

## **CHECKLIST/INSTRUCTIONS FOR HOUSE AND MOBILE HOME MOVING PERMIT**

1. Submit a completed application.
2. Survey to scale showing the required 35% natural area with all calculations (this requirement may be waived pending a site visit between the contractor and a Code Enforcement Officer).
3. Copy of receipt or other information from the Town's Tax Collector that all taxes are current and paid.
4. Permit will only be issued after a site visit between the contractor and a Code Enforcement Officer.
5. Completed and signed House Moving Notification Form.
6. Applicable permit fee (see Fee Schedule).