	-2.00%
March	100%	99%	100%	99%	99%		-100.00%
April	100%	99%	100%	99%	98%		-100.00%
May	100%	98%	99%	99%	97%		-100.00%
June	98%	99%	99%	100%	95%		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	# Board of Adjustment Cases Heard						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-
<b>TOTAL - Entire FY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL - FY to Date</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**TOWN OF EMERALD ISLE**  
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**POLICE DEPARTMENT**

	Customer Svc Inquiries - Evenings / Weekends						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	828	450	598	700	439	423	-3.64%
August	416	340	381	523	345	316	-8.41%
September	393	360	410	636	471	758	60.93%
October	352	417	535	475	411	360	-12.41%
November	343	278	208	313	325	246	-24.31%
December	284	256	277	246	252	277	9.92%
January	335	264	322	232	257	300	16.73%
February	331	248	373	326	243	232	-4.53%
March	333	379	456	434	393		-100.00%
April	227	319	419	368	531		-100.00%
May	462	501	629	368	632		-100.00%
June	400	454	675	372	388		-100.00%
<b>TOTAL - Entire FY</b>	<b>4,704</b>	<b>4,266</b>	<b>5,283</b>	<b>4,993</b>	<b>4,687</b>	<b>2,912</b>	<b>-37.87%</b>
<b>TOTAL - FY to Date</b>	<b>828</b>	<b>450</b>	<b>598</b>	<b>700</b>	<b>439</b>	<b>423</b>	<b>-3.64%</b>

	Average Response Time (Min.Sec)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3.31	3.14	3.12	2.41	2.41	5.80	140.66%
August	2.47	2.45	2.30	2.25	2.48	5.73	131.05%
September	2.23	2.17	2.12	2.30	2.85	5.05	77.19%
October	2.09	2.12	2.05	2.13	2.41	5.73	137.76%
November	1.39	1.58	1.48	1.38	2.09	4.54	117.22%
December	1.43	1.42	1.28	1.43	1.70	4.87	186.47%
January	1.38	1.35	1.37	1.44	1.96	5.29	169.90%
February	1.40	1.28	1.38	1.30	1.68	4.55	170.83%
March	1.46	2.11	1.37	1.46	1.72		-100.00%
April	2.16	2.22	2.17	2.20	5.36		-100.00%
May	2.34	2.11	2.01	2.24	5.37		-100.00%
June	2.40	2.38	2.31	3.00	4.97		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	Customer Svc Transfers - Evenings / Weekends						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	183	153	145	64	132	132	0.00%
August	139	119	73	66	133	136	2.26%
September	110	69	88	55	110	116	5.45%
October	87	72	64	48	107	77	-28.04%
November	63	73	35	47	72	66	-8.33%
December	73	49	43	4	69	49	-28.99%
January	72	53	49	42	61	60	-1.64%
February	55	39	65	66	44	50	13.64%
March	54	87	45	52	92		-100.00%
April	48	74	51	101	109		-100.00%
May	109	100	80	110	143		-100.00%
June	113	85	72	135	143		-100.00%
<b>TOTAL - Entire FY</b>	<b>1,106</b>	<b>973</b>	<b>810</b>	<b>790</b>	<b>1,215</b>	<b>686</b>	<b>-43.54%</b>
<b>TOTAL - FY to Date</b>	<b>183</b>	<b>153</b>	<b>145</b>	<b>64</b>	<b>132</b>	<b>132</b>	<b>0.00%</b>

	Total Crimes Against Persons Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	22	11	11	15	8	12	50.00%
August	11	11	16	10	5	8	60.00%
September	3	6	6	12	5	5	0.00%
October	9	7	4	4	6	4	-33.33%
November	1	7	6	3	3	2	-33.33%
December	6	7	8	3	2	5	150.00%
January	6	4	6	5	4	1	-75.00%
February	3	5	4	7	4	2	-50.00%
March	4	4	9	8	3		-100.00%
April	3	5	3	7	7		-100.00%
May	4	9	17	11	11		-100.00%
June	12	6	12	9	8		-100.00%
<b>TOTAL - Entire FY</b>	<b>84</b>	<b>82</b>	<b>102</b>	<b>94</b>	<b>66</b>	<b>39</b>	<b>-40.91%</b>
<b>TOTAL - FY to Date</b>	<b>22</b>	<b>11</b>	<b>11</b>	<b>15</b>	<b>8</b>	<b>12</b>	<b>50.00%</b>

	Total Public Education Activities / Events						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3	2	3	2	4	3	-25.00%
August	2	3	2	1	5	4	-20.00%
September	2	2	3	4	1	3	200.00%
October	2	2	4	7	4	5	25.00%
November	2	2	6	3	2	5	150.00%
December	2	2	3	6	6	5	-16.67%
January	2	3	3	5	5	5	0.00%
February	3	2	4	8	6	5	-16.67%
March	3	4	4	6	7		-100.00%
April	2	3	5	6	4		-100.00%
May	2	6	5	6	9		-100.00%
June	2	2	5	4	4		-100.00%
<b>TOTAL - Entire FY</b>	<b>27</b>	<b>33</b>	<b>47</b>	<b>58</b>	<b>57</b>	<b>35</b>	<b>-38.60%</b>
<b>TOTAL - FY to Date</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>-25.00%</b>

	Total Crimes Against Property Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	43	36	43	37	22	28	27.27%
August	43	36	28	24	29	27	-6.90%
September	24	19	13	41	16	10	-37.50%
October	26	20	20	15	27	15	-44.44%
November	13	15	23	9	10	17	70.00%
December	11	8	23	7	16	7	-56.25%
January	14	17	14	32	13	12	-7.69%
February	9	17	17	28	9	9	0.00%
March	16	23	13	15	16		-100.00%
April	17	26	27	15	23		-100.00%
May	35	26	29	24	23		-100.00%
June	30	42	27	29	16		-100.00%
<b>TOTAL - Entire FY</b>	<b>281</b>	<b>285</b>	<b>277</b>	<b>276</b>	<b>220</b>	<b>125</b>	<b>-43.18%</b>
<b>TOTAL - FY to Date</b>	<b>43</b>	<b>36</b>	<b>43</b>	<b>37</b>	<b>22</b>	<b>28</b>	<b>27.27%</b>

**TOWN OF EMERALD ISLE**  
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**POLICE DEPARTMENT**

	Aggravated Assault (Felony)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	-	1	1	1	1	0.00%
August	-	-	1	-	1	1	0.00%
September	-	-	1	1	-	-	
October	2	-	-	-	1	1	0.00%
November	-	-	1	-	2	-	-100.00%
December	-	-	-	-	1	1	0.00%
January	2	-	-	1	-	-	#DIV/0!
February	-	-	2	2	-	-	#DIV/0!
March	-	-	2	3	-	-	
April	-	1	-	-	3	-	-100.00%
May	1	-	1	-	1	-	-100.00%
June	-	-	1	-	-	-	
<b>TOTAL - Entire FY</b>	<b>6</b>	<b>1</b>	<b>10</b>	<b>8</b>	<b>10</b>	<b>4</b>	<b>-60.00%</b>
<b>TOTAL - FY to Date</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0.00%</b>

	Burglary / Breaking & Entering						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	10	7	10	9	4	3	-25.00%
August	10	5	11	4	8	8	0.00%
September	9	6	5	17	4	-	-100.00%
October	13	10	10	8	14	1	-92.86%
November	3	4	3	4	3	4	33.33%
December	5	4	11	-	3	3	0.00%
January	5	9	6	12	3	2	-33.33%
February	3	4	9	16	5	1	-80.00%
March	10	4	3	7	4	-	-100.00%
April	1	10	8	6	7	-	-100.00%
May	11	8	16	7	7	-	-100.00%
June	12	10	11	8	2	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>92</b>	<b>81</b>	<b>103</b>	<b>98</b>	<b>64</b>	<b>22</b>	<b>-65.63%</b>
<b>TOTAL - FY to Date</b>	<b>10</b>	<b>7</b>	<b>10</b>	<b>9</b>	<b>4</b>	<b>3</b>	<b>-25.00%</b>

	Simple Assault (Misdemeanor)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	13	4	10	12	3	8	166.67%
August	4	6	7	8	2	7	250.00%
September	1	4	3	8	4	2	-50.00%
October	3	4	4	2	3	3	0.00%
November	1	3	2	2	-	2	#DIV/0!
December	2	5	5	2	1	2	100.00%
January	3	2	5	3	3	1	-66.67%
February	2	4	2	3	3	2	-33.33%
March	3	3	6	5	2	-	-100.00%
April	1	3	2	6	2	-	-100.00%
May	1	5	13	7	7	-	-100.00%
June	7	3	7	5	6	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>41</b>	<b>46</b>	<b>66</b>	<b>63</b>	<b>36</b>	<b>27</b>	<b>-25.00%</b>
<b>TOTAL - FY to Date</b>	<b>13</b>	<b>4</b>	<b>10</b>	<b>12</b>	<b>3</b>	<b>8</b>	<b>166.67%</b>

	Larceny						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	26	20	27	18	15	18	20.00%
August	27	15	19	13	20	15	-25.00%
September	15	14	6	27	9	7	-22.22%
October	20	10	9	8	17	8	-52.94%
November	7	9	7	4	8	9	12.50%
December	7	7	11	2	9	3	-66.67%
January	7	9	9	21	8	8	0.00%
February	5	11	13	18	6	4	-33.33%
March	8	14	6	7	10	-	-100.00%
April	13	14	19	9	10	-	-100.00%
May	17	15	17	10	12	-	-100.00%
June	19	26	20	14	7	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>171</b>	<b>164</b>	<b>163</b>	<b>151</b>	<b>131</b>	<b>72</b>	<b>-45.04%</b>
<b>TOTAL - FY to Date</b>	<b>26</b>	<b>20</b>	<b>27</b>	<b>18</b>	<b>15</b>	<b>18</b>	<b>20.00%</b>

	Sexual Assault						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3	-	-	1	2	1	-50.00%
August	-	-	1	1	1	-	-100.00%
September	1	-	-	-	-	1	
October	-	2	-	-	1	-	-100.00%
November	-	-	-	-	-	-	
December	3	-	2	-	-	1	
January	-	-	1	-	-	-	
February	-	-	-	-	-	-	
March	1	-	1	-	1	-	-100.00%
April	1	-	-	-	-	-	
May	1	1	1	2	-	-	
June	1	1	1	1	1	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>11</b>	<b>4</b>	<b>7</b>	<b>5</b>	<b>6</b>	<b>3</b>	<b>-50.00%</b>
<b>TOTAL - FY to Date</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>-50.00%</b>

	Damage to Property						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	13	13	8	15	3	10	233.33%
August	17	18	6	7	4	9	125.00%
September	9	2	6	13	4	2	-50.00%
October	7	5	10	4	8	7	-12.50%
November	4	6	6	2	1	7	600.00%
December	3	1	11	7	4	1	-75.00%
January	2	5	7	17	3	3	0.00%
February	2	5	5	4	4	2	-50.00%
March	9	9	6	8	3	-	-100.00%
April	4	10	8	2	9	-	-100.00%
May	13	10	9	11	10	-	-100.00%
June	10	13	4	5	7	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>93</b>	<b>97</b>	<b>86</b>	<b>95</b>	<b>60</b>	<b>41</b>	<b>-31.67%</b>
<b>TOTAL - FY to Date</b>	<b>13</b>	<b>13</b>	<b>8</b>	<b>15</b>	<b>3</b>	<b>10</b>	<b>233.33%</b>

**TOWN OF EMERALD ISLE**  
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**POLICE DEPARTMENT**

	Total Drug Related Crimes Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	11	30	8	12	27	6	-77.78%
August	7	5	93	19	31	17	-45.16%
September	9	-	3	5	8	12	50.00%
October	8	2	5	2	15	5	-66.67%
November	8	3	15	1	27	13	-51.85%
December	1	2	6	22	22	28	27.27%
January	6	8	5	19	28	17	-39.29%
February	4	14	10	11	22	6	-72.73%
March	7	26	1	2	40	-	-100.00%
April	9	19	8	7	53	-	-100.00%
May	-	25	19	4	14	-	-100.00%
June	7	35	13	5	2	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>77</b>	<b>169</b>	<b>186</b>	<b>109</b>	<b>289</b>	<b>104</b>	<b>-64.01%</b>
<b>TOTAL - FY to Date</b>	<b>11</b>	<b>30</b>	<b>8</b>	<b>12</b>	<b>27</b>	<b>6</b>	<b>-77.78%</b>

	Total Weapons Related Crimes Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	2	2	-	4	1	-75.00%
August	2	1	2	5	1	1	0.00%
September	2	-	1	1	2	-	-100.00%
October	4	-	4	4	3	5	66.67%
November	-	1	6	1	5	-	-100.00%
December	1	-	4	1	1	1	0.00%
January	3	2	2	7	-	1	-
February	-	1	1	1	1	-	-100.00%
March	-	4	2	2	1	-	-100.00%
April	-	6	3	-	2	-	-100.00%
May	2	3	4	6	3	-	-100.00%
June	-	3	1	3	1	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>15</b>	<b>23</b>	<b>32</b>	<b>31</b>	<b>24</b>	<b>9</b>	<b>-62.50%</b>
<b>TOTAL - FY to Date</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>4</b>	<b>1</b>	<b>-75.00%</b>

	Total Financial Crimes Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	4	2	-	2	-	2	#DIV/0!
August	3	1	3	2	3	2	-33.33%
September	2	2	2	3	2	5	150.00%
October	2	1	1	-	2	2	0.00%
November	2	1	3	-	1	2	100.00%
December	2	2	-	-	2	1	-50.00%
January	1	4	1	2	5	-	-100.00%
February	2	1	1	-	1	-	-100.00%
March	-	1	2	1	4	-	-100.00%
April	1	1	2	3	-	-	-
May	1	3	1	2	2	-	-100.00%
June	2	3	-	1	1	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>22</b>	<b>22</b>	<b>16</b>	<b>16</b>	<b>23</b>	<b>14</b>	<b>-39.13%</b>
<b>TOTAL - FY to Date</b>	<b>4</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>-</b>

	Total Call for Service Received						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1,136	1,267	1,715	1,486	1,493	1,873	25.45%
August	862	1,174	1,182	1,169	1,299	1,483	14.16%
September	691	940	1,097	1,073	1,248	1,243	-0.40%
October	670	870	1,040	929	1,053	1,140	8.26%
November	545	820	897	821	877	964	9.92%
December	476	847	882	812	861	963	11.85%
January	542	938	830	905	940	1,034	10.00%
February	427	847	829	990	855	899	5.15%
March	610	1,150	985	1,019	1,104	-	-100.00%
April	622	1,092	1,201	995	1,147	-	-100.00%
May	933	1,208	1,271	1,178	1,443	-	-100.00%
June	967	1,356	1,768	1,405	1,684	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>8,481</b>	<b>12,509</b>	<b>13,697</b>	<b>12,782</b>	<b>14,004</b>	<b>9,599</b>	<b>-31.46%</b>
<b>TOTAL - FY to Date</b>	<b>1,136</b>	<b>1,267</b>	<b>1,715</b>	<b>1,486</b>	<b>1,493</b>	<b>1,873</b>	<b>25.45%</b>

	Total Incident Reports Taken						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	105	84	102	88	87	77	-11.49%
August	91	76	87	65	75	68	-9.33%
September	60	44	42	80	44	39	-11.36%
October	70	40	44	39	65	42	-35.38%
November	32	33	55	35	40	45	12.50%
December	39	27	48	34	41	50	21.95%
January	34	47	35	61	50	53	6.00%
February	23	44	35	60	39	39	0.00%
March	27	72	38	52	54	-	-100.00%
April	41	82	64	51	65	-	-100.00%
May	57	83	82	74	66	-	-100.00%
June	80	88	74	91	56	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>659</b>	<b>720</b>	<b>706</b>	<b>730</b>	<b>682</b>	<b>413</b>	<b>-39.44%</b>
<b>TOTAL - FY to Date</b>	<b>105</b>	<b>84</b>	<b>102</b>	<b>88</b>	<b>87</b>	<b>77</b>	<b>-11.49%</b>

	Total Motor Vehicle Accident Reports Taken						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	21	36	36	33	29	27	-6.90%
August	14	11	16	22	17	16	-5.88%
September	14	11	11	9	13	12	-7.69%
October	10	11	15	4	11	14	27.27%
November	7	13	5	-	7	11	57.14%
December	9	6	7	7	7	5	-28.57%
January	3	2	3	7	7	7	0.00%
February	1	3	5	3	5	10	100.00%
March	2	9	6	5	13	-	-100.00%
April	6	13	18	14	14	-	-100.00%
May	15	16	18	18	21	-	-100.00%
June	19	33	29	21	29	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>121</b>	<b>164</b>	<b>169</b>	<b>143</b>	<b>173</b>	<b>102</b>	<b>-41.04%</b>
<b>TOTAL - FY to Date</b>	<b>21</b>	<b>36</b>	<b>36</b>	<b>33</b>	<b>29</b>	<b>27</b>	<b>-6.90%</b>

**TOWN OF EMERALD ISLE**  
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**POLICE DEPARTMENT**

	Total Arrests						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	30	30	33	22	13	13	0.00%
August	26	11	36	11	14	19	35.71%
September	12	14	17	29	9	6	-33.33%
October	19	6	13	9	14	10	-28.57%
November	9	9	15	11	18	7	-61.11%
December	16	7	12	6	14	24	71.43%
January	11	4	13	11	10	36	260.00%
February	5	15	13	8	15	13	-13.33%
March	10	12	12	10	21		-100.00%
April	10	13	10	10	18		-100.00%
May	18	13	23	16	17		-100.00%
June	18	21	16	14	14		-100.00%
<b>TOTAL - Entire FY</b>	<b>184</b>	<b>155</b>	<b>213</b>	<b>157</b>	<b>177</b>	<b>128</b>	<b>-27.68%</b>
<b>TOTAL - FY to Date</b>	<b>30</b>	<b>30</b>	<b>33</b>	<b>22</b>	<b>13</b>	<b>13</b>	<b>0.00%</b>

	Total Traffic Stops Performed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	193	225	271	147	148	202	36.49%
August	154	140	146	97	77	221	187.01%
September	120	102	155	90	171	175	2.34%
October	196	81	111	91	155	195	25.81%
November	156	91	118	99	182	195	7.14%
December	90	152	119	100	181	183	1.10%
January	87	168	70	92	134	185	38.06%
February	86	127	75	90	198	133	-32.83%
March	118	237	93	72	282		-100.00%
April	138	201	146	96	152		-100.00%
May	140	168	132	77	211		-100.00%
June	113	188	205	123	166		-100.00%
<b>TOTAL - Entire FY</b>	<b>1,591</b>	<b>1,880</b>	<b>1,641</b>	<b>1,174</b>	<b>2,057</b>	<b>1,489</b>	<b>-27.61%</b>
<b>TOTAL - FY to Date</b>	<b>193</b>	<b>225</b>	<b>271</b>	<b>147</b>	<b>148</b>	<b>202</b>	<b>36.49%</b>

	Total DWI Violations						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	8	15	8	10	4	5	25.00%
August	11	4	7	2	3	10	233.33%
September	2	5	6	4	1	3	200.00%
October	6	4	4	5	5	5	0.00%
November	4	3	5	3	4	4	0.00%
December	4	1	4	1	5	8	60.00%
January	5	1	1	1	3	8	166.67%
February	2	4	9	-	5	4	-20.00%
March	4	7	6	6	7		-100.00%
April	4	7	6	3	3		-100.00%
May	8	5	7	4	4		-100.00%
June	6	9	5	2	8		-100.00%
<b>TOTAL - Entire FY</b>	<b>64</b>	<b>65</b>	<b>68</b>	<b>41</b>	<b>52</b>	<b>47</b>	<b>-9.62%</b>
<b>TOTAL - FY to Date</b>	<b>8</b>	<b>15</b>	<b>8</b>	<b>10</b>	<b>4</b>	<b>5</b>	<b>25.00%</b>

	Total Traffic Citations Issued						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	106	205	166	89	73	62	-15.07%
August	70	85	60	32	50	58	16.00%
September	55	40	64	46	23	55	139.13%
October	67	31	49	23	38	36	-5.26%
November	40	31	42	17	57	52	-8.77%
December	26	54	36	33	40	61	52.50%
January	42	65	28	32	52	52	0.00%
February	33	50	31	35	53	37	-30.19%
March	49	140	26	35	86		-100.00%
April	90	122	78	36	64		-100.00%
May	86	97	78	35	82		-100.00%
June	72	160	106	52	90		-100.00%
<b>TOTAL - Entire FY</b>	<b>736</b>	<b>1,080</b>	<b>764</b>	<b>465</b>	<b>708</b>	<b>413</b>	<b>-41.67%</b>
<b>TOTAL - FY to Date</b>	<b>106</b>	<b>205</b>	<b>166</b>	<b>89</b>	<b>73</b>	<b>62</b>	<b>-15.07%</b>

	Total Warning Citations Issued						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	24	24	21	24	14	9	-35.71%
August	20	23	21	10	14	7	-50.00%
September	30	13	10	28	7	13	85.71%
October	24	7	6	14	7	3	-57.14%
November	14	9	6	11	7	2	-71.43%
December	11	8	12	16	5	4	-20.00%
January	3	17	9	7	9	2	-77.78%
February	5	7	12	13	8	6	-25.00%
March	1	15	18	4	11		-100.00%
April	7	10	25	10	7		-100.00%
May	47	10	15	8	18		-100.00%
June	45	18	28	9	7		-100.00%
<b>TOTAL - Entire FY</b>	<b>231</b>	<b>161</b>	<b>183</b>	<b>154</b>	<b>114</b>	<b>46</b>	<b>-59.65%</b>
<b>TOTAL - FY to Date</b>	<b>24</b>	<b>24</b>	<b>21</b>	<b>24</b>	<b>14</b>	<b>9</b>	<b>-35.71%</b>

	Total Ordinance Citations Issued						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	16	49	101	48	31	126	306.45%
August	7	13	13	18	34	66	94.12%
September	3	2	10	17	19	15	-21.05%
October	5	-	7	3	7	18	157.14%
November	1	2	1	2	9	3	-66.67%
December	1	2	1	1	4	7	75.00%
January	-	-	2	-	4	6	50.00%
February	2	1	2	5	5	6	20.00%
March	4	9	2	2	4		-100.00%
April	4	1	17	3	14		-100.00%
May	26	17	24	19	26		-100.00%
June	15	40	42	22	86		-100.00%
<b>TOTAL - Entire FY</b>	<b>84</b>	<b>136</b>	<b>222</b>	<b>140</b>	<b>243</b>	<b>247</b>	<b>1.65%</b>
<b>TOTAL - FY to Date</b>	<b>16</b>	<b>49</b>	<b>101</b>	<b>48</b>	<b>31</b>	<b>126</b>	<b>306.45%</b>

**TOWN OF EMERALD ISLE**  
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**POLICE DEPARTMENT**

	Total Alcohol Violations						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	42	71	35	21	16	26	62.50%
August	18	16	9	8	10	10	0.00%
September	3	13	4	5	5	1	-80.00%
October	3	1	-	-	-	-	
November	2	-	5	-	-	2	
December	5	-	1	-	-	3	
January	4	-	4	-	2	7	250.00%
February	-	3	1	-	-	-	
March	-	32	3	5	3	-	-100.00%
April	19	22	20	5	5	-	-100.00%
May	16	23	26	1	2	-	-100.00%
June	22	51	22	17	50	-	-100.00%
<b>TOTAL - Entire FY</b>	134	232	130	62	93	49	-47.31%
<b>TOTAL - FY to Date</b>	42	71	35	21	16	26	62.50%

	Total Business Checks Performed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	11,406	17,150	13,504	21,501	23,798	20,518	-13.78%
August	13,997	16,561	16,772	24,098	26,185	19,156	-26.84%
September	13,241	15,146	18,340	23,211	18,736	19,060	1.73%
October	11,566	16,187	18,383	23,826	21,175	25,524	20.54%
November	16,189	13,287	19,449	24,430	24,648	22,891	-7.13%
December	15,212	12,902	18,560	25,170	25,524	21,282	-16.62%
January	13,372	12,956	20,129	24,448	25,484	22,975	-9.85%
February	13,786	12,657	19,169	22,146	21,976	19,812	-9.85%
March	15,911	14,908	18,436	22,529	25,439	-	-100.00%
April	14,784	16,299	18,224	20,179	22,339	-	-100.00%
May	14,979	15,741	21,599	24,069	24,873	-	-100.00%
June	16,226	18,379	20,049	24,107	23,058	-	-100.00%
<b>TOTAL - Entire FY</b>	170,669	182,173	222,614	279,714	283,235	171,218	-39.55%
<b>TOTAL - FY to Date</b>	11,406	17,150	13,504	21,501	23,798	20,518	-13.78%

	Total Residence Checks Performed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	131	174	145	76	73	27	-63.01%
August	195	45	70	129	137	26	-81.02%
September	245	72	142	84	41	11	-73.17%
October	168	89	73	82	49	546	1014.29%
November	1,244	238	983	80	53	901	1600.00%
December	984	501	781	1,568	546	468	-14.29%
January	733	523	706	1,303	716	692	-3.35%
February	527	501	516	552	327	610	86.54%
March	302	590	192	52	102	-	-100.00%
April	77	389	249	370	786	-	-100.00%
May	25	41	103	123	84	-	-100.00%
June	84	112	94	94	35	-	-100.00%
<b>TOTAL - Entire FY</b>	4,715	3,275	4,054	4,513	2,949	3,281	11.26%
<b>TOTAL - FY to Date</b>	131	174	145	76	73	27	-63.01%

	Total Active Investigations Brought Forward						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	29	12	17	35	105.88%
August	not available	not available	20	12	15	23	53.33%
September	not available	not available	19	12	17	26	52.94%
October	not available	not available	22	13	16	28	75.00%
November	not available	not available	17	14	19	31	63.16%
December	not available	39	22	15	19	30	57.89%
January	not available	30	19	16	20	29	45.00%
February	not available	31	18	20	26	30	15.38%
March	not available	36	14	25	29	-	-100.00%
April	not available	35	15	16	32	-	-100.00%
May	not available	21	14	16	32	-	-100.00%
June	not available	27	13	18	37	-	-100.00%
<b>TOTAL - Entire FY</b>	not available	not available	222	189	279	232	-16.85%
<b>TOTAL - FY to Date</b>	not available	not available	29	12	17	35	105.88%

	Total New Cases Assigned for Investigation						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	13	14	7	11	4	11	175.00%
August	16	6	23	5	8	8	0.00%
September	11	11	3	11	1	6	500.00%
October	7	9	7	11	6	4	-33.33%
November	6	4	3	1	2	6	200.00%
December	7	9	4	2	2	-	-100.00%
January	5	7	6	7	9	2	-77.78%
February	6	10	3	10	7	4	-42.86%
March	9	6	8	15	12	-	-100.00%
April	10	10	9	6	15	-	-100.00%
May	13	16	7	3	10	-	-100.00%
June	23	16	6	10	15	-	-100.00%
<b>TOTAL - Entire FY</b>	126	118	86	92	91	41	-54.95%
<b>TOTAL - FY to Date</b>	13	14	7	11	4	11	175.00%

	Total Cases Closed / Cleared by Arrest						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	18	16	24	14	11	12	9.09%
August	8	9	32	9	11	11	0.00%
September	8	7	8	16	7	6	-14.29%
October	17	8	8	6	11	5	-54.55%
November	9	5	12	8	13	7	-46.15%
December	8	5	11	8	8	18	125.00%
January	5	11	11	11	14	25	78.57%
February	4	4	9	9	14	12	-14.29%
March	7	15	9	24	14	-	-100.00%
April	6	11	8	12	18	-	-100.00%
May	8	13	16	17	16	-	-100.00%
June	11	18	18	21	7	-	-100.00%
<b>TOTAL - Entire FY</b>	109	122	166	155	144	96	-33.33%
<b>TOTAL - FY to Date</b>	18	16	24	14	11	12	9.09%

**TOWN OF EMERALD ISLE**  
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**POLICE DEPARTMENT**

	Total Cases Closed / Cleared by Exception						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	15	9	7	12	7	9	28.57%
August	13	10	10	9	4	5	25.00%
September	3	3	3	7	3	3	0.00%
October	8	4	3	4	4	4	0.00%
November	2	7	3	4	2	2	0.00%
December	5	2	7	1	2	1	-50.00%
January	3	1	4	5	9	-	-100.00%
February	2	5	2	2	5	1	-80.00%
March	3	15	5	7	5	-	-100.00%
April	4	5	6	7	4	-	-100.00%
May	4	8	14	2	8	-	-100.00%
June	11	5	13	9	4	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>73</b>	<b>74</b>	<b>77</b>	<b>69</b>	<b>57</b>	<b>25</b>	<b>-56.14%</b>
<b>TOTAL - FY to Date</b>	<b>15</b>	<b>9</b>	<b>7</b>	<b>12</b>	<b>7</b>	<b>9</b>	<b>28.57%</b>

	Total Cases Marked Inactive / Closed Leads Exhausted						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	76	61	73	69	-5.48%
August	not available	not available	71	56	56	49	-12.50%
September	not available	not available	31	46	28	28	0.00%
October	not available	not available	38	34	40	36	-10.00%
November	not available	not available	5	1	26	5	-80.77%
December	not available	12	22	20	27	16	-40.74%
January	not available	39	27	30	36	18	-50.00%
February	not available	34	35	34	26	12	-53.85%
March	not available	4	30	24	36	-	-100.00%
April	not available	55	49	61	38	-	-100.00%
May	not available	76	50	48	45	-	-100.00%
June	not available	57	2	169	42	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>not available</b>	<b>not available</b>	<b>436</b>	<b>584</b>	<b>473</b>	<b>233</b>	<b>-50.74%</b>
<b>TOTAL - FY to Date</b>	<b>not available</b>	<b>not available</b>	<b>76</b>	<b>61</b>	<b>73</b>	<b>69</b>	<b>-5.48%</b>

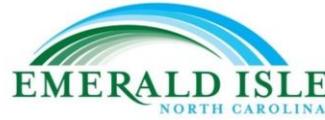
	Total Current Active Investigations						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	33	14	19	36	89.47%
August	not available	not available	25	13	19	32	68.42%
September	not available	not available	22	17	18	31	72.22%
October	not available	not available	26	15	21	32	52.38%
November	not available	not available	20	15	20	33	65.00%
December	not available	39	26	16	20	30	50.00%
January	not available	34	21	21	26	30	15.38%
February	not available	39	19	30	28	33	17.86%
March	not available	40	18	35	34	-	-100.00%
April	not available	44	15	16	38	-	-100.00%
May	not available	36	19	16	37	-	-100.00%
June	not available	42	13	19	43	-	-100.00%

	Total Value of Stolen Property						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 40,742	\$ 55,311	\$ 28,402	\$ 25,761	\$ 9,636	\$ 27,774	188.23%
August	\$ 25,023	\$ 4,386	\$ 22,604	\$ 19,463	\$ 38,991	\$ 16,192	-58.47%
September	\$ 19,122	\$ 6,672	\$ 6,343	\$ 73,870	\$ 4,532	\$ 3,209	-29.19%
October	\$ 38,929	\$ 3,789	\$ 22,600	\$ 8,575	\$ 24,795	\$ 281,510	1035.35%
November	\$ 4,965	\$ 12,970	\$ 17,598	\$ 945	\$ 5,708	\$ 129,775	2173.56%
December	\$ 7,484	\$ 19,005	\$ 4,045	\$ -	\$ 11,516	\$ 5,852	-49.18%
January	\$ 40,443	\$ 7,834	\$ 36,205	\$ 55,092	\$ 8,356	\$ 11,162	33.58%
February	\$ 13,400	\$ 8,887	\$ 11,949	\$ 23,691	\$ 1,602	\$ 24,975	1458.99%
March	\$ 8,790	\$ 9,480	\$ 67,167	\$ 6,176	\$ 34,945	-	-100.00%
April	\$ 31,469	\$ 14,565	\$ 9,971	\$ 10,302	\$ 40,006	-	-100.00%
May	\$ 20,987	\$ 7,271	\$ 6,743	\$ 10,450	\$ 4,100	-	-100.00%
June	\$ 10,808	\$ 35,960	\$ 7,589	\$ 24,902	\$ 14,217	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>\$ 262,162</b>	<b>\$ 186,130</b>	<b>\$ 241,216</b>	<b>\$ 259,227</b>	<b>\$ 198,404</b>	<b>\$ 500,449</b>	<b>152.24%</b>
<b>TOTAL - FY to Date</b>	<b>\$ 40,742</b>	<b>\$ 55,311</b>	<b>\$ 28,402</b>	<b>\$ 25,761</b>	<b>\$ 9,636</b>	<b>\$ 27,774</b>	<b>188.23%</b>

	Total Value of Recovered Property						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 27,928	\$ 21,547	\$ 10,207	\$ 20,765	\$ 6,560	\$ 1,042	-84.12%
August	\$ 4,775	\$ 1,250	\$ 1,000	\$ 13,950	\$ 13,122	\$ 12,110	-7.71%
September	\$ 7,358	\$ 400	\$ 17,000	\$ 58,540	\$ 1,213	\$ 250	-79.39%
October	\$ 28,667	\$ 681	\$ 16,960	\$ 22,600	\$ 9,639	\$ 81,193	742.34%
November	\$ 150	\$ 7,000	\$ 6,200	\$ 250	\$ 1,405	\$ 1,419	1.00%
December	\$ 6,601	\$ 825	\$ 1,180	\$ -	\$ 6,925	\$ 751	-89.16%
January	\$ 22,166	\$ 2,000	\$ 1,215	\$ 34,012	\$ -	\$ 3,580	-
February	\$ 10,000	\$ 2,128	\$ 80	\$ 10,749	\$ 797	\$ 711	-10.79%
March	\$ 600	\$ 2,633	\$ 4,412	\$ -	\$ 1,300	-	-100.00%
April	\$ 600	\$ 966	\$ 870	\$ 1,600	\$ 640	-	-100.00%
May	\$ 15,800	\$ 470	\$ 550	\$ 17,050	\$ 269	-	-100.00%
June	\$ 2,407	\$ 900	\$ 1,920	\$ 2,465	\$ 8,500	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>\$ 127,052</b>	<b>\$ 40,800</b>	<b>\$ 61,594</b>	<b>\$ 181,981</b>	<b>\$ 50,370</b>	<b>\$ 101,056</b>	<b>100.63%</b>
<b>TOTAL - FY to Date</b>	<b>\$ 27,928</b>	<b>\$ 21,547</b>	<b>\$ 10,207</b>	<b>\$ 20,765</b>	<b>\$ 6,560</b>	<b>\$ 1,042</b>	<b>-84.12%</b>

	Total Animal Complaints						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	4	3	11	7	4	1	-75.00%
August	5	2	11	9	2	2	0.00%
September	7	6	4	4	1	1	0.00%
October	9	4	5	3	3	6	100.00%
November	5	6	5	2	4	2	-50.00%
December	6	2	3	12	1	9	800.00%
January	3	11	3	7	1	7	600.00%
February	4	13	3	4	1	3	200.00%
March	-	21	3	1	1	-	-100.00%
April	1	29	5	4	-	-	-
May	-	21	11	1	2	-	-100.00%
June	1	10	5	2	3	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>45</b>	<b>128</b>	<b>69</b>	<b>56</b>	<b>23</b>	<b>31</b>	<b>34.78%</b>
<b>TOTAL - FY to Date</b>	<b>4</b>	<b>3</b>	<b>11</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>-75.00%</b>

**TOWN OF EMERALD ISLE**  
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**POLICE DEPARTMENT**

Complaints Involving Dogs							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	-	5	6	-	-	
August	not available	1	7	1	-	1	
September	not available	1	3	1	1	-	-100.00%
October	not available	1	2	1	2	1	-50.00%
November	not available	-	3	1	1	2	100.00%
December	not available	-	2	7	-	6	
January	not available	7	1	3	1	5	400.00%
February	not available	4	2	3	1	3	200.00%
March	not available	6	1	-	-	-	
April	not available	12	1	1	-	-	
May	not available	10	8	-	-	-	
June	not available	7	4	-	-	-	
<b>TOTAL - Entire FY</b>	not available	49	39	24	6	18	200.00%
<b>TOTAL - FY to Date</b>	not available	-	5	6	-	-	

Complaints Involving Deer							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	3	3	1	2	1	-50.00%
August	not available	1	2	2	2	1	-50.00%
September	not available	4	-	1	-	1	
October	not available	3	1	-	1	4	300.00%
November	not available	6	-	1	3	-	-100.00%
December	not available	1	-	2	1	2	100.00%
January	not available	-	1	2	-	2	
February	not available	3	-	-	-	-	
March	not available	2	-	-	-	-	
April	not available	1	-	1	-	-	
May	not available	2	3	-	2	-	-100.00%
June	not available	-	-	2	3	-	-100.00%
<b>TOTAL - Entire FY</b>	not available	26	10	12	14	11	-21.43%
<b>TOTAL - FY to Date</b>	not available	3	3	1	2	1	-50.00%

Complaints Involving All Other Animals							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	-	3	-	2	-	-100.00%
August	not available	-	2	6	-	-	
September	not available	1	1	2	-	-	
October	not available	-	2	2	-	1	
November	not available	-	2	-	-	-	
December	not available	1	10	1	-	1	
January	not available	4	1	2	-	-	
February	not available	6	1	1	-	-	
March	not available	13	2	1	1	-	-100.00%
April	not available	16	4	2	-	-	
May	not available	9	-	1	-	-	
June	not available	3	1	-	-	-	
<b>TOTAL - Entire FY</b>	not available	53	29	18	3	2	-33.33%
<b>TOTAL - FY to Date</b>	not available	-	3	-	2	-	-100.00%

**# Reported Deer-Vehicle Accidents**

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	2	1	-	-	-	
August	1	-	-	-	-	-	
September	1	3	1	2	-	1	
October	5	3	3	1	1	2	100.00%
November	4	6	3	-	-	1	
December	-	1	1	-	2	1	-50.00%
January	1	-	-	-	1	2	100.00%
February	-	1	-	-	-	2	
March	-	1	-	-	-	-	
April	1	2	-	-	-	-	
May	-	-	-	-	-	-	
June	1	-	-	1	-	-	
<b>TOTAL - Entire FY</b>	15	19	9	4	4	9	125.00%
<b>TOTAL - FY to Date</b>	1	2	1	-	-	-	

**# Paid Beach Driving Permits Issued**

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	1	-	-	8	4	-50.00%
August	63	100	129	157	113	117	3.54%
September	622	653	824	852	188	840	346.81%
October	371	413	514	486	651	452	-30.57%
November	98	145	145	163	202	138	-31.68%
December	42	89	62	34	52	65	25.00%
January	18	21	38	16	44	47	6.82%
February	10	18	34	26	28	29	3.57%
March	16	19	25	29	17	-	-100.00%
April	7	13	9	14	13	-	-100.00%
May	-	-	-	-	-	-	
June	-	-	-	-	-	-	
<b>TOTAL - Entire FY</b>	1,247	1,472	1,780	1,777	1,316	1,692	28.57%
<b>TOTAL - FY to Date</b>	-	1	-	-	8	4	-50.00%

**# Free Beach Driving Permits**

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	9	-	-	11	15	36.36%
August	90	102	71	196	154	121	-21.43%
September	351	385	413	242	244	425	74.18%
October	201	208	113	217	187	182	-2.67%
November	24	20	51	64	76	44	-42.11%
December	3	1	26	36	29	25	-13.79%
January	11	14	11	7	26	9	-65.38%
February	-	10	18	15	20	15	-25.00%
March	9	14	15	9	18	-	-100.00%
April	7	9	14	6	4	-	-100.00%
May	-	-	-	-	-	-	
June	-	-	-	-	-	-	
<b>TOTAL - Entire FY</b>	696	772	732	792	769	836	8.71%
<b>TOTAL - FY to Date</b>	-	9	-	-	11	15	36.36%

**POLICE DEPARTMENT**

**# Golf Cart Registration Permits**

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	22	26	52	58	58	73	25.86%
August	13	13	30	29	30	33	10.00%
September	5	6	13	15	6	13	116.67%
October	8	4	5	7	13	15	15.38%
November	2	2	1	6	7	-	-100.00%
December	18	29	37	25	136	183	34.56%
January	90	70	76	74	149	175	17.45%
February	75	79	134	103	88	130	47.73%
March	114	217	141	213	187	-	-100.00%
April	71	93	121	129	132	-	-100.00%
May	58	75	100	138	148	-	-100.00%
June	54	41	110	98	86	-	-100.00%
<b>TOTAL - Entire FY</b>	530	655	820	895	1,040	622	-40.19%
<b>TOTAL - FY to Date</b>	22	26	52	58	58	73	25.86%

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**FIRE DEPARTMENT**

	# Structure Fires						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	2	3	6	3	4	33.33%
August	3	1	2	2	2	4	100.00%
September	6	-	3	-	4	2	-50.00%
October	2	2	1	-	3	6	100.00%
November	2	2	3	-	1	3	200.00%
December	1	-	2	-	-	1	#DIV/0!
January	1	1	1	-	1	1	0.00%
February	1	-	1	2	-	1	#DIV/0!
March	3	2	1	1	-	-	-
April	1	2	1	1	-	-	-
May	2	1	3	2	2	-	-100.00%
June	3	1	3	1	1	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>25</b>	<b>14</b>	<b>24</b>	<b>15</b>	<b>17</b>	<b>22</b>	
<b>TOTAL - FY to Date</b>	<b>-</b>	<b>2</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>4</b>	<b>-33.33%</b>

	# Vehicle Fires						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	1	-	-	-	-	-
August	-	-	-	-	1	2	100.00%
September	-	-	-	1	2	-	-100.00%
October	-	1	-	-	-	-	-
November	-	-	-	-	2	1	-50.00%
December	-	-	-	1	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-
April	-	-	-	-	1	-	-100.00%
May	-	-	-	-	2	-	-100.00%
June	-	-	-	-	-	-	-
<b>TOTAL - Entire FY</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>8</b>	<b>3</b>	
<b>TOTAL - FY to Date</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

	# Brush / Woods Fires						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	4	3	2	2	4	4	0.00%
August	3	2	2	1	2	2	0.00%
September	1	1	2	1	3	3	0.00%
October	-	-	1	1	5	-	-100.00%
November	-	-	1	2	1	-	-100.00%
December	-	-	-	-	-	1	-
January	2	-	-	-	-	1	-
February	2	-	2	1	1	-	-100.00%
March	1	1	1	1	2	-	-100.00%
April	4	2	-	-	3	-	-100.00%
May	6	1	2	-	1	-	-100.00%
June	1	3	3	1	2	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>24</b>	<b>13</b>	<b>16</b>	<b>10</b>	<b>24</b>	<b>11</b>	
<b>TOTAL - FY to Date</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>100.00%</b>

	Property Value Lost in Fires						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ -	\$ 7,200	\$ 11,000	\$ 264,396	\$ 13,000	\$ 7,100	-45.38%
August	\$ 200	\$ -	\$ -	\$ 1,500	\$ 335,000	\$ -	-100.00%
September	\$ 673,000	\$ 200	\$ 600	\$ 5,000	\$ 3,500	\$ 500	-85.71%
October	\$ 500	\$ 26,000	\$ 500	\$ -	\$ 45,147	\$ -	-100.00%
November	\$ 5,000	\$ -	\$ 8,500	\$ -	\$ -	\$ 649,500	-
December	\$ -	\$ -	\$ 223,304	\$ -	\$ -	\$ -	-
January	\$ 100	\$ -	\$ -	\$ -	\$ 1,750	\$ 125,000	7042.86%
February	\$ 2,000	\$ 50	\$ -	\$ 33,000	\$ -	\$ -	-
March	\$ 13,000	\$ 15,000	\$ 200	\$ 5,000	\$ -	\$ -	-
April	\$ 100	\$ 70,000	\$ 5,000	\$ 60,000	\$ 2,650	\$ -	-100.00%
May	\$ 31,200	\$ -	\$ 6,655	\$ 100	\$ 22,500	\$ -	-100.00%
June	\$ 2,500	\$ 13,500	\$ 600	\$ 250	\$ 800	\$ -	-100.00%
<b>TOTAL - Entire FY</b>	<b>\$ 727,600</b>	<b>\$ 131,950</b>	<b>\$ 256,359</b>	<b>\$ 369,246</b>	<b>\$ 424,347</b>	<b>\$ 782,100</b>	<b>84.31%</b>
<b>TOTAL - FY to Date</b>	<b>\$ -</b>	<b>\$ 7,200</b>	<b>\$ 11,000</b>	<b>\$ 264,396</b>	<b>\$ 13,000</b>	<b>\$ 7,100</b>	<b>-45.38%</b>

	# EMS Assistance Calls						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	68	80	102	90	100	80	-20.00%
August	69	55	72	68	101	57	-43.56%
September	53	52	56	65	71	61	-14.08%
October	36	39	59	50	47	43	-8.51%
November	43	36	29	28	43	53	23.26%
December	32	33	29	36	37	55	48.65%
January	42	50	22	39	40	51	27.50%
February	27	34	30	42	47	38	-19.15%
March	28	40	36	47	46	-	-100.00%
April	40	41	37	34	46	-	-100.00%
May	68	49	60	79	63	-	-100.00%
June	84	72	72	84	70	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>590</b>	<b>581</b>	<b>604</b>	<b>662</b>	<b>711</b>	<b>438</b>	<b>-38.40%</b>
<b>TOTAL - FY to Date</b>	<b>68</b>	<b>80</b>	<b>102</b>	<b>90</b>	<b>100</b>	<b>80</b>	<b>-20.00%</b>

	# Calls with Mutual Aid Provided						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	6	5	4	8	2	13	550.00%
August	6	9	7	3	5	8	60.00%
September	8	10	6	7	14	9	-35.71%
October	1	9	11	9	9	7	-22.22%
November	8	12	13	8	7	5	-28.57%
December	11	9	3	3	5	7	40.00%
January	8	3	12	16	13	6	-53.85%
February	1	6	6	1	6	8	33.33%
March	5	5	9	7	10	-	-100.00%
April	2	4	8	7	5	-	-100.00%
May	5	1	6	-	9	-	-100.00%
June	5	6	5	10	7	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>66</b>	<b>79</b>	<b>90</b>	<b>79</b>	<b>92</b>	<b>63</b>	<b>-31.52%</b>
<b>TOTAL - FY to Date</b>	<b>6</b>	<b>5</b>	<b>4</b>	<b>8</b>	<b>2</b>	<b>13</b>	<b>550.00%</b>

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**FIRE DEPARTMENT**

	# Calls with Mutual Aid Received						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	4	8	7	4	7	75.00%
August	3	5	1	3	3	4	33.33%
September	9	1	5	2	9	2	-77.78%
October	2	4	2	1	7	8	14.29%
November	4	3	7	-	7	3	-57.14%
December	3	-	5	-	6	3	-50.00%
January	2	2	4	1	1	2	100.00%
February	1	-	2	-	-	3	
March	4	2	3	1	2		-100.00%
April	2	2	5	1	1		-100.00%
May	3	2	7	3	6		-100.00%
June	4	4	4	5	2		-100.00%
<b>TOTAL - Entire FY</b>	<b>38</b>	<b>29</b>	<b>53</b>	<b>24</b>	<b>48</b>	<b>32</b>	<b>-33.33%</b>
<b>TOTAL - FY to Date</b>	<b>1</b>	<b>4</b>	<b>8</b>	<b>7</b>	<b>4</b>	<b>7</b>	<b>75.00%</b>

	Average Response Time (Min.Sec)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	4.39	4.47	4.25	5.23	5.06	5.37	-95.37%
August	4.39	4.55	5.08	5.22	4.40	5.45	-94.55%
September	5.01	5.06	5.01	5.34	6.12	6.17	-95.72%
October	5.29	6.04	5.50	5.10	6.03	6.05	-95.80%
November	4.51	5.55	5.09	5.40	5.43	5.38	-95.68%
December	5.51	5.29	5.15	5.22	5.54	5.46	-95.66%
January	5.07	6.09	5.37	7.04	5.56	5.50	-95.63%
February	5.10	5.43	5.21	5.25	6.02	5.30	-8.84%
March	5.01	5.15	5.23	5.20	5.38		-100.00%
April	5.00	5.38	5.18	5.07	5.17		-100.00%
May	4.11	5.27	4.47	5.30	5.16		-100.00%
June	5.14	4.46	4.38	4.51	5.09		-100.00%
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	# Alarm Activations						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	12	5	6	6	3	3	0.00%
August	2	4	2	7	-	4	#DIV/0!
September	3	4	4	2	16	3	-81.25%
October	-	4	4	3	8	8	0.00%
November	2	4	6	2	6	-	-100.00%
December	2	1	4	1	6	2	-66.67%
January	3	3	5	2	1	2	100.00%
February	4	-	2	-	3	3	0.00%
March	3	1	4	-	3		-100.00%
April	1	2	6	-	5		-100.00%
May	4	4	6	4	6		-100.00%
June	6	6	3	7	7		-100.00%
<b>TOTAL - Entire FY</b>	<b>42</b>	<b>38</b>	<b>52</b>	<b>34</b>	<b>64</b>	<b>25</b>	<b>-60.94%</b>
<b>TOTAL - FY to Date</b>	<b>12</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>3</b>	<b>3</b>	<b>0.00%</b>

	# Water Rescue Calls (All FD Personnel)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	21	26	22	31	56	24	-57.14%
August	15	15	14	29	52	32	-38.46%
September	3	2	5	8	2	7	250.00%
October	1	5	1	2	3	3	0.00%
November	1	2	-	1	-	-	
December	-	-	-	-	-	-	
January	1	1	-	-	-	1	
February	1	-	-	1	-	-	
March	2	-	1	-	-		
April	-	1	2	2	10		-100.00%
May	10	5	6	50	32		-100.00%
June	19	12	60	17	12		-100.00%
<b>TOTAL - Entire FY</b>	<b>74</b>	<b>69</b>	<b>111</b>	<b>141</b>	<b>167</b>	<b>67</b>	<b>-59.88%</b>
<b>TOTAL - FY to Date</b>	<b>21</b>	<b>26</b>	<b>22</b>	<b>31</b>	<b>56</b>	<b>24</b>	<b>-57.14%</b>

	# Fire Inspections Completed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3	5	14	15	16	18	12.50%
August	3	13	14	28	14	16	14.29%
September	43	50	46	38	-	34	
October	41	44	46	47	84	85	1.19%
November	30	43	40	45	23	38	65.22%
December	29	25	38	27	37	39	5.41%
January	49	43	58	47	36	41	13.89%
February	41	52	42	50	56	65	16.07%
March	39	39	56	52	51		-100.00%
April	35	42	50	43	75		-100.00%
May	48	61	57	64	72		-100.00%
June	9	11	13	13	15		-100.00%
<b>TOTAL - Entire FY</b>	<b>370</b>	<b>428</b>	<b>474</b>	<b>469</b>	<b>479</b>	<b>336</b>	<b>-29.85%</b>
<b>TOTAL - FY to Date</b>	<b>3</b>	<b>5</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>18</b>	<b>12.50%</b>

	# Water Rescues (Lifeguards)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	12	6	26	22	52	8	-84.62%
August	2	3	21	32	29	29	0.00%
September	1	-	10	5	-	3	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	1	2	1	11	21		-100.00%
June	4	23	79	12	12		-100.00%
<b>TOTAL - Entire FY</b>	<b>20</b>	<b>34</b>	<b>137</b>	<b>82</b>	<b>114</b>	<b>40</b>	<b>-64.91%</b>
<b>TOTAL - FY to Date</b>	<b>12</b>	<b>6</b>	<b>26</b>	<b>22</b>	<b>52</b>	<b>8</b>	<b>-63.64%</b>

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**FIRE DEPARTMENT**

	# Swimmer Welfare Checks (Lifeguards)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	27	28	49	77	318	66	-79.25%
August	30	36	13	34	51	1,063	1984.31%
September	1	3	1	1	-	4	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	11	1	3	8	27		-100.00%
June	19	18	42	44	87		-100.00%
<b>TOTAL - Entire FY</b>	<b>88</b>	<b>86</b>	<b>108</b>	<b>164</b>	<b>483</b>	<b>1,133</b>	<b>134.58%</b>
<b>TOTAL - FY to Date</b>	<b>27</b>	<b>28</b>	<b>49</b>	<b>77</b>	<b>318</b>	<b>66</b>	<b>-79.25%</b>

	Child Welfare Checks (Lifeguards)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	11	3	9	5	13	5	-61.54%
August	8	3	2	2	4	9	125.00%
September	1	-	1	1	-	1	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	-	-	-	1	-	-	
June	12	-	2	7	5		-100.00%
<b>TOTAL - Entire FY</b>	<b>32</b>	<b>6</b>	<b>14</b>	<b>16</b>	<b>22</b>	<b>15</b>	<b>-31.82%</b>
<b>TOTAL - FY to Date</b>	<b>11</b>	<b>3</b>	<b>9</b>	<b>5</b>	<b>13</b>	<b>5</b>	<b>-61.54%</b>

	First Aid Assists (Lifeguards)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	17	39	43	47	72	38	-47.22%
August	16	30	21	13	155	43	-72.26%
September	3	1	1	-	-	10	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	6	1	3	1	16		-100.00%
June	21	25	11	47	32		-100.00%
<b>TOTAL - Entire FY</b>	<b>63</b>	<b>96</b>	<b>79</b>	<b>108</b>	<b>275</b>	<b>91</b>	<b>-66.91%</b>
<b>TOTAL - FY to Date</b>	<b>17</b>	<b>39</b>	<b>43</b>	<b>47</b>	<b>72</b>	<b>38</b>	<b>-47.22%</b>

**TOWN OF EMERALD ISLE**  
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Data through end of February 2020 , except as noted otherwise

**EMS**

	Total Calls for Service						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	130	132	131	150	181	133	-26.52%
August	105	102	114	119	156	108	-30.77%
September	72	72	82	96	110	82	-25.45%
October	48	47	79	68	76	66	-13.16%
November	48	44	34	42	54	74	37.04%
December	38	44	43	50	42	61	45.24%
January	51	55	39	50	51	70	37.25%
February	36	41	41	61	73	54	-26.03%
March	49	56	54	63	69		-100.00%
April	51	59	66	57	76		-100.00%
May	104	71	93	140	118		-100.00%
June	117	110	169	123	104		-100.00%
<b>TOTAL - Entire FY</b>	<b>849</b>	<b>833</b>	<b>945</b>	<b>1,019</b>	<b>1,110</b>	<b>648</b>	<b>-41.62%</b>
<b>TOTAL - FY to Date</b>	<b>130</b>	<b>132</b>	<b>131</b>	<b>150</b>	<b>181</b>	<b>133</b>	<b>-26.52%</b>

	# Calls With Mutual Aid Received						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	3	2	3	14	2	-85.71%
August	-	1	7	1	22	2	-90.91%
September	-	-	1	3	10	3	-70.00%
October	-	-	1	4	2	3	50.00%
November	-	-	-	2	3	8	166.67%
December	-	-	1	4	-	4	#DIV/0!
January	-	-	-	4	1	4	300.00%
February	-	1	1	5	5	2	-60.00%
March	-	-	1	5	3		-100.00%
April	-	1	-	2	9		-100.00%
May	2	2	2	8	6		-100.00%
June	2	3	8	6	4		-100.00%
<b>TOTAL - Entire FY</b>	<b>5</b>	<b>11</b>	<b>24</b>	<b>47</b>	<b>79</b>	<b>28</b>	<b>-64.56%</b>
<b>TOTAL - FY to Date</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>14</b>	<b>2</b>	<b>-85.71%</b>

	# Calls Involving Transport						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	43	52	56	60	60	62	3.33%
August	62	37	66	47	43	32	-25.58%
September	41	33	49	50	38	41	7.89%
October	30	26	50	36	27	37	37.04%
November	31	21	14	28	25	33	32.00%
December	21	27	24	21	19	31	63.16%
January	31	28	25	31	19	38	100.00%
February	21	25	23	34	29	25	-13.79%
March	29	28	23	40	28		-100.00%
April	24	31	41	26	34		-100.00%
May	40	38	46	57	38		-100.00%
June	47	50	59	44	38		-100.00%
<b>TOTAL - Entire FY</b>	<b>420</b>	<b>396</b>	<b>476</b>	<b>474</b>	<b>398</b>	<b>299</b>	<b>-24.87%</b>
<b>TOTAL - FY to Date</b>	<b>43</b>	<b>52</b>	<b>56</b>	<b>60</b>	<b>60</b>	<b>62</b>	<b>3.33%</b>

	# Calls Requiring 2nd Crew Out						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	8	8	26	42	20	-52.38%
August	4	-	5	12	50	18	-64.00%
September	1	1	1	14	19	9	-52.63%
October	1	-	4	6	4	3	-25.00%
November	-	-	-	2	3	9	200.00%
December	-	-	-	-	-	4	#DIV/0!
January	1	-	1	-	1	4	300.00%
February	-	-	-	1	5	3	-40.00%
March	1	1	-	7	3		-100.00%
April	3	-	6	4	10		-100.00%
May	3	6	16	21	16		-100.00%
June	4	6	37	15	18		-100.00%
<b>TOTAL - Entire FY</b>	<b>19</b>	<b>22</b>	<b>78</b>	<b>108</b>	<b>171</b>	<b>70</b>	<b>-93.52%</b>
<b>TOTAL - FY to Date</b>	<b>1</b>	<b>8</b>	<b>8</b>	<b>26</b>	<b>42</b>	<b>20</b>	<b>-84.62%</b>

	# Calls With Mutual Aid Provided						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	8	2	6	2	2	7	250.00%
August	1	2	9	4	1	1	0.00%
September	4	1	4	3	3	-	-100.00%
October	4	1	11	3	3	4	33.33%
November	2	1	-	8	3	4	33.33%
December	1	1	3	12	1	-	-100.00%
January	4	1	6	4	1	7	600.00%
February	4	4	3	6	9	4	-55.56%
March	5	3	5	4	4		-100.00%
April	5	2	9	3	6		-100.00%
May	4	2	12	5	7		-100.00%
June	4	4	3	4	6		-100.00%
<b>TOTAL - Entire FY</b>	<b>46</b>	<b>24</b>	<b>71</b>	<b>58</b>	<b>46</b>	<b>27</b>	<b>-41.30%</b>
<b>TOTAL - FY to Date</b>	<b>8</b>	<b>2</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>250.00%</b>

	Average Response Time (Min.Sec)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	5.25	5.47	5.35	5.37	0.37%
August	not available	not available	6.53	5.57	5.46	6.10	11.72%
September	not available	not available	5.57	5.54	6.06	6.27	3.47%
October	not available	not available	7.28	6.31	5.05	5.35	5.94%
November	not available	not available	4.21	6.02	5.37	5.58	3.91%
December	not available	not available	6.12	7.21	6.39	5.37	-15.96%
January	not available	6.14	6.53	6.49	5.19	7.13	37.38%
February	not available	6.37	6.30	4.45	6:00	5:12	-13.33%
March	not available	7.20	5.10	6.41	7:54		-100.00%
April	not available	5.58	6.08	7.06	5:51		-100.00%
May	not available	6.33	6.02	6.24	5:38		-100.00%
June	not available	6.23	4.55	5.34	5:55		-100.00%

**TOWN OF EMERALD ISLE**  
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**EMS**

	Total \$ Gross Charges								Total \$ Net Payments							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year		
July	\$ 36,356	\$ 45,881	\$ 56,035	\$ 36,901	\$ 52,779	\$ 57,549	9.04%	\$ 8,886	\$ 21,403	\$ 19,248	\$ 23,660	\$ 17,526	\$ 20,200	15.26%		
August	\$ 15,073	\$ 20,807	\$ 45,986	\$ 40,955	\$ 42,120	\$ 24,991	-40.67%	\$ 13,850	\$ 22,817	\$ 19,995	\$ 23,022	\$ 16,829	\$ 16,383	-2.65%		
September	\$ 41,858	\$ 18,708	\$ 29,033	\$ 23,124	\$ 25,602	\$ 21,334	-16.67%	\$ 8,439	\$ 21,608	\$ 25,717	\$ 26,591	\$ 20,821	\$ 13,505	-35.14%		
October	\$ 26,616	\$ 16,607	\$ 18,158	\$ 23,803	\$ 26,417	\$ 21,935	-16.97%	\$ 22,010	\$ 14,865	\$ 25,846	\$ 26,607	\$ 19,687	\$ 6,471	-67.13%		
November	\$ 3,578	\$ 16,022	\$ 8,727	\$ 11,737	\$ 21,702	\$ 31,271	44.09%	\$ 6,582	\$ 15,494	\$ 14,801	\$ 21,054	\$ 16,518	\$ 9,952	-39.75%		
December	\$ 5,080	\$ 16,878	\$ 12,152	\$ 15,416	\$ 10,016	\$ 21,795	117.60%	\$ 7,023	\$ 14,638	\$ 11,236	\$ 14,499	\$ 19,451	\$ 24,687	26.92%		
January	\$ 21,866	\$ 18,983	\$ 19,090	\$ 24,105	\$ 14,507	\$ 33,452	130.59%	\$ 11,593	\$ 9,623	\$ 11,814	\$ 12,149	\$ 9,092	\$ 23,472	158.16%		
February	\$ 15,509	\$ 20,593	\$ 18,667	\$ 21,725	\$ 20,490		-100.00%	\$ 9,089	\$ 8,919	\$ 10,543	\$ 12,326	\$ 10,730		-100.00%		
March	\$ 22,068	\$ 17,778	\$ 3,794	\$ 36,950	\$ 19,970		-100.00%	\$ 8,058	\$ 11,091	\$ 13,834	\$ 9,513	\$ 19,088		-100.00%		
April	\$ 26,228	\$ 2,320	\$ 24,844	\$ 17,273	\$ 14,355		-100.00%	\$ 8,558	\$ 13,039	\$ 7,581	\$ 16,672	\$ 19,420		-100.00%		
May	\$ 33,100	\$ 27,248	\$ 34,778	\$ 54,275	\$ 29,181		-100.00%	\$ 11,126	\$ 10,895	\$ 19,603	\$ 17,006	\$ 16,706		-100.00%		
June	\$ 24,875	\$ 36,458	\$ 43,666	\$ 32,302	\$ 28,067		-100.00%	\$ 19,844	\$ 10,401	\$ 19,946	\$ 14,528	\$ 15,490		-100.00%		
<b>TOTAL - Entire FY</b>	\$ 272,207	\$ 258,283	\$ 314,930	\$ 338,566	\$ 305,206	\$ 212,327	-30.43%	\$ 135,058	\$ 174,793	\$ 200,164	\$ 217,627	\$ 201,358	\$ 114,670	-39.83%		
<b>TOTAL - FY to Date</b>	\$ 36,356	\$ 45,881	\$ 56,035	\$ 36,901	\$ 52,779	\$ 57,549	9.04%	\$ 8,886	\$ 21,403	\$ 19,248	\$ 23,660	\$ 17,526	\$ 20,200	11.30%		

**TOWN OF EMERALD ISLE**  
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**PUBLIC WORKS**

	# Vehicle Service Orders						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	30	25	27	18	35	14	-60.00%
August	31	29	26	28	33	28	-15.15%
September	38	22	29	11	4	13	225.00%
October	21	20	24	23	31	25	-19.35%
November	15	16	15	13	19	9	-52.63%
December	17	17	20	16	11	12	9.09%
January	21	22	25	13	19	13	-31.58%
February	17	13	22	13	13	17	30.77%
March	14	20	30	10	20		-100.00%
April	24	23	16	16	15		-100.00%
May	15	22	16	19	23		-100.00%
June	24	16	21	18	16		-100.00%
<b>TOTAL - Entire FY</b>	<b>267</b>	<b>245</b>	<b>271</b>	<b>198</b>	<b>239</b>	<b>131</b>	<b>-45.19%</b>
<b>TOTAL - FY to Date</b>	<b>30</b>	<b>25</b>	<b>27</b>	<b>18</b>	<b>35</b>	<b>14</b>	<b>-60.00%</b>

	# Building Maintenance Orders						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	24	18	26	25	22	27	22.73%
August	19	28	44	21	16	26	62.50%
September	16	17	31	21	10	17	70.00%
October	33	22	24	26	4	21	425.00%
November	21	22	36	29	8	21	162.50%
December	27	27	22	14	33	26	-21.21%
January	39	34	19	40	28	34	21.43%
February	26	28	30	22	28	39	39.29%
March	13	32	40	18	24		-100.00%
April	28	21	22	17	22		-100.00%
May	20	23	24	18	10		-100.00%
June	21	12	22	23	19		-100.00%
<b>TOTAL - Entire FY</b>	<b>287</b>	<b>284</b>	<b>340</b>	<b>274</b>	<b>224</b>	<b>211</b>	<b>-5.80%</b>
<b>TOTAL - FY to Date</b>	<b>24</b>	<b>18</b>	<b>26</b>	<b>25</b>	<b>22</b>	<b>27</b>	<b>22.73%</b>

	# Pothole / Radii Repairs						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	8	4	-	9	3	-	-100.00%
August	6	8	6	2	10	12	20.00%
September	5	7	4	5	-	-	-
October	10	9	4	5	-	-	-
November	1	3	-	3	-	2	-
December	5	5	-	-	3	1	-66.67%
January	4	-	12	4	1	11	1000.00%
February	1	6	5	23	22	-	-100.00%
March	15	24	11	1	14		-100.00%
April	20	8	4	6	-		-
May	7	3	3	-	3		-100.00%
June	2	12	-	6	-		-
<b>TOTAL - Entire FY</b>	<b>84</b>	<b>89</b>	<b>49</b>	<b>64</b>	<b>56</b>	<b>26</b>	<b>-53.57%</b>
<b>TOTAL - FY to Date</b>	<b>8</b>	<b>4</b>	<b>-</b>	<b>9</b>	<b>3</b>	<b>-</b>	<b>-100.00%</b>

	# ROW Sight Improvements						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	17	8	2	-	3	2	-33.33%
August	6	-	3	22	5	1	-80.00%
September	11	20	18	12	-	6	-
October	26	30	23	23	-	9	-
November	4	2	19	10	-	6	-
December	28	12	45	1	-	-	-
January	15	45	13	12	12	11	-8.33%
February	1	31	26	-	45	20	-55.56%
March	2	7	28	3	71		-100.00%
April	4	-	1	3	3		-100.00%
May	2	9	4	10	3		-100.00%
June	8	31	2	6	2		-100.00%
<b>TOTAL - Entire FY</b>	<b>124</b>	<b>195</b>	<b>184</b>	<b>102</b>	<b>144</b>	<b>55</b>	<b>-61.81%</b>
<b>TOTAL - FY to Date</b>	<b>17</b>	<b>8</b>	<b>2</b>	<b>-</b>	<b>3</b>	<b>2</b>	<b>-33.33%</b>

	# Signs Replaced / Installed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	40	17	28	19	5	38	660.00%
August	8	20	11	9	17	6	-64.71%
September	33	6	33	7	-	26	-
October	11	-	-	7	36	30	-16.67%
November	13	1	6	21	8	29	262.50%
December	16	26	159	7	3	2	-33.33%
January	27	9	30	6	109	20	-81.65%
February	33	5	17	8	1	56	5500.00%
March	22	-	14	7	1		-100.00%
April	2	5	10	35	15		-100.00%
May	19	34	6	19	17		-100.00%
June	13	15	30	19	10		-100.00%
<b>TOTAL - Entire FY</b>	<b>237</b>	<b>138</b>	<b>344</b>	<b>164</b>	<b>222</b>	<b>207</b>	<b>-6.76%</b>
<b>TOTAL - FY to Date</b>	<b>40</b>	<b>17</b>	<b>28</b>	<b>19</b>	<b>5</b>	<b>38</b>	<b>660.00%</b>

	# NC 58 ROW Mowing Cycles Completed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	2	2	1	1	2	1	-50.00%
August	2	2	1	1	1	1	0.00%
September	2	-	-	-	-	-	-
October	1	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	1	-	-	1	1		-100.00%
April	1	-	2	-	2		-100.00%
May	1	1	1	2	1		-100.00%
June	1	2	1	1	2		-100.00%
<b>TOTAL - Entire FY</b>	<b>11</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>9</b>	<b>2</b>	<b>-77.78%</b>
<b>TOTAL - FY to Date</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>-50.00%</b>

**TOWN OF EMERALD ISLE**  
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**PUBLIC WORKS**

	# Beach Equipment Warnings						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	164	260	314	249	359	195	-45.68%
August	76	138	150	199	200	106	-47.00%
September	9	65	61	20	76	-	-100.00%
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	32	40	28	39	31	-	-100.00%
June	131	173	148	202	81	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>412</b>	<b>676</b>	<b>701</b>	<b>709</b>	<b>747</b>	<b>301</b>	<b>-59.71%</b>
<b>TOTAL - FY to Date</b>	<b>164</b>	<b>260</b>	<b>314</b>	<b>249</b>	<b>359</b>	<b>195</b>	<b>-45.68%</b>

	# Beach Equipment Confiscations						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	18	39	9	22	29	31.82%
August	2	3	19	12	-	5	#DIV/0!
September	-	5	12	2	7	-	-100.00%
October	-	-	-	-	10	-	-100.00%
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	4	-	2	1	9	-	-100.00%
June	5	31	7	24	6	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>12</b>	<b>57</b>	<b>79</b>	<b>48</b>	<b>54</b>	<b>34</b>	<b>-37.04%</b>
<b>TOTAL - FY to Date</b>	<b>1</b>	<b>18</b>	<b>39</b>	<b>9</b>	<b>22</b>	<b>29</b>	<b>31.82%</b>

	# Storm Water Inspections / Repairs						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	6	10	8	8	8	10	25.00%
August	7	9	9	12	8	10	25.00%
September	7	13	8	8	15	10	-33.33%
October	7	8	8	8	4	10	150.00%
November	7	10	8	10	8	9	12.50%
December	6	18	8	8	10	12	20.00%
January	6	10	10	8	10	9	-10.00%
February	8	8	8	10	7	9	28.57%
March	8	6	9	10	8	-	-100.00%
April	8	6	8	8	8	-	-100.00%
May	9	8	12	10	9	-	-100.00%
June	8	-	8	15	10	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>87</b>	<b>106</b>	<b>104</b>	<b>115</b>	<b>105</b>	<b>79</b>	<b>-24.76%</b>
<b>TOTAL - FY to Date</b>	<b>6</b>	<b>10</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>10</b>	<b>25.00%</b>

	# Deceased Deer Found & Buried						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	2	3	4	1	2	-	-100.00%
August	4	1	1	-	-	-	
September	5	3	-	-	-	1	
October	9	5	3	-	-	5	
November	9	4	4	-	-	2	
December	3	2	3	1	-	4	
January	4	-	2	2	-	3	
February	2	-	2	-	1	1	0.00%
March	1	5	1	-	1	-	-100.00%
April	2	2	-	1	-	-	
May	1	2	-	-	-	-	
June	5	-	-	1	1	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>47</b>	<b>27</b>	<b>20</b>	<b>6</b>	<b>5</b>	<b>16</b>	<b>220.00%</b>
<b>TOTAL - FY to Date</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>-</b>	<b>-100.00%</b>

**TOWN OF EMERALD ISLE**  
**Monthly Statistical Report**  
**FY 2019-20**



Data through end of February 2020 , except as noted otherwise

**SOLID WASTE**

	Tons of Residential Trash						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	527.13	549.40	554.07	559.51	576.86	547.87	-5.03%
August	450.26	448.60	468.66	414.64	429.28	411.61	-4.12%
September	311.97	291.65	311.86	308.62	459.13	302.48	-34.12%
October	208.07	226.58	225.35	246.60	306.67	225.18	-26.57%
November	128.73	189.91	187.11	189.98	248.20	161.97	-34.74%
December	186.71	166.27	155.75	157.87	187.02	209.18	11.85%
January	156.23	163.79	178.83	176.78	197.03	171.12	-13.15%
February	122.22	153.48	156.01	164.61	163.60	144.46	-11.70%
March	201.48	213.99	198.31	205.66	218.00		-100.00%
April	238.02	242.29	260.76	281.96	315.58		-100.00%
May	300.33	316.81	316.16	300.16	325.22		-100.00%
June	444.22	392.85	422.01	419.92	378.03		
<b>TOTAL - Entire FY</b>	3,275.37	3,355.62	3,434.88	3,426.31	3,804.62	2,173.87	-42.86%
<b>TOTAL - FY to Date</b>	527.13	549.40	554.07	559.51	576.86	547.87	-5.03%

	Tons of Residential Recyclables						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	184.75	139.96	113.75	111.22	115.95	104.65	-9.75%
August	131.31	103.29	122.25	116.07	119.45	85.67	-28.28%
September	65.77	80.44	62.43	66.09	22.51	58.63	160.46%
October	59.06	45.62	46.44	50.98	61.15	57.97	-5.20%
November	37.38	36.53	50.42	54.73	42.60	35.41	-16.88%
December	50.61	51.20	35.55	34.00	31.37	28.40	-9.47%
January	33.75	33.59	39.79	44.81	44.68	47.58	6.49%
February	27.63	29.89	31.92	34.89	33.23	29.74	-10.50%
March	36.87	49.83	47.15	39.89	37.34		-100.00%
April	55.46	44.76	53.62	51.95	49.30		-100.00%
May	58.51	52.19	79.05	75.05	71.91		-100.00%
June	81.93	106.60	81.93	84.08	74.41		-100.00%
<b>TOTAL - Entire FY</b>	823.03	773.90	764.30	763.76	703.90	448.05	-36.35%
<b>TOTAL - FY to Date</b>	184.75	139.96	113.75	111.22	115.95	104.65	-9.75%

	Recyclables as % of Total Solid Waste						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	25.95%	20.30%	17.03%	16.58%	16.74%	16.04%	-4.16%
August	22.58%	18.72%	20.69%	21.87%	21.77%	17.23%	-20.85%
September	17.41%	21.62%	16.68%	17.64%	4.67%	16.24%	247.75%
October	22.11%	16.76%	17.09%	17.13%	16.62%	20.47%	23.16%
November	22.50%	16.13%	21.23%	22.37%	14.65%	17.94%	22.46%
December	21.33%	23.54%	18.58%	17.72%	14.36%	11.95%	-16.78%
January	17.77%	17.02%	18.20%	20.22%	18.48%	21.76%	17.75%
February	18.44%	16.30%	16.99%	17.49%	16.88%	17.07%	-1.13%
March	15.47%	18.89%	19.21%	16.25%	14.59%		
April	18.90%	15.59%	17.06%	15.56%	13.51%		
May	16.31%	14.14%	20.00%	20.00%	18.11%		
June	15.57%	21.34%	16.26%	16.68%	16.45%		
<b>TOTAL - Entire FY</b>	20.08%	18.74%	18.20%	18.23%	15.61%	17.09%	
<b>TOTAL - FY to Date</b>	25.95%	20.30%	17.03%	16.58%	16.74%	16.04%	

	% Recycling Collection Points Set Out						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	49.32%	53.20%	57.43%	60.12%	59.37%	52.75%	-11.15%
August	49.79%	52.58%	57.46%	56.11%	54.16%	38.64%	-28.66%
September	38.80%	40.74%	44.99%	42.55%	35.84%	34.84%	-2.79%
October	32.37%	32.15%	33.00%	37.97%	34.64%	28.46%	-17.84%
November	22.02%	27.08%	26.36%	28.67%	24.96%	17.10%	-31.49%
December	22.85%	28.29%	22.62%	23.38%	19.34%	12.58%	-34.95%
January	22.91%	24.83%	25.90%	23.71%	22.86%	20.52%	-10.24%
February	19.11%	19.00%	23.74%	22.53%	15.91%	18.22%	14.52%
March	24.07%	27.14%	27.41%	25.35%	18.34%		-100.00%
April	31.03%	28.41%	34.36%	30.59%	28.83%		-100.00%
May	42.05%	28.30%	40.24%	38.39%	35.40%		-100.00%
June	42.58%	42.39%	49.87%	48.36%	42.99%		
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	# Yard Waste Collection Points						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1,992	1,724	2,987	3,104	4,402	1,231	-72.04%
August	1,147	1,529	3,080	3,950	3,349	2,694	-19.56%
September	1,663	2,098	3,282	3,757	1,342	2,032	51.42%
October	1,560	2,308	3,095	3,320	464	1,729	272.63%
November	1,001	1,986	3,154	3,178	1,940	1,439	-25.82%
December	888	1,634	1,622	1,736	1,998	1,640	-17.92%
January	1,120	1,585	1,816	2,860	1,827	1,268	-30.60%
February	803	2,306	2,802	2,626	2,536	1,673	-34.03%
March	1,502	2,990	3,084	3,529	3,055		-100.00%
April	2,306	3,313	3,026	3,606	2,078		-100.00%
May	2,384	3,178	4,410	4,566	2,360		-100.00%
June	2,456	3,034	4,313	4,149	2,080		-100.00%
<b>TOTAL - Entire FY</b>	18,822	27,685	36,671	40,381	27,431	13,706	-50.03%
<b>TOTAL - FY to Date</b>	1,992	1,724	2,987	3,104	4,402	1,231	-72.04%

	# Yard Waste Loads Disposed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	108	79	73	60	112	55	-50.89%
August	109	65	63	73	87	99	13.79%
September	49	66	80	77	37	88	137.84%
October	53	78	120	100	33	147	345.45%
November	43	70	110	81	100	103	3.00%
December	29	64	45	46	107	89	-16.82%
January	51	59	64	87	95	61	-35.79%
February	35	64	93	109	160	73	-54.38%
March	68	91	117	110	146		-100.00%
April	114	108	90	138	136		-100.00%
May	94	77	100	120	152		-100.00%
June	90	93	93	106	95		-100.00%
<b>TOTAL - Entire FY</b>	843	914	1,048	1,107	1,260	715	-43.25%
<b>TOTAL - FY to Date</b>	108	79	73	60	112	55	-50.89%

**TOWN OF EMERALD ISLE**  
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**SOLID WASTE**

	# Discarded Appliances						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	9	4	5	18	12	-33.33%
August	1	5	8	8	11	13	18.18%
September	1	1	4	3	-	7	
October	2	6	3	13	158	3	-98.10%
November	3	5	1	4	-	5	
December	2	-	5	1	16	7	-56.25%
January	2	4	2	8	14	7	-50.00%
February	2	6	11	4	6	5	-16.67%
March	2	2	8	8	12		-100.00%
April	2	-	6	5	12		-100.00%
May	2	5	9	6	10		-100.00%
June	6	3	5	16	15		-100.00%
<b>TOTAL - Entire FY</b>	<b>26</b>	<b>46</b>	<b>66</b>	<b>81</b>	<b>272</b>	<b>59</b>	<b>-78.31%</b>
<b>TOTAL - FY to Date</b>	<b>1</b>	<b>9</b>	<b>4</b>	<b>5</b>	<b>18</b>	<b>12</b>	<b>-33.33%</b>

	Lbs Trash from Beach (Approx)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	33,941	37,369	55,995	36,431	41,370	27,317	-33.97%
August	22,004	27,358	37,672	24,726	25,170	27,108	7.70%
September	10,410	9,093	20,433	11,737	10,658	4,316	-59.50%
October	3,289	530	2,593	-	-	-	
November	1,878	1,251	-	-	-	-	
December	-	680	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	731	-	-	-	-	
April	3,413	3,207	14,593	8,325	6,362		-100.00%
May	23,952	16,914	21,547	17,831	15,857		-100.00%
June	23,954	31,071	25,348	29,746	24,167		-100.00%
<b>TOTAL - Entire FY</b>	<b>122,841</b>	<b>128,204</b>	<b>178,181</b>	<b>128,796</b>	<b>123,584</b>	<b>58,741</b>	<b>-52.47%</b>
<b>TOTAL - FY to Date</b>	<b>33,941</b>	<b>37,369</b>	<b>55,995</b>	<b>36,431</b>	<b>41,370</b>	<b>27,317</b>	<b>-33.97%</b>

	Lbs Recyclables from Beach (Approx)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	59,095	60,725	91,515	64,685	63,072	44,650	-29.21%
August	35,649	48,367	61,553	37,746	35,687	30,895	-13.43%
September	15,455	17,449	30,246	19,038	16,065	7,618	-52.58%
October	2,978	1,037	3,122	-	-	-	
November	204	954	-	-	-	-	
December	-	892	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	1,690	-	-	-	-	
April	4,291	6,820	17,698	13,020	6,694		-100.00%
May	37,208	28,528	31,166	26,144	21,507		-100.00%
June	36,165	42,848	40,335	36,477	36,654		-100.00%
<b>TOTAL - Entire FY</b>	<b>191,045</b>	<b>209,310</b>	<b>275,635</b>	<b>197,110</b>	<b>179,679</b>	<b>83,163</b>	<b>-53.72%</b>
<b>TOTAL - FY to Date</b>	<b>59,095</b>	<b>60,725</b>	<b>91,515</b>	<b>64,685</b>	<b>63,072</b>	<b>44,650</b>	<b>-29.21%</b>

**TOWN OF EMERALD ISLE**  
**Monthly Statistical Report**  
**FY 2019-20**



Data through end of February 2020 , except as noted otherwise

**PARKS AND RECREATION**

	# of Paid Parking Customers - ORAs						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	2,643	2,410	4,290	4,022	3,980	4,284	7.64%
August	1,927	2,705	2,321	1,743	3,101	2,973	-4.13%
September	624	785	1,083	974	1,776	-	-100.00%
October	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-
April	90	600	2,688	1,140	-	-	-
May	3,656	2,339	3,072	2,782	3,850	-	-100.00%
June	2,441	3,331	2,435	4,054	3,415	-	-100.00%
<b>TOTAL - Entire FY</b>	<b>11,381</b>	<b>12,170</b>	<b>15,889</b>	<b>14,715</b>	<b>16,122</b>	<b>7,257</b>	<b>-54.99%</b>
<b>TOTAL - FY to Date</b>	<b>2,643</b>	<b>2,410</b>	<b>4,290</b>	<b>4,022</b>	<b>3,980</b>	<b>4,284</b>	<b>7.64%</b>

	# Free Parking Visitors - ORAs						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	321	254	372	367	321	368	14.64%
August	224	217	201	187	308	337	9.42%
September	77	121	119	120	166	-	-100.00%
October	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-
April	18	65	125	76	-	-	-
May	369	259	206	222	235	-	-100.00%
June	247	228	189	279	-	-	#DIV/0!
<b>TOTAL - Entire FY</b>	<b>1,256</b>	<b>1,144</b>	<b>1,212</b>	<b>1,251</b>	<b>1,030</b>	<b>705</b>	<b>-31.55%</b>
<b>TOTAL - FY to Date</b>	<b>321</b>	<b>254</b>	<b>372</b>	<b>367</b>	<b>321</b>	<b>368</b>	<b>14.64%</b>

	Comm Center Attendance (All Activities)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3,958	3,268	3,115	3,037	3,599	3,844	6.81%
August	2,569	2,547	2,987	2,906	4,326	3,147	-27.25%
September	2,955	3,277	4,963	3,397	1,366	2,744	100.88%
October	3,844	4,082	4,818	3,783	4,210	4,613	9.57%
November	3,336	3,164	3,070	3,852	3,328	2,451	-26.35%
December	2,931	3,125	3,504	2,784	2,732	3,027	10.80%
January	4,291	3,329	4,727	4,482	3,120	3,661	17.34%
February	3,661	3,909	3,765	3,819	3,388	3,666	8.21%
March	3,275	3,815	3,688	4,910	3,834	-	-100.00%
April	3,557	3,359	3,096	3,706	3,237	-	-100.00%
May	2,601	2,889	3,092	3,342	3,780	-	-100.00%
June	2,671	3,660	3,117	3,253	-	-	-
<b>TOTAL - Entire FY</b>	<b>39,649</b>	<b>40,424</b>	<b>43,942</b>	<b>43,271</b>	<b>36,920</b>	<b>27,153</b>	<b>-26.45%</b>
<b>TOTAL - FY to Date</b>	<b>3,958</b>	<b>3,268</b>	<b>3,115</b>	<b>3,037</b>	<b>3,599</b>	<b>3,844</b>	<b>6.81%</b>

	After School Program Enrollment						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	-
August	15	15	20	20	19	21	10.53%
September	15	15	20	20	19	21	10.53%
October	15	15	20	20	19	21	10.53%
November	15	15	20	18	20	21	5.00%
December	13	15	19	18	19	21	10.53%
January	13	15	18	18	18	21	16.67%
February	13	14	20	20	19	21	10.53%
March	13	14	20	20	19	-	-100.00%
April	13	14	20	20	19	-	-100.00%
May	14	14	20	20	19	-	-100.00%
June	-	-	-	-	-	-	-
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	Summer Day Camp Enrollment						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	24	24	28	28	30	30	0.00%
August	24	24	28	28	30	30	0.00%
September	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-
June	24	28	28	30	-	-	-
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

	Mothers Morning Out Enrollment						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-
September	21	20	20	20	20	20	0.00%
October	21	20	20	20	20	20	0.00%
November	21	20	20	19	20	20	0.00%
December	21	20	20	19	20	20	0.00%
January	21	20	20	19	20	20	0.00%
February	21	20	20	19	20	20	0.00%
March	21	20	20	19	20	-	-100.00%
April	21	21	21	19	20	-	-100.00%
May	21	21	21	19	20	-	-100.00%
June	-	-	-	-	-	-	-
<b>TOTAL - Entire FY</b>							
<b>TOTAL - FY to Date</b>							

**TOWN OF EMERALD ISLE**  
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**PARKS AND RECREATION**

	# Community Center Memberships - Individual Taxpayer						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	4	5	5	5	1	5	400.00%
August	2	-	3	3	3	3	0.00%
September	3	1	-	1	-	1	
October	8	5	3	5	4	9	125.00%
November	-	4	3	4	-	-	
December	16	11	20	20	14	15	7.14%
January	63	74	72	80	77	58	-24.68%
February	16	21	19	26	17	19	11.76%
March	11	10	10	20	13		-100.00%
April	10	7	5	11	4		-100.00%
May	5	5	6	9	5		-100.00%
June	13	7	9	4	-		
<b>TOTAL - Entire FY</b>	151	150	155	188	138	110	-20.29%
<b>TOTAL - FY to Date</b>	4	5	5	5	1	5	400.00%

	# Community Center Memberships - Family Taxpayer						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3	7	3	7	7	4	-42.86%
August	3	-	2	3	6	3	-50.00%
September	3	1	-	-	-	1	
October	8	6	4	6	4	1	-75.00%
November	-	3	-	1	1	1	0.00%
December	16	26	38	25	20	29	45.00%
January	98	84	87	92	91	91	0.00%
February	24	26	20	29	23	24	4.35%
March	8	16	16	21	14		-100.00%
April	8	11	10	17	12		-100.00%
May	8	9	8	8	7		-100.00%
June	16	11	17	11	-		
<b>TOTAL - Entire FY</b>	195	200	205	220	185	154	-16.76%
<b>TOTAL - FY to Date</b>	3	7	3	7	7	4	-42.86%

	# Community Center Memberships - Free						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3	2	5	6	7	10	42.86%
August	3	1	6	6	14	7	-50.00%
September	3	5	2	3	1	-	-100.00%
October	2	3	-	5	2	4	100.00%
November	3	6	1	2	1	4	300.00%
December	10	1	10	7	7	33	371.43%
January	59	57	51	56	73	36	-50.68%
February	12	9	14	17	12	8	-33.33%
March	1	9	5	9	17		-100.00%
April	2	13	7	10	11		-100.00%
May	12	12	20	18	28		-100.00%
June	6	7	4	8	-		
<b>TOTAL - Entire FY</b>	116	125	125	147	173	102	-41.04%
<b>TOTAL - FY to Date</b>	3	2	5	6	7	10	42.86%

	# Community Center Memberships - Individual Non-Taxpayer						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	
August	-	-	-	-	-	-	
September	-	-	-	-	-	-	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	1	2	2	1	3	2	-33.33%
January	2	1	6	4	1	1	0.00%
February	-	-	-	-	1	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	-	-	-	-	-	-	
June	1	-	-	-	-	-	
<b>TOTAL - Entire FY</b>	4	3	8	5	5	3	-40.00%
<b>TOTAL - FY to Date</b>	-	-	-	-	-	-	

	# Community Center Memberships - Family Non-Taxpayer						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	1	-	-	-	-	
August	-	-	-	-	-	-	
September	-	-	-	-	-	-	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	1	2	2	3	3	3	0.00%
February	-	-	-	3	-	-	
March	-	-	-	-	-	-	
April	-	1	-	-	-	-	
May	-	-	-	-	-	-	
June	-	-	-	-	-	-	
<b>TOTAL - Entire FY</b>	1	4	2	6	3	3	0.00%
<b>TOTAL - FY to Date</b>	-	1	-	-	-	-	

	# Community Center Memberships - Walkers Only						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	
August	-	-	-	-	-	-	
September	-	-	-	-	-	-	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	1	1	-	-	-	-	
January	-	-	2	2	2	1	-50.00%
February	1	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	-	-	-	-	-	-	
June	-	-	1	-	-	-	
<b>TOTAL - Entire FY</b>	2	1	3	2	2	1	-50.00%
<b>TOTAL - FY to Date</b>	-	-	-	-	-	-	

**TOWN OF EMERALD ISLE**  
**Monthly Statistical Report**  
**FY 2019-20**



Data through end of February 2020 , except as noted otherwise

**PARKS AND RECREATION**

	Beach / Sound Access Repair / Improve						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	33	25	28	24	39	28	-28.21%
August	43	15	29	20	26	33	65.00%
September	5	11	14	24	-	13	-45.83%
October	19	14	7	10	16	28	180.00%
November	3	4	49	16	32	6	-62.50%
December	21	32	4	45	44	7	-84.44%
January	42	8	8	17	36	13	-23.53%
February	46	4	11	11	22	10	-9.09%
March	27	5	9	9	9		-100.00%
April	3	62	31	73	18		-100.00%
May	56	15	50	20	35		-100.00%
June	67	90	36	4	-		
<b>TOTAL - Entire FY</b>	<b>365</b>	<b>285</b>	<b>276</b>	<b>273</b>	<b>277</b>	<b>138</b>	<b>-50.18%</b>
<b>TOTAL - FY to Date</b>	<b>33</b>	<b>25</b>	<b>28</b>	<b>24</b>	<b>39</b>	<b>28</b>	<b>-28.21%</b>

**# NC 58 ROW Mowing Cycles Completed**

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
	July	5	4	4	4	4	3
August	4	5	3	5	5	4	-20.00%
September	4	4	2	3	1	2	100.00%
October	2	2	1	1	2	1	-50.00%
November	-	-	-	-	1	-	-100.00%
December	-	-	-	-	4	1	-75.00%
January	-	1	-	-	1	1	0.00%
February	-	-	1	-	1	1	0.00%
March	1	2	1	2	3		
April	2	2	3	2	3		
May	2	3	3	3	3		
June	4	4	4	4	-		
<b>TOTAL - Entire FY</b>	<b>24</b>	<b>27</b>	<b>22</b>	<b>24</b>	<b>28</b>	<b>13</b>	<b>-53.57%</b>
<b>TOTAL - FY to Date</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>-25.00%</b>

**TOWN OF EMERALD ISLE**

**Monthly Budget Report - Major Funds Only**

**67% of Fiscal Year Completed**

February 2020

<u>GENERAL FUND</u>	<u>Budget</u>	<u>Actual Thru</u> <u>29-Feb-20</u>	<u>Percent of</u> <u>Budget</u>	<u>Balance as of</u> <u>29-Feb-20</u>	<u>Notes on</u> <u>Major Deviations</u>
<b>REVENUES</b>					
Property Tax	4,399,786	4,301,353	98%	(98,433)	1
Sales Tax	2,091,853	914,665	44%	(1,177,188)	2
State-Shared Revenues	641,642	193,818	30%	(447,824)	3
Solid Waste Fees	1,585,200	1,580,237	100%	(4,963)	1
EMS Service Fees	215,000	168,968	79%	(46,032)	
Development Permit Fees	248,000	139,179	56%	(108,821)	
Other Fees	406,000	301,104	74%	(104,896)	4
Parks and Recreation Fees	191,000	128,685	67%	(62,315)	
Grant Revenues	74,303	30,940	42%	(43,363)	5
Other Revenues	169,100	178,315	105%	9,215	6
Installment Financing Proceeds	250,000	246,000	98%	(4,000)	7
Interest Earnings	25,000	46,532	186%	21,532	
Special Sep Allow Fund Balance	60,400	-	0%	(60,400)	
Powell Bill Fund Balance	175,551	-	0%	(175,551)	
Appropriated Fund Balance	480,144	-	0%	(480,144)	8
<b>TOTAL REVENUES</b>	<b>11,012,979</b>	<b>8,229,797</b>	<b>75%</b>	<b>(2,783,182)</b>	
<b>EXPENDITURES AND ENCUMBRANCES</b>					
Governing Body	99,708	67,839	68%	31,869	
Legal	15,000	6,239	42%	8,761	
Administration	723,414	534,147	74%	189,267	
Police	1,940,957	1,308,276	67%	632,681	
Fire	1,806,382	1,182,874	65%	623,508	
EMS	1,119,476	809,271	72%	310,205	
Planning and Inspections	185,932	137,294	74%	48,638	
Public Works	732,339	468,063	64%	264,276	
Waste Management	1,518,453	1,033,727	68%	484,726	
Parks and Recreation	1,204,967	698,156	58%	506,811	
Nondepartmental	623,181	388,088	62%	235,093	9
Debt Service	378,092	11,000	3%	367,092	10
Transfers to Other Funds	665,078	662,128	100%	2,950	11
<b>TOTAL EXPENDITURES AND ENCUMBRANCES</b>	<b>11,012,979</b>	<b>7,307,102</b>	<b>66%</b>	<b>3,705,877</b>	

NOTES:

- Property tax bills were mailed mid-August. The majority of property tax and solid waste collections occur during November through January.
- Three month lag in sales tax distribution. Sales tax distributions are trending upward approximately 5% year over year. First five months of distributions for FY 2020 are significantly higher than FY 2019.
- Most state-shared revenues are distributed quarterly, beginning in December.
- Other fees includes seasonal region access parking and beach driving permit fees.
- SAFER grant reimbursements for three Firefighter positions are anticipated quarterly. Quarterly reimbursements will decrease from 75% to 35% of total salaries and benefits effective October, 2019. Total amount also includes Bullet Proof Vest grant.
- Other revenues include insurance proceeds, and donations which were not previously budgeted, as well as quarterly ABC Board distributions.
- Installment financing proceeds for new Braun ambulance.
- Appropriated fund balance for FY 2019 NC Office of Recovery & Resiliency grant and contracts carried over from FY 2019 for street light improvements, building repairs, and beach access walkway replacements.
- Majority of annual insurance premiums paid in July.
- Debt service payment to date for installment purchase of Lot 1, Shell Cove North.
- Transfers from the General Fund to Future Beach Nourishment Fund, Golf Cart Infrastructure, and Islander Dr/WORA Projects are complete.

3/6/2020

TOWN OF EMERALD ISLE

Monthly Budget Report - Major Funds Only

67% of Fiscal Year Completed

February 2020

<u>FUTURE BEACH NOURISHMENT FUND</u>	<u>Budget</u>	<u>Actual Thru</u> <u>29-Feb-20</u>	<u>Percent of</u> <u>Budget</u>	<u>Balance as of</u> <u>29-Feb-20</u>	<u>Notes on</u> <u>Major Deviations</u>
<b>REVENUES</b>					
Primary Benefit Special District Taxes	281,559	273,819	97%	(7,740)	1
Transfer from General Fund	400,000	400,000	100%	-	
Interest Earnings	85,000	21,645	25%	(63,355)	
<b>TOTAL REVENUES</b>	<b>766,559</b>	<b>695,464</b>	<b>91%</b>	<b>(71,095)</b>	
<b>EXPENDITURES AND ENCUMBRANCES</b>					
Appropriation to Fund Balance	766,559	-	0%	766,559	
<b>TOTAL EXPENDITURES AND ENCUMBRANCES</b>	<b>766,559</b>	<b>-</b>	<b>0%</b>	<b>766,559</b>	

NOTES:

1 Property tax bills were mailed mid-August. Majority of property taxes are paid in November, December, and January.

<b>SUMMARY OF CASH ACCOUNTS</b>	<b>Current Month</b>		
	<u>Last Year</u>	<u>Last Month</u>	<u>Current Month</u>
Cash / Checking - BB&T **	2,587,262	(1,622,398)	(1,605,944)
NC Capital Management Trust - Cash Portfolio	931,099	4,982,953	4,545,893
NC Capital Management Trust - Term Portfolio	139,065	1,147,899	1,146,405
<b>GENERAL FUND</b>	<b>3,657,426</b>	<b>4,508,453</b>	<b>4,086,354</b>
<b>OTHER FUNDS (Capital and Special Revenue) **</b>	<b>(1,828,670)</b>	<b>1,828,225</b>	<b>2,193,104</b>
Cash / Checking - BB&T **	(7,722)	8,690	36,476
NC Capital Management Trust-Cash Portfolio	299	799,067	799,985
NC Capital Management Trust-Term Portfolio	4,086,254	1,571,235	1,573,296
<b>FUTURE BEACH NOURISHMENT FUND</b>	<b>4,078,831</b>	<b>2,378,993</b>	<b>2,409,757</b>
<b>TOTAL CASH - ALL FUNDS</b>	<b>5,907,587</b>	<b>8,715,671</b>	<b>8,689,215</b>

\*\* Note: Other Funds includes Hurricane Florence Fund - which includes NC Office of Recovery and Resiliency State Revolving Fund Loan proceeds used to fund recovery expenses pending FEMA reimbursements.

\*\* Negative amounts in individual funds caused by "Pooled" Cash.

\*\* All Funds held in "Pooled" Cash / Checking - BB&T. Current Month Balance = \$620,636.



Nice Matters!

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**Finance Director**  
Laura Rotchford  
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## MONTHLY DEPARTMENT REPORT - Narrative

Administration Department

February, 2020

### Significant Accomplishments During Past Month:

- Reviewed daily deposit entries for accuracy
- Processed weekly accounts payable
- Monitored cash balances in BB&T and NCCMT accounts to optimize interest earnings over bank service fees
- Reconciled Bank and NCCMT statements for all Funds
- Began budget documentation process for department budget preparation
- Processed bi-weekly payrolls, and all related reports
- Completed all monthly processes related to payroll
- Provided Human Resource assistance as needed and requested
- Enrolled 3 part-time employees
- Posted Town notices, advertisements, proclamations
- Daily updates and maintenance to Town website, other social media
- Prepared Minutes for the January 14, 2020 Regular and Closed Session Meetings and the February 10, 2020 Special Board Meeting

### Significant Planned Tasks / Objectives for Next Month:

- Ongoing work with NC Emergency Management and FEMA on appropriate claims, and documentation for hurricane recovery expenses – Florence & Dorian
- Ongoing work with Tyler Technologies for implementation of Incode Software
- Continue budget process in preparation for the Board's review in May
- Prepare annual legal advertisement for delinquent property taxes

Submitted by: Laura Rotchford, Finance Director



Nice Matters!

**Emerald Isle EMS Department**  
7500 Emerald Drive  
Emerald Isle, NC 28594

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**EMS Chief**  
David Jones  
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**DIAL 911 FOR EMERGENCIES**



## MONTHLY DEPARTMENT REPORT – Narrative

EMS Department

February 2020

### Significant Accomplishments during Past Month:

- The new EMS unit went into service on February 11<sup>th</sup>.
- EMS placed two IV pumps in service in February.
- EMS employees completed their annual safety training taught by EIFD.
- EMS taught a Continuing Education Class here on Feb 20<sup>th</sup> to our EMS personnel and others throughout the county.
- Chief Jones attended a meeting regarding a County sponsored disaster drill that will take place the end of April.
- Chief Jones also attended the County's quarterly EMS Quality Assurance Committee meeting.

### Significant Planned Tasks / Objectives for Next Month:

- The Pulsara App is set to go live in March.
- EMS will be participating in Swansboro Elementary Career Day on March 12<sup>th</sup>.
- Chief Jones will be attending NC EMS Administrators Conference in Wilmington on March 11<sup>th</sup> - 13<sup>th</sup>.
- EMS is preparing for the St. Patrick's Day Festival along with the EI Marathon.
- EMS will also be teaching an EMS continuing education class on March 19<sup>th</sup> at the EMS building.
- EMS is hiring part-time employees in preparation of the summer season.

### Special Items of Interest to Note:

- EMS is currently hiring part-time EMT/AEMT/Paramedics for the 2020 summer season

Respectfully Submitted by: David Jones, EMS Chief



Nice Matters!

Emerald Isle  
Police Department  
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James A. Reese  
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CALL 911 FOR EMERGENCIES



## MONTHLY DEPARTMENT REPORT - Narrative

Police Department

February 2020

### Significant Accomplishments during the past Month:

- The second presentation of the 2020 PEP program covered “Commonly violated Town Ordinances” and was presented by Chief Reese. There were 34 people in attendance. The PEP program continues to be a great opportunity for the department to partner with the community and other agencies to educate the public on topics related to current events and to bring a better understanding of the public on the programs, capabilities and resources available in our area.
- Coffee with a Cop was held at “Rucker John’s”, and there were 23 people in attendance, including several new residents to Emerald Isle. This program continues to be a great avenue of getting information out about the town and town events for the department and the town residents, as well as, an opportunity for the officers and our residents to get to know each other on a personal level and share information and ideas about the happenings and issues in Emerald Isle.
- Beach Driving began on September 15<sup>th</sup>. The department continues daily patrols of the beach strand to ensure safety and enforcement of the rules and regulations of the program. This year, the department took over the issuance of Beach Driving Permits from Town Hall. In the month of February, the department issued 44 beach driving permits. A total of 2,588 beach driving permits have been issued for the FY19-20 season.
- The department continues to administer the Golf Cart Registration Program for the town. Registration for the 2020 calendar year began in November. In the month of February the department issued a total of 130 golf cart registrations. There have been a total of 489 registrations issued for calendar year 2020. This continues to be a widely popular program and the department will continue to work hard to ensure the safety of the program and the public through education and enforcement of the rules and regulations.
- The department continues offering the annual “Golf Cart Safety” classes, with two classes held in the month of February and a total of 28 attendees at the classes. This program provides valuable information to golf cart registrants while also providing a \$25.00 discount towards the cost of registration or renewal.
- The department concluded the annual Coyote trapping program on February 29, 2020 which was the authorized coyote trapping season for Carteret County. In the month of February there were 4 coyotes harvested in Emerald Isle. This brings the total for this trapping season to 15 coyotes trapped and removed. Since this program was started in 2016 there have been a total of 50 coyotes trapped and removed from the island (38 males and 12 females). The department has and will continue to work closely with the North Carolina Wildlife Resources Commission biologist and wildlife depredation agents to ensure that we are addressing concerns expressed by residence and managing the town’s coyote population responsibly.
- Chief Reese attended the monthly Carteret County Chief’s Meeting in Morehead City. The topic of discussion was updates to new legislation and the effects on law enforcement, active shooter training for agencies in the county and communications in the county.
- Chief Reese attended the Golf Cart Advisory Committee meeting where discussions on ways to improve community access for the golf cart program

continued and new officers were elected. The committee is continuing to work on plans to improve parking in various locations in town.

- The department worked with the U.S. Marshall's service and the North Carolina State Bureau of Investigation to locate, arrest and extradite Patrick Whitley from Texas back to North Carolina to stand trial for the January 9<sup>th</sup> murder of Carl Jones, Jr.
- The flooring replacement project was completed on the police department. This project was one of the final projects left to be completed to complete the recovery of damages received in Hurricane Florence in 2018. The final project will be painting, in which bids have already been received and awarded and we hope to have the project completed by the end of March 2020.
- The department coordinated with the St. Patrick's Day Festival committee, Emerald Isle Parks and Recreation and other first responders to develop an event plan of action for the upcoming St. Patrick's Day Festival scheduled for March 14, 2020.
- Chief Reese continued participating as a member of the Beach Safety Committee, who gave a presentation to the media and the community on several new programs and ideas developed to promote and increase beach safety and awareness as part of the 2020 beach season.
- Chief Reese and MPO DeLorme attended the monthly Emerald Isle Neighborhood Watch Committee meeting. These meeting are used as planning and development meetings to try and further the efforts of the program. Chief Reese proposed using the annual golf with a cop tournament as a fundraising opportunity to support the new "Adopt a Guard" program as part of the new beach safety initiatives. Chief Reese also presented an additional beach safety education program to the committee from a citizen of Emerald Isle for their discussion and consideration.
- The department coordinated with the Emerald Isle Marathon Committee to develop an event plan of action for the annual Emerald Isle Marathon scheduled for March 28, 2020.
- Sergeant T. Biskup and Police Officer T. Carroll completed the Crime Prevention through Environmental Design Course offered through the North Carolina Justice Academy from February 10<sup>th</sup> through the 13<sup>th</sup>. This training teaches officers how to reduce crime in communities by using the environment and development as part of a crime prevention strategy.
- Officer S. Scott completed the EC/IRII Operators Certification course offered February 17<sup>th</sup> through the 20<sup>th</sup> by the North Carolina Department of Health and Human Resources.
- Chief Reese began the process of working with town administration and elected officials to complete the FY20-21 recommended budget. The department will submit budget recommendations to the finance director by March 13<sup>th</sup> and then meet with the town manager and finance director to finalize budget funding requests.
- The Department continued the process to fill the vacancy for the position of Assistant Chief of Police. The application process opened January 3<sup>rd</sup> and remained open through January 24<sup>th</sup> 2020. The department received a total of 17 applications which were reviewed by an application review committee. There were a total of four candidates chosen by the committee to invite to participate in the selection process. The process will be held on March 5, 2020.

#### **Significant Planned Tasks / Objectives for Next Month:**

- The third PEP Program presentation for 2020 will be held on March 17, 2020 in the Town Board Room at 10:00am. This month's topic will be on "Beach Re-nourishment Overview" and will be presented by Coastal Shore Protection Manager Rudi Rudolph with additional information provided by Town Manager Matt Zapp.
- The Coffee with a Cop community outreach program will be held at "4 J's Coffee Shop on March 26, 2020 at 9 am. We look forward seeing everyone there and always look forward to meeting and welcoming new attendees.
- The department will continue its support and participation in the Carteret County HEAT Task Force.

- The department will continue to participate in the Carteret County Chief's Meeting held monthly at the Morehead City Police Department. This meeting is an opportunity for command staff officers from across the county to meet and discuss events, training and other concerns in the law enforcement community.
- The department will continue to offer in house training on relevant topics for our officers. Officers are still encouraged to attend online training through the NCJA website and will be attending training in other job related areas.
- The department will continue to participate in the multi-agency Rapid Response Active Shooter training and Command Staff Active Shooter Training in the county.
- Chief Reese and SRO DeLorme will attend the first quarterly meeting of the EINW Program for the year scheduled for March 3, 2020. These meetings are open to the public and held on the first Tuesday of the month in the Board Meeting Room at the police department. The EINW Board is doing a great job of promoting the program in the community and working with the department to educate and inform residents on crime safety information and crime prevention strategies.
- Chief Reese will continue to participate in the Golf Cart Advisory Committee meetings. These meeting are open to the public and held on the third Tuesday of the month in the Board Meeting Room at the police department at 5:30pm. This committee is focused on improving and expanding the Golf Cart Program in Emerald Isle.
- The department will begin the 2020 Beach Parking program as part of the new permitting program being administered by the police department. This program brings all town permits (except building permits) to a centralized location and expands offered services by extending hours and offering weekends for residents and visitors to obtain permits for golf carts, beach driving, etc....
- The department will continue to administer the Golf Cart Safety classes as part of the Golf Cart program. Classes began in December and will continue through May of 2020. The department will host at least two classes per month to promote education and safety as part of the program.
- The department will provide traffic control and security for the annual St. Patrick's Day Festival scheduled for March 14<sup>th</sup>, 2020 at the Emerald Plantation Shopping center.
- The department will provide traffic control and security for the annual Emerald Isle Marathon scheduled for March 26<sup>th</sup>, 2020 beginning at the West Ocean Regional Access.
- The department will continue the selection process to select a replacement for retired Assistant Chief Bailey. The current timeline for that process is as follows:
  - March 5<sup>th</sup>: Candidate Interviews and presentations
  - March 6<sup>th</sup> – March 19<sup>th</sup>: reserved for follow up interviews and deliberation
  - NLT March 20<sup>th</sup>: - Announcement of new Assistant Chief.

**Special Items of Interest to Note:**

- The department continues recruiting efforts to fill two (2) vacancies in our full time staff and ten (10) vacancies in our part-time staff. There are currently multiple openings for full-time and part-time officers in the county and surrounding areas, which makes recruiting officers more challenging.
- The department continues to offer refrigerator magnets containing beach safety information and beach rules and regulations for purchase for \$2.00 per magnet. These have been widely popular and are being utilized by realty companies and private homeowners to put in rental units to bring awareness to beach flag meanings, rip current information and the Emerald Isle APP. All proceeds will go to purchase more magnets.

Respectfully Submitted by: James A. Reese, Chief of Police



Nice Matters!

**Emerald Isle  
Planning and Inspections**  
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**Town Planner**  
Josh Edmondson  
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## MONTHLY DEPARTMENT REPORT – Narrative

Planning and Inspections Department

February 2020

### Significant Accomplishments during the Past Month:

- Staff issued 109 permits
- Staff began preparation of flood regulation updates and flood map update
- Staff attended the weekly Beach Nourishment Meetings
- Staff and Fire Dept. met to discuss Islander Development addressing
- Staff attended the Carteret County Transportation Meeting
- Staff removed 8 illegal signs
- Staff met with DCM concerning 2 stormwater projects

### Significant Planned Tasks / Objectives for Next Month:

- Staff will continue nuisance abatement on properties
- Staff will complete proposed department budget
- Staff will prepare a Commercial review proposal for the Planning Board
- Staff will prepare to discuss flood regulations revisions with the Planning Board
- Staff will meet with Village West Developers regarding addressing of the development
- Staff will conduct a preconstruction meeting concerning Islander Dr. construction
- Staff will continue to work with the Transportation Impact addition and sewer improvement
- Staff will continue to work with the Consultants on the proposed streetscape improvements to Islander Drive
- Staff will continue reviewing UDO for needed policy/regulation revisions
- Staff will continue to answer and help property owners and insurance agents with questions concerning flood data

### Special Items of Interest to Note:

Planning Board Meeting, March 23, 2020 at 6PM

Submitted by: Josh Edmondson, Town Planner

**TOWN OF EMERALD ISLE  
DEPARTMENT OF PLANNING AND INSPECTIONS**

**MONTHLY SUMMARY REPORT  
FISCAL YEAR 2019-2020**

**FEBRUARY**

**February 2020**

**Breakdown of Permits with Value**

Accessory	(25)	\$	367,399.00
Addition	(4)	\$	257,805.00
Building	(0)	\$	.00
New Residential	(4)	\$	1,347,000.00
Mobile Home	(1)	\$	262,795.00
Repair	(32)	\$	1,549,170.00
Water Access	(1)	\$	45,000.00

Monthly Total \$ 3,829,169.00

YTD New Res. (21) \$ 8,398,444.00

YTD Total \$ 24,531,979.00

Monthly Fee Total \$ 19,627.70

YTD Fee Total \$ 141,367.40

**February 2019 Comparison**

**Breakdown of Permits with Value**

Accessory	(10)	\$	145,974.00
Addition	(2)	\$	233,000.00
Building	(0)	\$	.00
New Residential	(3)	\$	1,405,000.00
Mobile Home	(1)	\$	6,000.00
Repair	(24)	\$	1,305,088.00
Water Access	(2)	\$	68,380.00

Monthly Total \$ 3,163,442.00

YTD New Res. (18) \$ 6,739,832.00

YTD Total \$ 33,957,942.00

Monthly Fee Total \$ 19,118.90

YTD Fee Total \$ 92,974.40

*Department of Planning and Inspections  
Fiscal Year 2019-2020  
Monthly Summary Report  
February, 2020  
Breakdown of Inspections Performed*

<u>Current Fiscal Year (February 2020)</u>		<u>Prior Fiscal Year (February 2019)</u>	
Driveway	4	Driveway	3
Dunes and Vegetation	2	Dunes and Vegetation	4
Electrical Equipment Only	1	Electrical Equipment Only	3
Electrical Finals	11	Electrical Finals	10
Electrical Rough-ins	18	Electrical Rough-ins	25
Electrical Temporary Poles	4	Electrical Temporary Poles	5
Finals (dwelling)	10	Finals (dwelling)	4
Finals (miscellaneous)	21	Finals (miscellaneous)	19
Firewall	0	Firewall	2
Flooring	2	Flooring	1
Footings	8	Footings	3
Foundation	2	Foundation	2
Framing	18	Framing	19
Gas	5	Gas	6
Insulation	12	Insulation	55
Lentil	0	Lentil	0
Marriage Wall	2	Marriage Wall	2
Mechanical Change-outs	21	Mechanical Change-outs	21
Mechanical Finals	6	Mechanical Finals	5
Mechanical Rough-ins	12	Mechanical Rough-ins	25
Miscellaneous	39	Miscellaneous	48
Mobile Homes	1	Mobile Homes	1
Nailing	8	Nailing	5
Piling	1	Pilings	7
Plumbing Finals	13	Plumbing Finals	8
Plumbing Rough-ins	27	Plumbing Rough-ins	30
Plumbing in Slab	5	Plumbing in Slab	8
Pool Bonding	8	Pool Bonding	5
Retaining Wall	0	Retaining Wall	1
Service Change	8	Service Change	7
Service Repair	0	Service Repair	0
Service Upgrade	0	Service Upgrade	0
Slab	5	Slab	3
Stormwater/Drainage	4	Stormwater/Drainage	3
Tree/Vegetation Removal	5	Tree Removal	4
<b>Total</b>	<b>283</b>	<b>Total</b>	<b>345</b>
<b>Total YTD 02/29/20</b>	<b>2,457</b>	<b>Total YTD 02/28/19</b>	<b>2,202</b>



Nice Matters!

**Emerald Isle  
Parks and Recreation  
Department**  
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**Parks and Recreation Director**  
Alesia F. Sanderson  
[asanderson@emeraldisle-nc.org](mailto:asanderson@emeraldisle-nc.org)



## MONTHLY DEPARTMENT REPORT – Narrative

Parks and Recreation Department

February 2020

### Significant Accomplishments during Past Month:

- Maintained parks
- Maintained town building grounds
- Maintained Emerald Dr. ROW appearance
- Friday Free Flick took place on February 14<sup>th</sup> featuring “A Charlie Brown Valentine”
- American Red Cross Blood Drive took place February 21<sup>st</sup>
- Emerald Isle Garden Club Annual Card party was held on February 26<sup>th</sup>

### Significant Planned Tasks / Objectives for Next Month:

- Friday Free Flick scheduled for March 13<sup>th</sup> featuring “Dr. Dolittle: Million Dollar Mutts”
- Emerald Isle St. Patrick’s Festival Preview– Rides & Games for one price on March 13<sup>th</sup> from 5-10pm
- St. Patrick’s Festival scheduled for March 14<sup>th</sup>
- Emerald Isle Marathon, Half-Marathon, & 5K scheduled for March 28<sup>th</sup>

### Special Items of Interest to Note:

- Job Fair scheduled for April 1<sup>st</sup>
- Easter Eggstreme event planned for April 4<sup>th</sup>
- Community Center closed April 10<sup>th</sup> for Good Friday
- American Red Cross Blood Drive scheduled for April 17<sup>th</sup>
- Summer Day Camp Registration will take place from April 20<sup>th</sup> – April 24<sup>th</sup> with the lottery scheduled for April 27<sup>th</sup>

Submitted by: Alesia Sanderson, Parks and Recreation Director



Nice Matters!

**Emerald Isle  
Fire Department**  
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**Fire Chief**  
William W. Walker  
[bwalker@emeraldisle-nc.org](mailto:bwalker@emeraldisle-nc.org)

**DIAL 911 FOR EMERGENCIES**



## MONTHLY DEPARTMENT REPORT - Narrative

Fire Department

February 2020

### Significant Accomplishments during Past Month:

- We have started taking applications for the lifeguards for the 2020 season.
- We have received 2 jeeps for the lifeguards and are in the process on outfitting them.
- We have received the replacement for stations two's ocean rescue truck and have placed it in service,
- We are now taking applications for the Junior lifeguard program to be held this summer

### Significant Planned Tasks / Objectives for Next Month:

- We are preparing to assist in the operations of the EI Marathon
- We are preparing for the annual St. Patrick's Day festival.
- We are working hard on the budget for next fiscal year.
- We are working hard on preparing for the summer with the lifeguard program.

### Special Items of Interest to Note:

- Doug Lunden is still out with a knee injury, He is hoping to have surgery on it this month.
- We are hoping to be able to replace the two lifeguard stands this month with new aluminum ones.

Submitted by: William W. Walker, Fire Chief



Nice Matters!

**Emerald Isle**  
**Public Works Department**  
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**Public Works Director**  
John "Artie" Dunn  
[adunn@emeraldisle-nc.org](mailto:adunn@emeraldisle-nc.org)

## MONTHLY DEPARTMENT REPORT - Narrative

Public Works Department

February 2020

### Significant Accomplishments During Past Month:

- Made stormwater repairs/improvements at Cape Emerald
- Maintained ditches throughout town.
- Made repairs to Sound accesses at 1<sup>st</sup> St. and 20<sup>th</sup> St.
- Completed exterior repairs to Police Dept. / Board Room
- Maintained all stormwater drop inlets throughout town (100 +)
- Maintained rain gutters at all town facilities.
- Painted STOP bars at 12<sup>th</sup>St. / Ocean Dr., David / Sound Dr. and Cedar St. / Sound Dr.
- Graded Point vehicle ramp and removed accumulated sand from street at ramp
- Assisted Police Dept. with furniture moving for floor replacements
- Built and installed cabinet / Workspace / Counter top for Police Dept.
- Made improvements to the 19<sup>th</sup> St. Sound access
- Met with Stormwater Engineer to discuss options for storm water improvements at Sunset Ln cul-de-sac and Cape Emerald
- Set Beach Condition Flag Poles and bases along beach strand

### Significant Planned Tasks / Objectives for Next Month:

- Continue to monitor and maintain stormwater system
- Continue to make stormwater improvements where necessary
- Continue to work on street repair list.
- Keep all vehicle beach access ramps maintained
- Continue to work on street sign list

### Special Items of Interest to Note:

- Removed and buried 1 deer from Town ROW's
- Recorded 4.64 inches of rainfall for February
- Loaded and hauled 1752 Cu Yds. of vegetative debris from town ROW's
- Removed trees and limbs from ROW during Feb. 2<sup>nd</sup> wind storm
- Removed illegally dumped C&D debris from East end of Ocean Dr..