

# Board of Commissioners

Tuesday, May 14, 2024

Board of Commissioners Meeting  
Tuesday, May 14, 2024 - 6:00 PM  
2nd Tuesday of each month  
7500 Emerald Drive  
Emerald Isle, NC 28594

1.Call to Order

Jason Holland, Mayor

2.Roll Call

Sarah Diehl, Town Clerk

3.Opening Prayer

4.Pledge of Allegiance

Jason Holland, Mayor

5.Adoption of Agenda (*Approved 5-0*)

Board of Commissioners

6.Award Presentation: Little Pink Houses of Hope

William Matthias, Fire Chief

7.Award Presentation: 2024 Fishing Tournament Scholarship Recipients

Mark Taylor, Commissioner

8.Public Comment - Limited to three minutes per person

Jason Holland, Mayor

9.Introduction of New Employees

a.Jen Welborn, HR Specialist/ Town Clerk

10.Proclamations

Jason Holland, Mayor

a.Tourette's Syndrome Awareness Day

b.National Safe Boating Week Proclamation

c.National Beach Safety Week Proclamation

d.National Police Week

e.National Public Works Week

f.National EMS Week

11.Public Announcements

Jason Holland, Mayor

12. Consent Agenda *(Approved 5-0)*

Matt Zapp, Town Manager

- a. April 9, 2024 Regular Meeting Minutes
- b. GFL Contract Renewal
- c. Budget Amendment
- d. Capital Project Amendments
- e. Pay Plan Reclassification

13. Discussion: Stormwater Committee *(Approved 5-0)*

Chris Seaberg, Planning Dir

- a. Applicant Process

14. Beach Music Festival *(Approved 5-0 – unable to fund in FY24-25)*

Matt Zapp, Town Manager

15. Emerald Isle Fishing Tournament Status: Non-Profit *(Approved 5-0)*

Mark Taylor, Commissioner

16. Beautification Project on Hwy 58: Clarification on Plantings *(Approved 5-0)*

Matt Zapp, Town Manager

17. Award Generator Contract(s) *(Approved 5-0)*

Matt Zapp, Town Manager

18. Update: Boat Channel Navigation *(Approved 5-0)*

Roy Brownlow, Commissioner

19. Presentation: FY 2024- 25 Recommended Budget

Matt Zapp, Town Manager; Laura Rotchford, Finance Dir

20. Comments from Town Clerk, Town Attorney and Town Manager

21. Comments from Board of Commissioners and Mayor

22. Adjourn

**NOTE: These are not official or draft minutes.  
Official minutes will be produced, reviewed, and approved  
at the next open public Board of Commissioners meeting.**

During the Emerald Isle Board of Commissioners meeting on May 14, 2024, the following actions were taken.

NOTE: Official minutes will be produced, reviewed, and approved at the next open public BOC meeting.

- Check Presentations to Little Pink Houses of Hope and the EI Fishing Tournament Scholarship Winners
- Approval of the Consent Agenda
- Commissioner Brownlow and Planning Board Member Athan Parker were appointed to the Stormwater Committee. 3 other members will be selected. Parameters were set.
- Beach Music Festival: The Board voted to not fund in FY24-25
- The Board voted to update the EI Fishing Tournament status to non-profit
- The Board voted to use native flowers for the Hwy 58 Beautification Project
- The Board awarded generator contracts
- The Board voted to send letters of support to legislators for a proposed boat channel navigation route
- The FY 2024-25 Budget was presented. A budget workshop was scheduled, and a public hearing was called for June 11.