

Town of Emerald Isle

Golf Cart Advisory Committee Bylaws

ARTICLE I

NAME AND PURPOSE

Section 1. The name of this organization shall be the Emerald Isle Golf Cart Advisory Committee. This Committee was established by the Town Board of Commissioners in February 2018.

Section 2. The Golf Cart Advisory Committee is tasked with the following:

- 1) represent the interests of golf cart users,
- 2) promote the safe use of golf carts by residents and visitors,
- 3) solicit input and ideas from the public concerning golf cart plans, programs, projects, and initiatives,
- 4) advise the Chief of Police, the Town Manager, and the Board of Commissioners on beneficial golf cart plans, programs, projects, and initiatives,
- 5) identify strategies to expand golf cart access to geographically isolated areas of Emerald Isle,
- 6) provide design recommendations for new facilities, and
- 7) engage in fundraising activities associated with golf cart initiatives.

ARTICLE II

MEMBERSHIP

Section 1. The Committee shall consist of a cross-section of Emerald Isle residents or representatives of Emerald Isle businesses with a strong commitment to the community. Effective February 1, 2018, membership of the Emerald Isle Golf Cart Advisory Committee shall consist of seven (7) members appointed by the Town Board of Commissioners

Section 2. All members of this Committee shall serve a two-year term, beginning January 1 and terminating December 31 of the second calendar year, or at the pleasure of the Board of Commissioners. In order to establish a system of staggered terms, three initial (3) members shall serve a one-year term, and future appointments shall serve a two-year term.

Section 3. Any member who misses four (4) meetings in a calendar year shall become ineligible to continue serving on the Committee, at which time the Chairman of the Committee shall notify the Board of Commissioners about the member's ineligibility. The Board of Commissioners will appoint a replacement member or may reappoint the member who has become ineligible due to extenuating circumstances. Any member may nullify one (1) absence per calendar year by his or her attendance at one (1) subcommittee meeting or other appointed service on behalf of the Committee.

ARTICLE III MEETINGS

Section 1. The regular meeting of the membership of the Committee shall be held on the third Tuesday of each month at 5:30 pm at the Emerald Isle Town Board Meeting Room, or other designated and advertised location deemed by the consensus of the Committee.

Section 2. A majority of the appointed members of the Committee shall constitute a quorum for the transaction of any business at any regular meeting of the Committee. In the absence of a quorum at any regularly scheduled meeting, the members present shall function as a full subcommittee, electing an interim chair, if necessary. If the number of members present is 1/3 or greater of the full Committee, the agenda for the meeting will be followed and any recommendations of this full subcommittee shall be presented to the Committee at the next regularly scheduled meeting. If the number present is less than 1/3, the members may, if they wish, vote to follow the agenda or postpone the agenda to the next regular meeting.

Section 3. Only the appointed members shall be entitled to vote at any meeting of the Committee.

ARTICLE IV OFFICERS

Section 1. The members of the Committee shall elect from their own membership the following offices at the February meeting:

- 1) Chairman
- 2) Vice-Chairman
- 3) Secretary

Section 2. The terms of office for all officers shall be one (1) year beginning at the first regular Committee meeting of the year and terminating at the last regular Committee meeting of the year, or until their successors are elected at the next regular meeting of the Committee.

Section 3. Any officer may be re-elected for the same office.

Section 4. A vacancy in any office may be filled by the Committee at any regular meeting.

Section 5. Duties

1) Chairman

The Chairman shall preside at all meetings of the Committee and conduct all meetings of the Committee. He or she shall forward action taken by the Committee to the Board of Commissioners for whatever action the Board deems appropriate. The Chairman shall appoint subcommittees as appropriate and deemed necessary by the Committee.

Vice-Chairman

In absence of the Chairman or in the event of his or her inability to act, the Vice-Chairman shall exercise all powers and duties of the Chairman.

Interim Chairman

In the absence of both the Chairman and the Vice-Chairman at any regularly scheduled meeting, the Committee members present shall elect another member to function during such meeting as the Interim Chairman.

Secretary

The Secretary shall keep an accurate record of business conducted at the meeting, and shall prepare minutes for review and approval by the Committee.

ARTICLE V AMENDMENTS

Section 1. These bylaws may be amended by the two-thirds vote of the membership present and voting at any regular meeting of the Committee after notice of such proposals for an amendment has been given to all members as provided in these bylaws. All such amendments shall be subject to approval by the Board of Commissioners.

Section 2. Notice of any proposed amendment shall be submitted in writing to all members of the Committee not less than thirty (30) days prior to the meeting at which such amendments are to be considered.

ARTICLE VI RULES OF PROCEDURE

Section 1. All meetings of the Committee shall be conducted in an informal manner unless otherwise specified in these bylaws.

Section 2. Agenda items are to be determined by priorities as set by the full Committee. All requests from the Board of Commissioners will be honored.

ARTICLE VII

RIGHTS AND PRIVILEGES

Section 1. No individual member shall possess any right, interest, or privilege, which may be transferable by that member or which shall continue in any manner if the membership of such individual member ceases.

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