

# EMERALD ISLE, NC: Bid Document

**Town of Emerald Isle**

**Parks & Recreation Department**

**Request for Bids**

**Replacement of Gymnasium Floor**

**Location:** 203 Leisure Lane, Emerald Isle, NC 28594

## **Project Overview:**

The Town of Emerald Isle is seeking bids for the replacement of the gymnasium floor at the Parks & Recreation Department located at 203 Leisure Lane, Emerald Isle, NC 28594. The existing floor, installed in the early 1990s, requires replacement due to its age and the absence of an adequate moisture barrier.

## **Project Requirements:**

- Floor Dimensions: Approximately 108 feet by 88 feet.
- Current Condition: The concrete base is approximately 4 inches thick without a sufficient moisture barrier between the concrete and earthen substrate.
- New Flooring Requirements:
  - Must provide a solution to stop moisture penetration.
  - Suitable for basketball, pickleball, soccer, and general event usage.
  - Visually appealing and high-quality finish.
  - Clearly lined and striped for basketball, pickleball, and soccer.
  - Accompanied by a warranty of 15 years or greater.

## **Timeline:**

- Construction to begin no sooner than November 16, 2024.
- Project completion by December 27, 2024.

## **Submission Requirements:**

- Detailed proposal including material specifications, installation process, and warranty information.
- Proposed timeline for the project.
- Cost estimate and any additional fees.
- Proof of previous experience with similar projects and references.

**Site Visits and Questions:**

Contractors are encouraged to conduct a site visit to ensure an accurate assessment and quotation. To schedule a visit or for any questions, please contact Candace Dooley, Parks & Recreation Director, at [cdooley@emeraldisle-nc.org](mailto:cdooley@emeraldisle-nc.org). By way of telephone at 252-354-6350.

**Submission Deadline:**

All bids must be submitted by Thursday, September 5, 2024, no later than 12:00 PM noon.

**Contact Information:**

- Candace Dooley, Parks & Recreation Director: [cdooley@emeraldisle-nc.org](mailto:cdooley@emeraldisle-nc.org)
- Matt Zapp, Town Manager: [mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)

**Evaluation Criteria:**

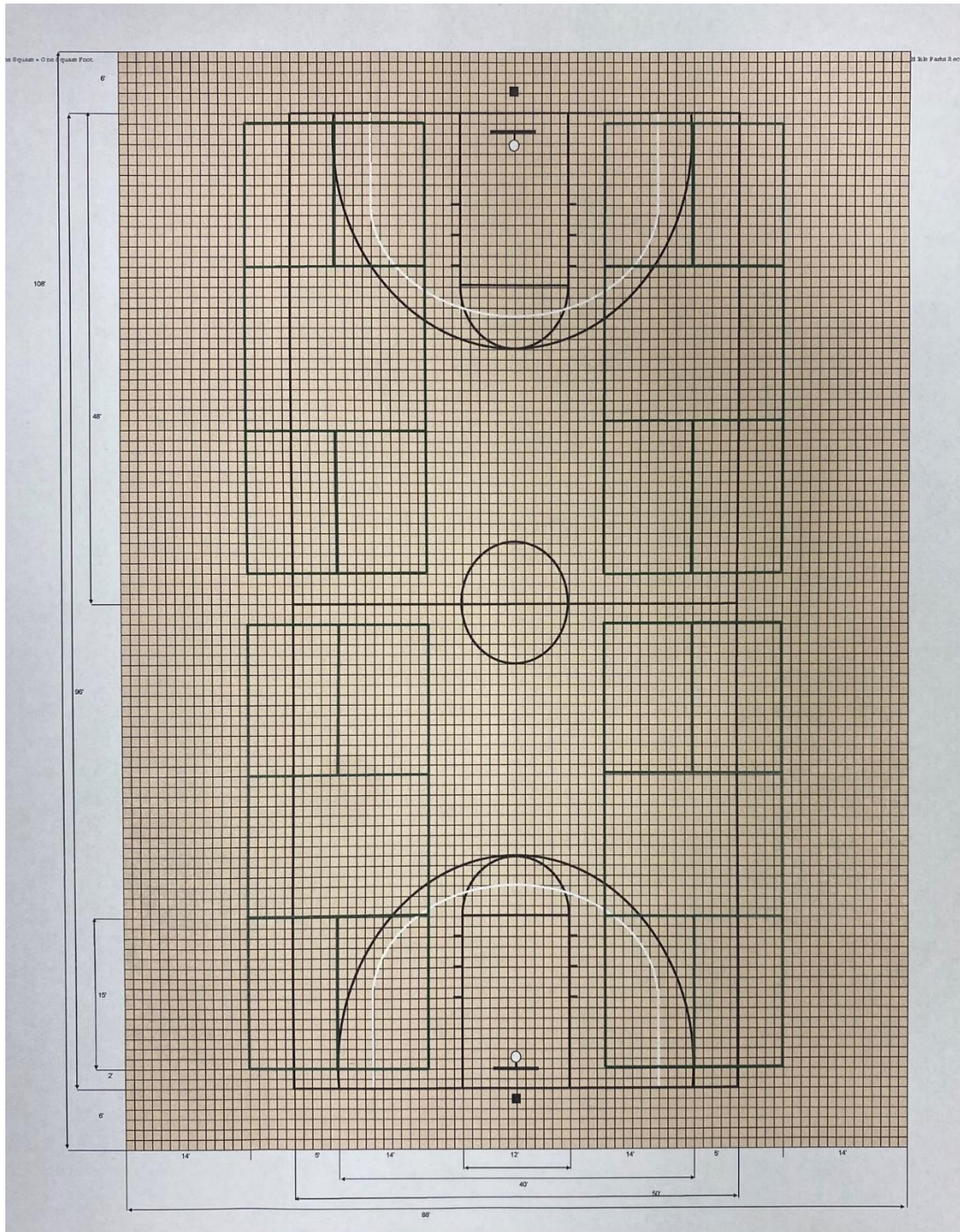
Bids will be evaluated based on the following criteria:

1. Compliance with project requirements.
2. Quality of materials proposed.
3. Contractor's experience and references.
4. Warranty offered.
5. Overall cost and value.

Once a vendor is selected, the Town of Emerald Board of Commissioners must approve the official contract before an award can be made. The Town of Emerald Isle Board of Commissioners will consider bids at an open public meeting scheduled for September 10, 2024, at 6:00 PM. The elected officials may (or may not) select a contractor at said meeting.

***The Town of Emerald Isle reserves the right to accept or reject any or all bids and to waive any informalities in the bidding process.***

# EXAMPLE FLOORING LAYOUT



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