



Nice Matters!

**Town of Emerald Isle**  
7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-3424 voice  
252-354-5068 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Mayor**  
Eddie Barber

**Mayor Pro-Tem**  
Floyd Messer, Jr.

**Board of Commissioners**  
Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Interim Town Manager**  
Randy Martin  
[rmartin@emeraldisle-nc.org](mailto:rmartin@emeraldisle-nc.org)



January 17, 2019

## Request for Bids

### DANGEROUS TREE/HANGING LIMB REMOVAL DUE TO HURRICANE FLORENCE – MCLEAN SPELL PARK

#### I. BIDS DUE

All bids are requested by January 25, 2019, no later than 11:00 am (EST). Interested bidders may submit written bids to the attention of Alesia Sanderson, Parks & Recreation Director. Written bids may be submitted in the following methods:

Mailing Address: Town of Emerald Isle, 7500 Emerald Drive, Emerald Isle, NC 28594  
Physical Deliveries: Town of Emerald Isle, 7500 Emerald Drive, Emerald Isle, NC 28594  
Facsimile: (252) 354-5068  
Email: [asanderson@emeraldisle-nc.org](mailto:asanderson@emeraldisle-nc.org)

#### II. RIGHTS

The Town of Emerald Isle Commissioners reserve the right to waive any informalities, to reject any or all bids, and to accept that bid or bids which appear to be in the Town's best interest. The Town reserves the right to award all or part of this Request for Bids.

#### III. BACKGROUND

McLean Spell Park is accessed at the end of Maritime Forest drive in Emerald Isle, it is a heavily wooded 30 acre park with about a mile of trail. Hurricane Florence caused major tree damage. It is estimated there are about 75 trees damaged, either uprooted, have dangerous hanging limbs or are broken that need to be cut and removed from trails. Cut up trees may be left on park wooded areas. The park is accessible by vehicle at the end of Maritime Forest drive.

#### IV. SCOPE

The Town seeks per tree pricing for the cutting and removal of hazardous limbs, trees, and stumps from the walking trails within McLean Spell Park. The cut up trees will be left in the park wooded areas (unimproved) away from the improved walkways.

Contractors should contact Ricky Lanier, Parks Superintendent at (252) 354-5179 to schedule a **Site Visit**, prior to submitting a bid.

Summary of work may include the following types of trees, limbs, and stump removal as directed by Town Staff:

- Broken Limb or Branch Removal
  - Contractor shall remove broken limbs or branches that are 2 inches or larger in diameter (measured at the point of break) that pose an immediate threat along the park trailway.
- Tree Removal
  - Contractor shall remove damaged trees that are 6 inches or larger in diameter that pose an immediate threat along the park trailway. Damaged trees must also have the following characteristics:
    - Measures at least 4.5 feet above ground level;
    - Has a split trunk;
    - Has a broken canopy; or
    - Is leaning at an angle greater than 30 degrees
  - Contractor shall flush cut trees at the ground level, that have less than 50 percent of the root-ball exposed.
  - Contractor shall remove any trees together with the root-ball that have 50 percent or more of the root-ball exposed, and fill the hole where they root-ball was extracted.
- Stump Removal
  - Contractor shall remove any stumps that have 50 percent or more of the root-ball exposed, and fill the hole where they root-ball was extracted. If grinding a stump in-place is less costly than extraction, grinding the stump is requested.

## V. BIDS

All bids should include the following:

- Experience and Qualifications - Provide a description and history of work experience.
- Bid Proposal – Complete the attached per unit pricing schedule.

## VI. TERMS & CONDITIONS

The terms of this Request for Bids and your response thereto will be incorporated into the terms of the final agreement if your firm is the successful bidder.

- The bidder receiving the award will obtain or possess the following insurance coverages, and will provide Certificates of Insurance to the Town:
  - Workers' Compensation (as required by the State of North Carolina)
  - Commercial General Liability for bodily injury, property damage, or personal injury
  - Business Automobile Liability
- The bidder awarded this contract shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least five (5) years after completion of the contract resulting from this RFB.
- The bidder agrees to the following Federal provisions as applicable: Equal Employment Opportunity (41 C.F.R. Part 60); Davis-Bacon Act (40 U.S.C. 3141-3148); Copeland "Anti-Kickback" Act (40 U.S.C. 3145); Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708); Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387); Debarment and Suspension (Executive Orders 12549 and 12689); Byrd Anti-Lobbying Amendment (31 U.S.C. 1352); Procurement of Recovered Materials (2 C.F.R. § 200.322); and Record Retention Requirements (2 CFR § 200.324)
- The Town of Emerald Isle reserves the right to reject any and all bids.

## VII. CONTACTS & ADDITIONAL INFORMATION

For additional information please contact: Ricky Lanier, Parks Superintendent at (252) 354-5179 or Alesia Sanderson, Parks & Recreation Director at (252) 354-6350.

**UNIT PRICING SCHEDULE**

<b><u>DESCRIPTION OF WORK</u></b>	<b><u>PER TREE UNIT PRICE</u></b>
Broken Limb/Branch Removal > 2" diameter	
Tree Removal 6-12" diameter	
Tree Removal 12-24" diameter	
Tree Removal > 24" diameter	
Tree Removal w/ Root Ball /Fill	
Stump Removal/Fill	
Stump Grinding In-Place	