



Town of Emerald Isle
Site & Commercial Plan, Subdivision, & Special Use Review Checklist

Project Name: Village West

Physical Address of Project: 201 & 203 Islander Dr. Date Submitted: 3/29/19

Applicant/Developer: Name A-Team Village West
Address 125 Horton Dr., Morehead City, NC 28557
Telephone # 252-241-9568
Applicants Email Address coastal_bldg@eastnc.twc.com

Contact Person: Name Ronald A. Collypher
Address 151A Hwy 24, Morehead City, NC 28557
Telephone # 252-773-0090 ext. 1003
Applicants Email Address ron@tcgpa.com

X Sketch Plan X Preliminary Plat Final Plat X Site/Commercial Plan Review

A. Property is located in:

Floodplain: AE, VE
Area of Environmental Concern: Ocean Hazard, Inlet Hazard, ORW Shoreline
Zoning District: R2, RMF, MH, B, C, G, VE, VW, MV

Overlay District: AICUZ, VE-C, VW-C, MV-C, Eastern End Overlay, Reed Drive Overlay

Adjacent Property Zoning(s): RMF / VW

Adjacent Property Use(s): MULTI-FAMILY WEST, BOAT'S RV STORAGE NORTH

B. General Information (check all applicable)

- 1. Date of Drawing
2. Name of Development/Subdivision
3. Name/Address of Engineer/Surveyor/Architect
4. Drawn to Engineer Scales
5. Location/Vicinity Map
6. Title of Plan/Plat
7. Name/Address Owner/Developer
8. North Arrow, Bar Scale, State Plane
9. Total Acreage
10. PIN (Parcel Identification Number)
11. Certificates

C. Existing Site Information (check all applicable)

- | | |
|---|---|
| <input checked="" type="checkbox"/> 1. Property Lines/Control Corners | <input checked="" type="checkbox"/> 8. Storm Drain/Management System |
| <input checked="" type="checkbox"/> 2. Easements | <input checked="" type="checkbox"/> 9. Existing TOPO Data at 2-Foot Contour Intervals |
| <input checked="" type="checkbox"/> 3. Streets, Curbs, Sidewalks | <input checked="" type="checkbox"/> 10. Ocean Hazard AEC, Location of First Line of Vegetation, CAMA Setback, Limits of Disturbance |
| <input checked="" type="checkbox"/> 4. Buildings | <input checked="" type="checkbox"/> 11. Location of marsh, estuarine water, 404 Wetlands |
| <input type="checkbox"/> 5. Watercourses | <input checked="" type="checkbox"/> 12. Existing Impervious Area Calculations |
| <input checked="" type="checkbox"/> 6. Utilities | <input checked="" type="checkbox"/> 13. Location of Flood zone(s) |
| <input type="checkbox"/> 7. Frontal, Primary Dunes | |

D. Site Improvements (check all applicable)

1. New/Existing Property Line(s) or Lot(s)/Control Corners
2. Setback/MB Lines (Section 5.1) *VN - F = 10' + NOTE 11*
3. Proposed Streets & Easements (Section 6.1.5)
4. Proposed Sidewalks (Section 6.1.6)
5. Proposed Driveways (Section 6.1.6, 6.7.1)
6. Proposed Drive Isles (Section 6.7.1)
7. Materials for Parking Lot (Section 6.7.1)
8. Proposed Parking/Handicap Spaces (Section 6.7.3)
9. Off-Street Loading Areas (Section 6.7.4)
10. Buffers/Landscaping (Section 6.1.2)
11. Proposed Signage (Section 6.6)
12. Lighting (Section 6.1.2, 6.1.3)
13. Garbage Areas (Chapter 13)
14. Fire Hydrants (Section 6.1.2)
15. Utilities
16. Stormwater (Section 6.3)
17. Natural/Vegetative Area (Section 5.1)
18. Finished Grades
19. Planned Unit Development (Section 6.1.4)
20. Subdivisions of Land (Section 6.1.1, Section 7.1)
21. Mobile Home Parks & Recreational Vehicle Parks (Section 4.2.2)
21. Proposed Building Elevation(s)/Square Feet
22. Building Height(s) (Section 5.1)
23. Commercial Structures (Section 6.1.3)
- A. Direct Exterior Lighting Prohibited
 - B. Permitted Exterior Colors
 - C. Decorative Construction Prohibited
 - D. Outside Wall Facings
 - E. Dry Stack Board Storage Roofs
24. Propose Signage (Section 6.6)

E. Typical Site Plan Sheet Index


- | | |
|--|--|
| <input checked="" type="checkbox"/> Cover Sheet | <input checked="" type="checkbox"/> Stormwater Plan |
| <input checked="" type="checkbox"/> Site Plan | <input checked="" type="checkbox"/> Landscape Plan |
| <input checked="" type="checkbox"/> Utility Plan | <input checked="" type="checkbox"/> Lighting Plan |
| <input checked="" type="checkbox"/> Grading and Drainage Plan | <input checked="" type="checkbox"/> Topographic Survey |
| <input checked="" type="checkbox"/> Soil Erosion/Sedimentation | |


Note to Applicants

This checklist is a representation of the Town of Emerald Isle's requirements for subdivision, commercial development, rezoning and special use request. While this checklist contains many of the Town's significant requirements, it is not intended to replace the Town Code of Ordinances. Compliance with all requirements of this checklist does not eliminate the applicant's responsibility for compliance with other Town Ordinances not included on this checklist. This checklist has been developed solely for the purposes of communicating many of the significant requirements to applicants and assist Town staff, the Planning Board and Town Board of Commissioners in their review of commercial, site plan, and subdivision review as well as rezoning and special use applications.

The acceptance of this application shall give approval for Town of Emerald Isle Planning Staff, Town Manager, Planning Board Members, and Town Board of Commissioner members to enter the property for the express purposes of gaining an understanding of site conditions prior to consideration of this application and to determine whether all approved work is being completed in accordance with approved development plans.

Any person making such visit must disclose that he/she visited the site and disclose his/her findings at the next regularly scheduled meeting, or sooner to allow the applicant to respond to the findings.

 3.29.19
 _____ DATE

 3.29.19
 _____ DATE

REVIEWED BY TOWN STAFF:

TOWN PLANNER _____ DATE

FIRE CHIEF _____ DATE

POLICE CHIEF _____ DATE

PUBLIC WORKS DIRECTOR _____ DATE

TOWN MANAGER _____ DATE

TOWN ENGINEER _____ DATE