

**Scan this for court reservations:**



**Remember this is new for all of us.  
Please be patient and kind!**

**NICE MATTERS!!**

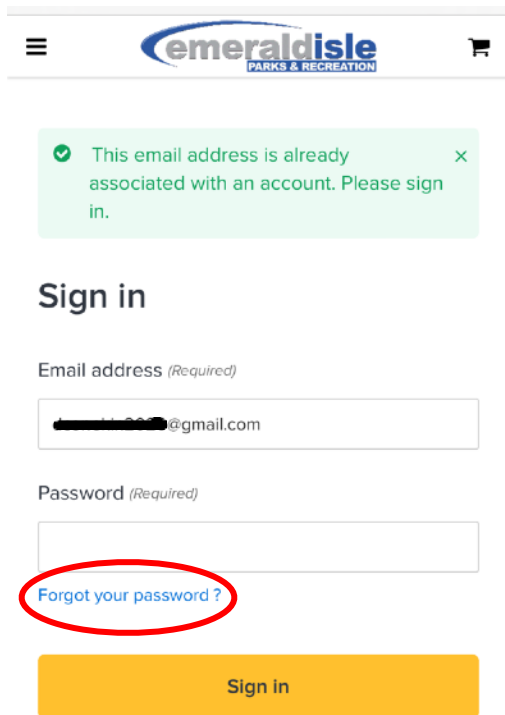
**OPEN PLAY**  
**PICKLEBALL**

**Tuesdays & Thursdays:**  
5pm-9pm

**Saturdays:**  
9am-11am

# Full Gym Membership Sign In:

1. **Scan the QR Code.**
2. Tap the menu icon (three lines) in the upper-left corner and select **'Create an Account.'**
3. Enter your email address and select **'Next.'**
4. If you receive the Green Message below select **'Forgot Password.'** Follow the prompts to reset your password.



The screenshot shows the Emerald Isle Parks & Recreation website's sign-in page. At the top, there is a navigation bar with a menu icon, the Emerald Isle logo, and a shopping cart icon. Below the navigation bar is a green message box with a checkmark icon and a close button (X). The message reads: "This email address is already associated with an account. Please sign in." Below the message is a "Sign in" section. It contains two input fields: "Email address (Required)" and "Password (Required)". The email address field contains a redacted email address followed by "@gmail.com". Below the password field is a link that says "Forgot your password?" which is circled in red. At the bottom of the sign-in section is a yellow button labeled "Sign in".

**IMPORTANT:** If you do not receive the green message above and it makes you fill out information to create an account **STOP!** This means your email is not linked to your membership. Call the Community Center at **252-354-6350** or visit in person to update your account. Otherwise, you will be charged as a non-member.

5. Check your email for an activation link. Click **'Activate'** to confirm your account. You'll be redirected to the sign-in page. Log in to continue.
6. Tap the menu icon and select **'Reservations.'**
7. Choose either **'Pickleball Court Rentals'** or **'Tennis Court Rentals.'**
8. Select your preferred date.
9. Enter an **Event Name** (this is for your reference—get creative if you want!).
10. Choose a court (A, B, C, or D), your preferred time, and the number of players.
11. Tap **'Confirm,'** then select **'Reserve.'**
12. Read and accept the waiver by selecting **'OK.'**
13. **Finalize Your Reservation**

**⚠ Important:** If your email is not linked to your membership, you'll be charged as a non-member. Please call or visit the Community Center to fix this.

**For Future Reservations:** Simply sign in, select your date and time, and confirm!

## **Tennis/Pickle Ball ONLY Membership Sign In:**

1. **Scan the QR Code.**
2. Tap the menu icon (three lines) in the upper-left corner and select **'Create an Account.'**
3. Enter your email address and select **'Next.'**
4. Fill out the registration form.
5. Check your email for an activation link. Click **'Activate'** to confirm your account. You'll be redirected to the sign-in page. Log in to proceed.
6. **STOP Contact the community center!**
  - Call or visit the Community Center to link your laminated Tennis/Pickleball pass to your account. **252-354-6350**
  - This step is required to ensure you are recognized as a member. Otherwise, you will be charged as a non-member.
7. Once your pass is linked, tap the menu icon and select **'Reservations.'**
8. Choose **'Pickleball Court Rentals'** or **'Tennis Court Rentals.'**
9. Select the date you want to reserve a court.
10. Enter an **Event Name** (anything fun or creative—it's just for you).
11. Choose your court (A, B, C, or D), select a time, and indicate the number of players.
12. Tap **'Confirm,'** then select **'Reserve.'**
13. Review and accept the waiver by tapping **'OK.'**
14. **Finalize Your Reservation:**
  - Members: Your reservation is complete.
  - Non-members: Pay the required fee to confirm your booking.

For future reservations, simply log in, select your date and time, and confirm!

## **Visitor / Non-Membership Sign in:**

1. **Scan the QR Code.**
  2. Tap the menu icon (three lines) in the upper-left corner and select **'Create an Account.'**
  3. Enter your email address and select **'Next.'**
  4. Complete the registration form.
  5. Check your email for an activation link. Click **'Activate'** to confirm your account. You'll be redirected to the sign-in page. Log in to continue.
  6. Once signed in, tap the menu icon and select **'Reservations.'**
  7. Choose either **'Pickleball Court Rentals'** or **'Tennis Court Rentals.'**
  8. Select the date you'd like to rent a court.
  9. Enter a name for your event in the **'Event Name'** box (make it fun—it's just for you!).
  10. Choose your preferred court (A, B, C, or D), the time you'd like to play, and the number of players.
  11. Select **'Confirm,'** then tap **'Reserve.'**
  12. Review and accept the waiver by tapping **'OK.'**
  13. Pay the applicable fee for non-members.
- For future reservations, simply sign in, select your date and time, and confirm!