

**TOWN OF EMERALD ISLE
PLANNING BOARD MEETING
MONDAY NOVEMBER 23, 2020**

Chairman Kenny Sullivan called the meeting to order at 6:00 pm. Members present were Athan Parker, Malcolm Boartfield, Chad MacAvery, Susan Monette, Paul Schwartz and Ty Cannon. Also present was Town Planner Josh Edmondson.

A motion was made by Ty Cannon to approve the minutes of the May 18, 2020 Planning Board meeting as submitted. The motion was seconded by Athan Parker and carried unanimously 6-0.

SUBJECT: DISCUSSION OF PLANNING BOARD FUNCTIONING AS BOARD OF ADJUSTMENT

Mr. Edmondson reviewed with the Board their responsibilities to act as both the planning board and board of adjustment. Mr. Edmondson reminded the Board that as the planning board they act in an advisory capacity to the Commissioners and as the board of adjustment they serve in a quasi-judicial position. Mr. Edmondson discussed with the Board a handout from the UNC School of Government, which overviewed the board of adjustment function. Mr. Edmondson also presented a power point of Section 2.2.3 Board of Adjustment from the Town UDO.

After considerable discussion, Mr. Edmondson informed that Board no action is needed this was just for informational purposes.

SUBJECT: REPORT FROM TOWN PLANNER

Mr. Edmondson discussed the Building Inspection Report for the months of August, September & October 2020. The next meeting of the Commissioners will December 8, 2020 and the Planning Board meeting will be December 21, 2020 Mr. Edmondson stated.

There being no other business a motion was made by Ty Cannon and seconded by Malcolm Boartfield to adjourn the meeting, which carried unanimously 6-0.

Respectfully submitted by:

Josh Edmondson, Secretary
Town of Emerald Isle Planning Board