



Nice Matters!

**Town of Emerald Isle**  
7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-3424 voice  
252-354-5068 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Mayor**  
Eddie Barber

**Mayor Pro-Tem**  
Floyd Messer, Jr.

**Board of Commissioners**  
Candace Dooley  
Steve Finch  
Jim Normile  
Mark Taylor

**Town Manager**  
Matt Zapp  
mzapp@emeraldisle-nc.org



February 7, 2020

## Request for Bids

### WALL REPAIR AND PAINT POLICE DEPARTMENT – HURRICANE FLORENCE DAMAGES

#### I. BIDS DUE

All bids are requested by February 20, 2020, no later than 12:00 pm (EST). Interested bidders may submit written bids to the attention of: James A. Reese, Chief of Police. Written bids may be submitted in the following methods:

Mailing Address: Town of Emerald Isle, 7500 Emerald Drive, Emerald Isle, NC 28594  
Physical Deliveries: Town of Emerald Isle, 7500 Emerald Drive, Emerald Isle, NC 28594  
Facsimile: (252) 354-6767 (*must obtain receipt confirmation prior to bid cut-off*)  
Email: [treese@emeraldisle-nc.org](mailto:treese@emeraldisle-nc.org) (*must obtain receipt confirmation prior to bid cut-off*)

#### II. RIGHTS

The Town of Emerald Isle Commissioners reserve the right to waive any informalities, to reject any or all bids, and to accept that bid or bids which appear to be in the Town's best interest. The Town reserves the right to award all or part of this Request for Bids.

#### III. BACKGROUND

The Town's Police Department is located at 7500 Emerald Drive incurred water intrusion and water leaks caused by Hurricane Florence in September, 2018. Initial assessment of the police department's existing walls are that water intrusion caused staining, discoloration and damage. The Town is seeking bids for the repair and painting of the walls and some ceilings in the police department.

#### IV. SCOPE

The Town requires repair and painting of the walls and some ceilings in the police department. Paint colors will be selected by the Chief of Police or his designee and shall not exceed two colors total for all areas of the department. Work will include:

- Any required surface preparation to include: sanding, repair of damaged areas of existing sheetrock and any other imperfections to include application of stain block in required areas.
- Removal and disposal of any materials and debris.
- Removal and replacement of all furniture required.
- All necessary materials required for removal, clean up and installation.

**NOTE\*:** Painting for certain portions of the department may be required to be performed at night or on a weekend in order to maintain the security and operations of department.

No permits are required for this project.

Inspection of the property is required: Not all rooms in the department have walls that require repair or paint, so interested parties must arrange a tour and briefing on the areas that will be included in this bid. Contractors should contact Master Officer Sandra DeLorme at (252) 354-2021 to schedule a site visit, prior to submitting a bid.

## **V. BIDS**

All bids should include the following:

- Experience and Qualifications - Provide a description and history of work experience, including references;
- Copy of recommended product Warranty Terms and Conditions;
- Completed and Signed Bid Form (Attached).

## **VI. TERMS & CONDITIONS**

The terms of this Request for Bids and your response thereto will be incorporated into the terms of the final agreement if your firm is the successful bidder.

- The bidder receiving the award will obtain or possess the following insurance coverages, and will provide Certificates of Insurance to the Town, with the Town listed as Additional Insured:
  - Workers' Compensation (as required by the State of North Carolina)
  - Commercial General Liability for bodily injury, property damage, or personal injury
  - Business Automobile Liability
- The bidder awarded this contract shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least five (5) years after completion of the contract resulting from this RFB.
- The bidder agrees to the following Federal provisions as applicable: Equal Employment Opportunity (41 C.F.R. Part 60); Davis-Bacon Act (40 U.S.C. 3141-3148); Copeland "Anti-Kickback" Act (40 U.S.C. 3145); Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708); Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387); Debarment and Suspension (Executive Orders 12549 and 12689); Byrd Anti-Lobbying Amendment (31 U.S.C. 1352); Procurement of Recovered Materials (2 C.F.R. § 200.322); and Record Retention Requirements (2 CFR § 200.324)
- The Town of Emerald Isle reserves the right to reject any and all bids.

## **VII. CONTACTS & ADDITIONAL INFORMATION**

For additional information please contact: James Reese, Chief of Police (252) 354-2021.

**VIII. BID FORM – TOWN OF EMERALD ISLE  
WALL REPAIR AND PAINT POLICE DEPARTMENT – HURRICANE FLORENCE DAMAGES**

**DATE:** \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY/ST/ZIP** \_\_\_\_\_

**TELEPHONE** \_\_\_\_\_

**Total Price BID:** The undersigned having carefully reviewed the Scope of Work items listed in the attached Request for Bids for Wall Repair and Paint Police Department – Hurricane Florence Damages, dated February 7, 2020 including applicable addenda, as well as the premises and conditions affecting the work, proposes to furnish all services, labor, materials and equipment called for to complete the project in accordance with the Scope of Work for the following total price:

**\$** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**CORPORATE SEAL**