



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

Mayor
Eddie Barber

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Jim Normile
Mark Taylor

Interim Town Manager
Randy Martin
rmartin@emeraldisle-nc.org



April 1, 2019

Request for Bids

REPAIRS TO POLICE DEPARTMENT ROOF – HURRICANE FLORENCE DAMAGES

I. BIDS DUE

All bids are requested by April 15, 2019, no later than 11:00 am (EST).

Interested bidders may submit written bids to the attention of Artie Dunn, Public Works Director
Written bids may be submitted in the following methods:

Mailing Address: Town of Emerald Isle, 7500 Emerald Drive, Emerald Isle, NC 28594
Physical Deliveries: Town of Emerald Isle, 7509 Emerald Drive, Emerald Isle, NC 28594
Facsimile: (252) 354-5068 (*must obtain receipt confirmation prior to bid cut-off*)
Email: adunn@emeraldisle-nc.org (*must obtain receipt confirmation prior to bid cut-off*)

II. RIGHTS

The Town of Emerald Isle Commissioners reserve the right to waive any informalities, to reject any or all bids, and to accept that bid or bids which appear to be in the Town's best interest. The Town reserves the right to award all or part of this Request for Bids.

III. BACKGROUND

The Town's Police Department is located at 7500 Emerald Drive incurred water intrusion and water leaks caused by Hurricane Florence in September, 2018. Initial assessment of the Town's existing rubber roof is that some seams have separated allowing water intrusion. The Town is seeking bids for the installation of an overlay roof system, without removal of the existing material.

IV. SCOPE

The roof area is approximately 10,300 square feet and work must include the following:

- Perform relief cuts in the existing EPDM (rubber) to relax the stress points
- Install geotextile fabric mat over existing EPDM
- Install new, white, .40 mil custom fabricated single-ply Duro-Last PVC membrane system
- Install with custom fabricated deck sheets -roll goods are not permitted
- The Duro-Last roof system shall be mechanically attached to existing roof system
- Install Duro-Last custom fabricated curb flashings
- Install termination bar at curbs and as needed for roof top details
- Install new pipe boots on all pipes that penetrate the roof decking
- Encapsulate the top of all parapet walls by terminating the membrane on the outside edge of the parapet with a 4 inch wide, 2-piece compression detail

- Metal details must be fabricated with a painted aluminum and installed with stainless steel fasteners
- Install Duro-Last two-way vents, one per 1000 sf. for moisture relief
- Install new Duro-Last drain boots and CDR rings
- Install new dome, drain strainers at all drains
- Install new scuppers/pitch pockets as needed

The Town requires installation of Duro-Last PVC membrane system, and requires the Duro-Last Warranty including 15-year warranty covering all labor, material and contents in the building.

Permits and Inspections necessary will be required, but permit fees will be paid for by the Town.

Inspection of the property is recommended. Contractors should contact Artie Dunn, Public Works Director at (252) 354-8587 to schedule a site visit, prior to submitting a bid.

V. BIDS

All bids should include the following:

- Experience and Qualifications - Provide a description and history of work experience, including references.
- Copy of Duro-Last Warranty Terms and Conditions
- Completed and Signed Bid Form (Attached)

VI. TERMS & CONDITIONS

The terms of this Request for Bids and your response thereto will be incorporated into the terms of the final agreement if your firm is the successful bidder.

- The bidder receiving the award shall furnish active NC General Contractors License Number
- The bidder receiving the award will obtain or possess the following insurance coverages, and will provide Certificates of Insurance to the Town, with the Town listed as Additional Insured:
 - Workers' Compensation (as required by the State of North Carolina)
 - Commercial General Liability for bodily injury, property damage, or personal injury
 - Business Automobile Liability
- The bidder awarded this contract shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least five (5) years after completion of the contract resulting from this RFB.
- The bidder agrees to the following Federal provisions as applicable: Equal Employment Opportunity (41 C.F.R. Part 60); Davis-Bacon Act (40 U.S.C. 3141-3148); Copeland "Anti-Kickback" Act (40 U.S.C. 3145); Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708); Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387); Debarment and Suspension (Executive Orders 12549 and 12689); Byrd Anti-Lobbying Amendment (31 U.S.C. 1352); Procurement of Recovered Materials (2 C.F.R. § 200.322); and Record Retention Requirements (2 CFR § 200.324)
- The Town of Emerald Isle reserves the right to reject any and all bids.

VII. CONTACTS & ADDITIONAL INFORMATION

For additional information please contact: Artie Dunn, Public Works Director, (252) 354-8587.

**VIII. BID FORM – TOWN OF EMERALD ISLE
REPAIRS TO POLICE DEPARTMENT ROOF – HURRICANE FLORENCE DAMAGES**

DATE: _____

CONTRACTOR _____

ADDRESS _____

CITY/ST/ZIP _____

TELEPHONE _____

Total Price BID: The undersigned having carefully reviewed the Scope of Work items listed in the attached Request for Bids for Repairs to Police Department Roof – Hurricane Florence Damages, dated April 01, 2019 including applicable addenda, as well as the premises and conditions affecting the work, proposes to furnish all services, labor, materials and equipment called for to complete the project in accordance with the Scope of Work for the following total price:

\$ _____

COMPANY NAME: _____

SIGNATURE: _____

TITLE: _____

CORPORATE SEAL